



**BOARD OF SELECTMEN  
TOWN OF TEWKSBURY  
TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876**

MARK KRATMAN, CHAIRMAN  
DAVID H. GAY, VICE CHAIRMAN  
JAY KELLY, CLERK  
ANNE MARIE STRONACH  
TODD R. JOHNSON, ESQ.

(978)-640-4300  
FAX (978) 640-4302

Notice of Meeting  
Tuesday, November 21, 2017 at 7:00 p.m.  
Meeting Place: Town Hall, 1009 Main Street, Tewksbury, MA  
Mark Kratman, Chairman  
Agenda

Scheduled Items

Residents

New Business

1. Board of Selectmen 2018 Meeting Dates
2. Stephen Powers – Disclosure by Municipal Employee – Snow Plowing
3. Town Manager Performance Evaluation
4. Board and Committee Appointments

Town Manager

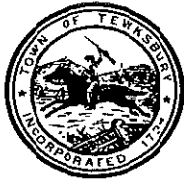
5. Last Drink Report Policy
6. Senior Town Counsel Invoice: October 16 – October 31, 2017

Minutes

Board Member Reports

Adjourn

***Next Selectmen Meeting Date:  
December 5, 2017***



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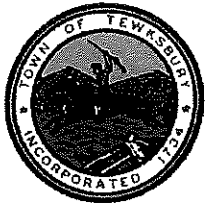
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### 2018 Board of Selectmen Meeting Dates

*Please note: Meetings and Times are subject to change without notice*

January 9, 2018  
January 23, 2018  
February 6, 2018  
February 27, 2018  
March 13, 2018  
March 27, 2018  
April 7, 2018 – Annual Town Election  
April 10, 2018 (Reorganization)  
April 24, 2018  
May 8, 2018 – Annual Town Meeting  
May 9, 2018 – Special Town Meeting  
May 22, 2018  
June 5, 2018  
June 19, 2018  
July 17, 2018  
August 14, 2018  
September 11, 2018  
September 25, 2018  
October 2, 2018 – Special Town Meeting  
October 16, 2018  
November 6, 2018  
November 20, 2018  
December 4, 2018  
December 18, 2018



# TOWN OF TEWKSBURY

DEPARTMENT OF PUBLIC WORKS  
999 WHIPPLE ROAD  
TEWKSBURY, MASSACHUSETTS 01876

BRIAN GILBERT  
SUPERINTENDENT  
TEL (978) 640-4440  
FAX (978) 640-4445  
bgilbert@town.tewksbury.ma.us

- ENGINEERING
- HIGHWAY/FORESTRY
- WATER & SEWER
- FLEET MAINTENANCE
- WATER TREATMENT PLANT

**TO:** Board of Selectman

**DATE:** 11/7/17

**FROM:** Brian Gilbert, *BG*  
Superintendent Public Works

**SUBJECT:** Special Employee  
Appointment

At this time, please approve Steve Powers, again this year, with the status of a special municipal employee for the purpose of plowing snow as an independent snow plow contractor. Mr. Powers is currently employed as a Reserve Police Officer by the Town of Tewksbury and is not an employee of the DPW. It is my understanding that Mr. Powers will be providing plowing services outside his assigned working hours to supplement DPW staff as an independent contractor. All DPW staff is utilized during plowing events and require additional resources. Attached please review Mr. Powers' disclosure filed with the Town Clerk, as well as our standard contract and advertisement.

Thank you for your consideration in this matter.

CC: Richard Montuori, Town Manager  
Charles Zaroulis, Town Counsel

October 17th Interviews	Committees
6:00	Erin Buckle
6:05	Nick DeVito
6:10	Arthur Ford
Appointed 10/17	Sarah Marino
Appointed 10/17	Crystal Panagiotopoulos
Appointed 10/17 to MA Cultural Council	Francesco Recchia
6:30	James Carroll
6:35	Denise Morandi
6:40	Connor Pennell
6:45	Karyn Silva
6:50	Nancy Reed
6:55	Kathy MacInnis
already interviewed	Christopher Mullin
left message & email	Beth McGuire
	Michelle Haley

Local Housing Partnership  
Tewksbury Beautification Committee  
Economic Development Committee  
Massachusetts Cultural Council  
Massachusetts Cultural Council  
4: Bicycle & Ped / Comm. Preservation Comm. / MA Cultural Council / Open Space Rec Committee  
Historic Commission  
Tewksbury Beautification Committee  
Tewksbury Beautification Committee  
Open Space Rec. Plan Committee  
Historic Commission  
Tewksbury Beautification Committee  
Community Preservation Committee - recently appointed to the Open Space & Recreation Comm.  
Open Space & Recreation Plan Committee - away on business may call with questions  
Local Housing Partnership & Massachusetts Cultural Council