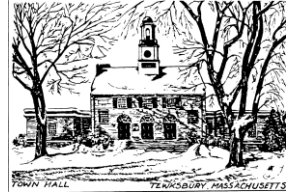


TOWN OF TEWKSBURY

TOWN HALL
11 TOWN HALL AVE.
TEWKSBURY, MASSACHUSETTS 01876



OFFICE OF TREASURER/COLLECTOR

978-640-4340
Fax: 978-851-4190

FINAL WATER/SEWER FY 2019

A final water/sewer read is required when selling a house or commercial property.

Beginning July 1, 2016 a final water/sewer bill will no longer be generated based on the receipt of a Municipal Lien Certificate. Final water reads are done on Wednesday and must be received by noon on Wednesday. This request can be submitted by fax (978-851-4190) or email (finalub@teWKsbury-ma.gov). The cost of a final is \$25 (per meter) and will be reflected in the bill generated by water billing. The form required is enclosed herein and can be located on the town's website: www.teWKsbury-ma.gov under the Tax Collector tab.

It is in the best interest of all parties to request a final water/sewer read as soon as you have a purchase and sales agreement. The following information is required:

Closing Date

Type property: residential or commercial

UB Account #

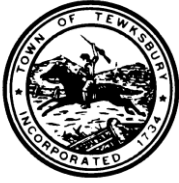
Property Location: address and parcel ID

Prior homeowner name/phone with forwarding address

Buyers name and phone

Finals will be done the Wednesday prior to the closing date, unless otherwise noted. Finals will be ready for pick up on Thursday morning at 11 Town Hall Ave, Tewksbury, MA by the requestor or the homeowner. Finals can be faxed if number was provided or sent by email to a designated email address.

IMPORTANT NOTE: Finals will remain with the UB account and become the new homeowner's responsibility if left unpaid.



OFFICE OF THE TAX COLLECTOR

11 Town Hall Ave.
Tewksbury, MA 01876

EMAIL or FAX REQUEST TO:
978-851-4190 FAX
finalub@tekwbury-ma.gov

FINAL WATER/SEWER REQUEST

Account # _____ (provided by homeowner)

Property Type: Residential: _____ Commercial: _____

Today's Date: _____

Property Address/Parcel ID _____

Seller(s) Name _____

Forwarding address _____

Buyer(s) Name/Phone _____

Closing Date _____ Final Read Date Requested: _____

Final will be done the Wednesday prior to closing date unless otherwise noted

Requested by: Realtor Attorney Homeowner
Name _____
Phone _____

Check One: pick up @ 11 Town Hall Ave, Tewksbury, MA
 FAX # _____
 Email: _____

Fee: **\$25 (per meter)**
Fee is included in the final bill generated by water billing
IMPORTANT NOTE: Finals will remain with the UB account and become the new homeowner's responsibility if left unpaid.

FINALS DONE ON WEDNESDAY ONLY
MUST BE RECEIVED BY NOON WEDNESDAY
FINALS CAN BE PICKED UP ON THURSDAY MORNING OR WILL BE FAXED IF NUMBER WAS PROVIDED

DATE REC'D: _____
FOR OFFICE USE ONLY