

<b>TOWN MANAGER</b>	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC	FY2026 FIN COM REC
<i>Salaries</i>										
5111Regular	485,468	485,468	489,095	483,840	529,678	523,035	659,710	549,386	549,386	
5120Permanent Part-Time	-	-	-	-	-	-	-	-	-	
5150Car Allowance	9,600	9,000	9,600	9,000	9,600	9,000	9,000	7,750	7,750	
5160Sick Leave Buy-Back	7,851	7,851	2,715	-	2,715	-	-	37,774	37,774	
5164Annuity	7,500	7,500	7,500	7,500	7,500	7,500	7,500	9,000	9,000	
<b>Total Salaries</b>	<b>510,419</b>	<b>509,819</b>	<b>508,910</b>	<b>500,340</b>	<b>549,493</b>	<b>539,535</b>	<b>676,210</b>	<b>603,909</b>	<b>603,909</b>	
Water Enterprise Fund Allocation	(9,886)	(9,886)	(10,356)	(10,356)	(10,615)	(10,615)	(10,615)	(11,397)	(11,397)	
Sewer Enterprise Fund Allocation	(9,886)	(9,886)	(10,356)	(10,356)	(10,615)	(10,615)	(10,615)	(11,397)	(11,397)	
<b>Total Salaries Net of Allocations</b>	<b>490,647</b>	<b>490,047</b>	<b>488,198</b>	<b>479,628</b>	<b>528,263</b>	<b>518,305</b>	<b>654,980</b>	<b>581,116</b>	<b>581,116</b>	-
<i>Operating</i>										
5310Professional Services	117,962	102,418	127,902	109,978	193,115	192,333	218,786	243,718	243,718	
5340Communications	-	-	-	-	-	-	-	-	-	
5420Office Supplies	800	800	1,600	1,314	800	800	10,800	10,800	10,800	
5429Computer Equipment	-	-	-	-	-	-	-	-	-	
5699Insurance Reimbursement	1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	-	
5701Travel	500	79	500	-	500	-	500	500	500	
5703Dues and Memberships	2,170	783	2,170	1,359	1,871	1,788	2,170	2,170	2,170	
5790Staff Development	500	-	500	-	799	799	500	2,500	2,500	
<b>Total Operating</b>	<b>123,432</b>	<b>105,580</b>	<b>134,172</b>	<b>114,150</b>	<b>198,585</b>	<b>197,221</b>	<b>234,256</b>	<b>259,688</b>	<b>259,688</b>	
<i>Capital Outlay</i>										
5833Capital Outlay	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>							
<b>Total Budget</b>	<b>633,852</b>	<b>615,399</b>	<b>643,082</b>	<b>614,491</b>	<b>748,078</b>	<b>736,756</b>	<b>910,466</b>	<b>863,597</b>	<b>863,597</b>	-
<b>Total Budget Net of Allocations</b>	<b>614,080</b>	<b>595,627</b>	<b>622,370</b>	<b>593,779</b>	<b>726,848</b>	<b>715,526</b>	<b>889,236</b>	<b>840,804</b>	<b>840,804</b>	-

	FY2022 BUDGETED	FY2023 BUDGETED	FY2024 BUDGETED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC	FY2026 FIN COM REC
Position	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Town Manager	1	1	1	1	1	1	
Asst. Town Manager	1	1	1	1	1	1	
Exec. Assistant	1	1	1	1	1	1	
Admin. Assistant	1	1	1	1	1	1	
<b>Total Staffing</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	<b>4</b>	-

**FISCAL YEAR 2026**

**TOWN MANAGER DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

**Regular Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary	FY25 Budget	Budget Chg	% Chg
John Curran	Town Manager	12/2/2024			227,930	-	-	-	227,930	\$ 122,500.00	\$ 105,430.26	86.07%
					-	-	-	-	-	\$ 212,290.00	\$ (212,290.00)	-100.00%
Steve Sadwick 6 Mont	Asst Town Mgr.	7/2/2001	A-14	10	87,076	-	1,778	12,628	101,482		\$ 101,481.98	
Vacant 6 Months	Asst Town Mgr.	1/1/2026	A-14	10	71,898	-	-	-	71,898	\$ 180,455.00	\$ (108,557.50)	-60.16%
Paula Mirabella	Exec. Asst.	5/31/2022	B7	10	80,400	-	-	-	80,400	\$ 14,373.57	\$ 66,026.00	459.36%
Amy Ryan	Admin. Asst.	6/13/2022	B5	10	67,676	-	-	-	67,676	\$ 66,026.00	\$ 1,650.24	2.50%
<b>Total Regular Salarie.</b>					534,980		1,778	12,628	549,386	\$ 659,710.00	\$ (110,324.46)	-16.72%

**Permanent Part-Time Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
<b>Total Permanent Part-Time Salaries</b>					-	-	-	-	-

**Car Allowance**

Name	Position	Per/Month	# Months	Total Benefit	FY25 Budget	Budget Chg	% Chg
John Curran	Town Manager	500	12	6,000	\$ 6,000.00	\$ -	0.00%
Steve Sadwick	Asst Town Mgr.	250	7	1,750	\$ 3,000.00	\$ (1,250.00)	-41.67%
<b>Total Car Allowance</b>					\$ 9,000.00	\$ (1,250.00)	-13.89%

**Sick Leave Buy Back**

Name	Position	Retirement Date	# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit	FY25 Budget	Budget Chg	% Chg
Steve Sadwick	Asst Town Mgr.	1/22/2026					37,774			
<b>Total Sick Leave Buy-Back</b>							37,774	-	\$ 37,773.61	0.00%

**Annuity**

Name	Position	Amount	Total Benefit	FY25 Budget	Budget Chg	% Chg
John Curran	Town Manager	9,000	9,000			
<b>Total Annuity</b>				7,500	\$ 1,500.00	20.00%

<b>Department Total</b>							603,909	676,210	\$ (72,300.85)	-10.69%
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**FISCAL YEAR 2026  
TOWN MANAGER DEPARTMENT SALARY INFORMATION DEPARTMENT REQUESTED**

**Regular Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary	FY25 Budget	Budget Chg	% Chg
John Curran	Town Manager	12/2/24			227,930				227,930	\$ 122,500.00	\$ 105,430.26	86.07%
	Town Manager								-	\$ 212,290.00	\$ (212,290.00)	-100.00%
Steve Sadwick 6 Months	Asst Town Mgr.	7/2/2001	A-14	10	87,076		1,778	12,628	101,482	\$	\$ 101,481.98	
Vacant 6 Months	Asst Town Mgr.	1/1/2026	A-14	10	71,898				71,898	\$ 180,455.00	\$ (108,557.50)	-60.16%
Paula Mirabella	Exec. Asst.	5/31/22	B7	10	80,400				80,400	\$ 14,373.57	\$ 66,026.00	459.36%
Amy Ryan	Admin. Asst.	6/13/22	B5	10	67,676				67,676	\$ 66,026.00	\$ 1,650.24	2.50%
										\$	\$ -	
										\$	\$ -	
<b>Total Regular Salaries</b>					534,980		1,778	12,628	549,386	\$ 659,710.00	\$ (110,324.46)	-16.72%

**Permanent Part-Time Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
<b>Total Permanent Part-Time Salaries</b>					-	-	-	-	-

**Car Allowance**

Name	Position	Per/Month	# Months	Total Benefit
John Curran	Town Manager	500	12	6,000
Steve Sadwick	Asst Town Mgr.	250	7	1,750
Vacant		250	5	1,250
<b>Total Car Allowance</b>				7,750

\$ 6,000.00	\$ -	0.00%
\$ 3,000.00	\$ (1,250.00)	-41.67%
\$	\$ 1,250.00	
\$ 9,000.00	\$ (1,250.00)	-13.89%

**Sick Leave Buy Back**

Name	Position	Retirement Date	# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
Steve Sadwick	Asst Town Mgr.	1/22/2026					37,774
<b>Total Sick Leave Buy-Back</b>							37,774

-	\$ 37,773.61	0.00%
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**Annuity**

Name	Position	Amount	Total Benefit
John Curran	Town Manager	9,000	9,000
<b>Total Annuity</b>			9,000

7,500	\$ 1,500.00	20.00%
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<b>Department Total</b>							603,909
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676,210	\$ (72,300.85)	-10.69%
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**FISCAL YEAR 2025  
TOWN MANAGER DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

**Regular Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Richard Montuori	Town Manager	1/18/10			212,290				212,290
Steve Sadwick	Asst Town Mgr.	7/2/2001	A-14	8	158,266		3,000	19,189	180,455
Paula Mirabella	Exec. Asst.		B7	10	78,439				78,439
Amy Ryan	Admin. Asst.		B5	10	66,026				66,026
New Town Manager					122,500				122,500
<b>Total Regular Salarie.</b>					637,521		3,000	19,189	659,710

\$ 5,539.31 \$ 177,455.00

**Permanent Part-Time Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
<b>Total Permanent Part-Time Salaries</b>					-	-	-	-	-

**Car Allowance**

Name	Position				Per/Month	# Months			Total Benefit
Richard Montuori	Town Manager				500	12			6,000
Steve Sadwick	Asst Town Mgr.				250	12			3,000
<b>Total Car Allowance</b>									9,000

**Sick Leave Buy Back**

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
Steve Sadwick	Asst Town Mgr.							-
<b>Total Sick Leave Buy-Back</b>								-

**Annuity**

Name	Position				Amount			Total Benefit
Richard Montuori	Town Manager				7,500			7,500
<b>Total Annuity</b>								7,500

<b>Department Total</b>									676,210
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**FISCAL YEAR 2024  
TOWN MANAGER DEPARTMENT SALARY INFORMATION**

**Regular Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Richard Montuori	Town Manager	1/18/10			212,290				212,290
Steve Sadwick	Asst Town Mgr.	7/2/2001	A-14	8	141,980		34,467		176,447
Paula Mirabella	Exec. Asst.		B7	10	76,526				76,526
Amy Ryan	Admin. Asst.		B5	10	64,415				64,415
<b>Total Regular Salarie.</b>					495,211		34,467	-	529,678

**Permanent Part-Time Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
<b>Total Permanent Part-Time Salaries</b>					-	-	-	-	-

**Car Allowance**

Name	Position				Per/Month	# Months			Total Benefit
Richard Montuori	Town Manager				500	12			6,000
Steve Sadwick	Asst Town Mgr.				300	12			3,600
<b>Total Car Allowance</b>									9,600

**Sick Leave Buy Back**

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
Steve Sadwick	Asst Town Mgr.			5	\$ 543			2,715
<b>Total Sick Leave Buy-Back</b>								2,715

**Annuity**

Name	Position				Amount			Total Benefit
Richard Montuori	Town Manager				7,500			7,500
<b>Total Annuity</b>								7,500

<b>Department Total</b>									549,493
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**DESCRIPTION/DETAIL**

**TOWN MANAGER OPERATING**

*5340 Communications*

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
-	-	-	-	-	-	-	-	-

**Town Manager and Facilities Manager Cellphones moved to Town Hall Budget**

*Total 5340 Communications:* - -

**DESCRIPTION/DETAIL**

**TOWN MANAGER OPERATING**

*5420 Office Supplies*

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	<b>FY2026 DEPT REQ</b>	<b>FY2026 TM REC</b>
800	800	1,600	1,314	800	800	10,800	<b>10,800</b>	<b>10,800</b>

General office supplies, envelopes and letterhead	800	800
Substance Use Prevention and Education Program Annual Expenses (Moved from Police Department Budget)	10,000	10,000
<i>Total 5420 Office Supplies:</i>	10,800	10,800

**DESCRIPTION/DETAIL**

**TOWN MANAGER OPERATING**

*5429 Computer Equipment*

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	<b>FY2026 DEPT REQ</b>	<b>FY2026 TM REC</b>
-	-	-		-	-	-	-	-

*Total 5429 Computer Equipment:* - -

**DESCRIPTION/DETAIL**

**TOWN MANAGER OPERATING**

*5699 Insurance Reimbursement*

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	<b>FY2026 DEPT REQ</b>	<b>FY2026 TM REC</b>
1,500	1,500	1,500	1,500	1,500	1,500	1,500	-	-

Town Manager Disability Insurance per contract

*Total 5699 Insurance Reimbursement:* - -



**DESCRIPTION/DETAIL**

**TOWN MANAGER OPERATING**

*5703 Dues and Memberships*

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	<b>FY2026 DEPT REQ</b>	<b>FY2026 TM REC</b>
2,170	783	2,170	1,359	1,871	1,788	2,170	<b>2,170</b>	<b>2,170</b>

ICMA and MMMA	1,000	1,000
National and MA Chapter of American Planning Association (Asst Town Mgr)	570	570
Mass. Association of Planning Directors (\$100/ mbr)	100	100
Purchasing Collaboratives	500	500
<i>Total 5703 Dues and Memberships:</i>	2,170	2,170



**DESCRIPTION/DETAIL**

**TOWN MANAGER**

*5833 Capital Outlay*

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
-		-		-		-	-	-

*Total 5833 Capital Outlay:*

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- -