

**Please Read the Instructions
Before Filling Out This Form.**



MASSACHUSETTS

Blue Cross Blue Shield of Massachusetts is an
Independent Licensee of the Blue Cross and Blue Shield Association.

Enrollment and Change Form.

Please return for to Teresa Belanger in
Human Resources.

Please **PRINT CLEARLY** using blue or black
ink to avoid coverage delay or type in information

1. To Be Filled Out by Your Employer										
Company Name			Current Medical Group #:				Medical Group #, Transferring To			
Current BCBS ID #, If any		Requested Effective Date MM DD YYYY		Date of Hire MM DD YYYY		Current Dental Group #:		Dental Group #, Transferring To		
Type of Transaction	(If canceling, please see instructions for three digit termination code.) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>			Remarks: (i.e., qualifying event for a new add, change to family or other instruction)						
<input type="checkbox"/> ADD <input type="checkbox"/> CHANGE <input type="checkbox"/> TRANSFER <input type="checkbox"/> CANCEL				<input type="checkbox"/> Open Enrollment <input type="checkbox"/> New Hire <input type="checkbox"/> COBRA		<input type="checkbox"/> Change to Family <input type="checkbox"/> Add Spouse <input type="checkbox"/> Add Dependent		<input type="checkbox"/> Loss of Coverage (HIPAA Continuation of Coverage Letter Required) <input type="checkbox"/> Other _____		
2. Tell Us About Yourself (Member 1)										
What products are you selecting?	<input type="checkbox"/> HMO Blue New England Deductible <input type="checkbox"/> PPO Blue Care Elect Deductible		<input type="checkbox"/> Access Saver HMO High Deductible <input type="checkbox"/> Saver PPO High Deductible		<input type="checkbox"/> Group Medex <input type="checkbox"/> Blue Medicare Rx (Part D) <input type="checkbox"/> Dental Blue		Kind of Membership (Medical) <input type="checkbox"/> Individual <input type="checkbox"/> Family		Kind of Membership (Dental) <input type="checkbox"/> Individual <input type="checkbox"/> Family	
Your First Name			M.I.	Last Name			Sex	Date of Birth		
Street Address / P.O. Box #:			Apt. #:	City / Town			State	Zip Code		
Social Security #:		Telephone #: (area code) ()		Other Insurance: ¹ Y <input type="checkbox"/> / N <input type="checkbox"/>		Other Insurance Company Name		City / State		
PCP ID #: (see instructions)		Name of PCP			City / State		Is this your current PCP? Mark X, if yes. <input type="checkbox"/>			
Are you covered by Medicare?	Part A Effective Date MM DD YYYY		Part B Effective Date MM DD YYYY		Part D Effective Date MM DD YYYY		Medicare #: <input type="checkbox"/> 65+ <input type="checkbox"/> Disabled <input type="checkbox"/> ESRD		Actively Working? Y <input type="checkbox"/> / N <input type="checkbox"/> If Retired, Date:	
Y <input type="checkbox"/> / N <input type="checkbox"/>										
3. Tell Us About (Member 2)										
Please Check One: <input type="checkbox"/> Spouse <input type="checkbox"/> Domestic Partner <input type="checkbox"/> Divorced Spouse (court ordered)										
Member 2's First Name			M.I.	Last Name			Sex	Date of Birth		
Street Address / P.O. Box #:			Apt. #:	City / Town			State	Zip Code		
Social Security #:		Telephone #: (area code) ()		Other Insurance: ¹ Y <input type="checkbox"/> / N <input type="checkbox"/>		Other Insurance Company Name		City / State		
PCP ID #: (see instructions)		Name of PCP			City / State		Is this your current PCP? Mark X, if yes. <input type="checkbox"/>			
Is Member 2 covered by Medicare? ²	Part A Effective Date MM DD YYYY		Part B Effective Date MM DD YYYY		Part D Effective Date MM DD YYYY		Medicare #: <input type="checkbox"/> 65+ <input type="checkbox"/> Disabled <input type="checkbox"/> ESRD		Actively Working? Y <input type="checkbox"/> / N <input type="checkbox"/> If Retired, Date:	
Y <input type="checkbox"/> / N <input type="checkbox"/>										
1. If you have not indicated Yes or No regarding your Medicare or other insurance status, you may receive a follow-up questionnaire.										
4. Tell Us About Your Eligible Dependents (Member 3, 4, and 5)										
Dependent's First Name 3.)			M.I.	Last Name			Sex	Full-time student and aged 19 or older <input type="checkbox"/> Disabled and aged 26 or older <input type="checkbox"/>		
Social Security #:		Date of Birth		PCP ID #: (see instructions)		Name of PCP		Is this your current PCP? Mark X, if yes. <input type="checkbox"/>		
Dependent's First Name 4.)			M.I.	Last Name			Sex	Full-time student and aged 19 or older <input type="checkbox"/> Disabled and aged 26 or older <input type="checkbox"/>		
Social Security #:		Date of Birth		PCP ID #: (see instructions)		Name of PCP		Is this your current PCP? Mark X, if yes. <input type="checkbox"/>		
Dependent's First Name 5.)			M.I.	Last Name			Sex	Full-time student and aged 19 or older <input type="checkbox"/> Disabled and aged 26 or older <input type="checkbox"/>		
Social Security #:		Date of Birth		PCP ID #: (see instructions)		Name of PCP		Is this your current PCP? Mark X, if yes. <input type="checkbox"/>		
Please check if you are using separate forms for additional dependent children <input type="checkbox"/>							Total # of Dependents: _____			
5. Select Personal Savings Account										
<input type="checkbox"/> HSA	Start Date:		End Date:		FSA GOAL AMOUNTS: (Please see instructions for maximum limits.)					
<input type="checkbox"/> FSA – Health	Start Date:		End Date:		Health \$:					
<input type="checkbox"/> FSA – Dep.	Start Date:		End Date:		Dependent Care \$:					
6. Signature (Employer & Employee)										
The information here is complete and true. I understand that Blue Cross and Blue Shield will rely on this information to enroll me and my dependents or to make changes to my membership. I understand that I should read the subscriber certificate or benefit booklet provided by my employer to understand my benefits and any restrictions that apply to my health care plan. I understand that Blue Cross and Blue Shield may obtain personal and medical information about me to carry out its business, and that it may use and disclose that information in accordance with law. I acknowledge that I may obtain further information about the collection, use, and disclosure of my information in "Our Commitment to Confidentiality," Blue Cross and Blue Shield's notice of privacy practices.										
Subscriber's Signature _____				Date _____		Employer's Signature _____				Date _____