

BUILDING DEPARTMENT	FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC	FY2026 FIN COM REC
<i>Salaries</i>										
5111 Regular Salaries	299,323	286,837	298,170	296,911	248,712.00	245,288	287,735	236,009	236,009	
5112 Permanent Part-Time Salaries	-	-	-	-	-	-	-	42,856	42,856	
5120 Temp Part-Time Salaries	44,833	44,489	45,882	45,271	45,850.00	45,850	45,850	50,541	50,541	
5130 Overtime	-	-	-	-	-	-	-	-	-	
5150 Car Allowance	11,272	10,663	11,272	10,944	12,472.00	5,132	8,272	5,872	5,872	
5160 Sick Leave Buy-Back	2,584	2,584	-	-	1,289.00	-	1,290	1,369	1,369	
5180 All Other Salaries	-	-	-	-	-	-	-	-	-	
Total Salaries	358,012	344,573	355,324	353,126	308,323	296,270	343,147	336,648	336,648	
<i>Operating</i>										
5270 Leases and Contracts	7,500	7,500	7,545	7,545	-	-	-	815	815	
5310 Professional Services	920	920	-	-	-	-	-	-	-	
5340 Communications	984	984	1,132	984	1,056	409	984	-	-	
5420 Office Supplies	3,000	2,971	3,544	2,848	3,641	2,933	3,150	3,150	3,150	
5569 Code Books	-	-	3,000	2,101	3,000	1,232	3,000	3,000	3,000	
5701 Travel	-	-	85	83	200	128	200	200	200	
5703 Dues and Memberships	470	345	545	320	575	210	575	575	575	
5790 Staff Development	1,900	1,420	1,900	1,489	2,400	1,905	5,100	5,700	5,100	
Total Operating	14,774	14,140	17,750	15,370	10,872	6,816	13,009	13,440	12,840	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	60,647	41,800	-	-	-	
Total Capital Outlay	-	-	-	-	60,647	41,800	-	-	-	-
Total Budget	372,786	358,714	373,074	368,496	379,841.68	344,887	356,156	350,088	349,488	-

	FY2022 BUDGETED	FY2023 BUDGETED	FY2024 BUDGETED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC	FY2026 FIN COM REC
Position	FTE	FTE	FTE	FTE			FTE
Building Commissioner	1	1	1	1	1	1	
Local Inspector - Full Time	1	1	1	0	0	0	
Local Inspector (20/Week)	-	-	-	1	1	1	
Admin. Asst/Permit Tech	2	2	2	2	2	2	
Plumbing and Gas Insp.	1	1	1	1	1	1	
Wiring Insp.	1	1	1	1	1	1	
Alternate P&G Insp.	1	1	1	1	1	1	
Alternate Wiring Insp.	1	1	1	1	1	1	
Total Staffing	8	8	8	8	8	8	-

**FISCAL YEAR 2026
BUILDING DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Leo Bettencourt	Building Commissioner	3/22/2022	10	7	\$ 103,107		\$ -		\$ 103,107
Dina Callahan	Admin. Asst/Permit Tech	1/18/2022	B5	6/7	62,026		-		62,026
N. O'Keefe	Admin. Asst/Permit Tech	9/13/2004	B5	10	67,676		3,200		70,876
									-
									-
Total Regular Salaries					\$ 232,809	\$ -	\$ 3,200	\$ -	\$ 236,009

FY25	Budget Chg	% Chg
95,751 \$	7,355.83	7.68%
57,596 \$	4,430.40	7.69%
67,387 \$	3,489.24	5.18%
67,001 \$	(67,001.00)	-100.00%
-		
287,735 \$	(51,725.53)	-17.98%

Permanent Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Syno Tell	Local Insp	8/26/2024	Local Building Inspector	10	\$ 42,856	\$ -	\$ -	\$ -	\$ 42,856
Total Permanent Part Time Salaries									\$ 42,856

- \$	42,856.20	0.00%
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Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Weeks	Longevity \$	Wage Def.	Total Salary
P. Wild	Plumbing and Gas Insp.	2/8/2007	D		\$ 480	52	-		\$ 25,031
T. Santos	Wiring Insp.	10/7/2002	D		480	52	-		25,031
G Ostroski	Alternate P&G Insp.	7/25/2022	1		120	2 *Days			240
J Largenton	Alternate Wiring Insp.	8/8/2022	D		\$ 120	2 *Days			240
Total Temporary Part Time Salaries									\$ 50,541

22,707 \$	2,323.94	10.23%
22,707 \$	2,323.94	10.23%
218 \$	21.66	9.94%
218 \$	21.66	9.94%
45,850 \$	4,691.21	10.23%

Overtime

Name	Position	Amount	Total Benefit
		-	-
Total Overtime			-

Car Allowance

Name	Position	Per/Month	# Months	Per/Week	Weeks	Total Benefit
Leo Bettencourt	Building Commissioner	-	-	-	-	-
Syno Tell	Local Bldg Insp	\$ 150	12	-	-	\$ 1,800
P. Wild	Plumbing and Gas Insp.	-	-	39	52	2,036
H. Sullivan	Wiring Insp.	-	-	39	52	2,036
Total Car Allowance						\$ 5,872

4,200.00 \$	(2,400.00)	-57.14%
2,036.00 \$	(0.20)	-0.01%
2,036.00 \$	(0.20)	-0.01%
8,272.00 \$	(2,400.40)	-29.02%

Sick Leave Buy Back

Name	Position	Retirement Date	# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
N. O'Keefe	Permit Technician	Sick Leave Incentive	5			\$ 274	\$ 1,369
Total Sick Leave Buy-Back							\$ 1,369

1,290 \$	79.25	6.14%
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All Other Salaries

Amount	Total
Out of Grade Pay	-
Total All Other Salaries	

Department Total	\$ 336,648
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343,147.00 \$	(6,499.27)	-1.89%
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**FISCAL YEAR 2026
BUILDING DEPARTMENT SALARY INFORMATION DEPARTMENT REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Leo Bettencourt	Building Commissioner	3/22/2022	10	7	\$ 103,107	-	-		\$ 103,107
Dina Callahan	Admin. Asst/Permit Tech	1/18/2022	B5	6/7	62,026	-	-		62,026
N. O'Keefe	Admin. Asst/Permit Tech	9/13/2004	B5	10	67,676		3,200		70,876
									-
Total Regular Salaries					\$ 129,703	\$ -	\$ 3,200	\$ -	\$ 236,009

FY25	Budget Chg	% Chg
95,751 \$	7,355.83	7.68%
57,596 \$	4,430.40	7.69%
67,387 \$	3,489.24	5.18%
67,001 \$	(67,001.00)	-100.00%
-		
287,735 \$	(51,725.53)	-17.98%

Permanent Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Syno Tell	Local Insp	8/26/2024	Local Building	10	\$ 42,856		\$ -		\$ 42,856
Total Permanent Part Time Salaries									\$ 42,856

- \$	42,856.20	0.00%
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Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Weeks	Longevity \$	Wage Def.	Total Salary
P. Wild	Plumbing and Gas Insp.	2/8/2007	D		\$ 480	52			\$ 25,031
T. Santos	Wiring Insp.	10/7/2002	D		480	52			25,031
G Ostroski	Alternate P&G Insp.	7/25/2022	1		120	2	*Days		240
J Largenton	Alternate Wiring Insp.	8/8/2022	D		\$ 120	2	*Days		240
Total Temporary Part Time Salaries									\$ 50,541

22,707 \$	2,323.94	10.23%
22,707 \$	2,323.94	10.23%
218 \$	21.66	9.94%
218 \$	21.66	9.94%
45,850 \$	4,691.21	10.23%

Overtime

Name	Position	Amount	Total Benefit
		-	-
Total Overtime			-

Car Allowance

Name	Position	Per/Month	# Months	Per/Week	Weeks	Total Benefit
Leo Bettencourt	Building Commissioner		-			-
Syno Tell	Local Bldg Insp	\$ 150	12			\$ 1,800
P. Wild	Plumbing and Gas Insp.			39	52	2,036
H. Sullivan	Wiring Insp.			39	52	2,036
Total Car Allowance						\$ 5,872

4,200.00 \$	(2,400.00)	-57.14%
2,036.00 \$	(0.20)	-0.01%
2,036.00 \$	(0.20)	-0.01%
8,272.00 \$	(2,400.40)	-29.02%

Sick Leave Buy Back

Name	Position	Retirement Date	# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
N. O'Keefe	Permit Technician	Sick Leave Incentive	5			\$ 274	\$ 1,369
Total Sick Leave Buy-Back							\$ 1,369

1,290 \$	79.25	6.14%
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All Other Salaries

	Amount	Total
Out of Grade Pay		-
Total All Other Salaries		-

Department Total	\$ 336,648
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343,147.00 \$	(6,499.27)	-1.89%
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**FISCAL YEAR 2025
BUILDING DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Leo Bettencourt	Building Commissioner	3/22/2022	10	6	95,751				95,751
Dina Callahan	Admin. Asst/Permit Tech	1/18/2022	B5	5	30,764				30,764
Dina Callahan	Admin. Asst/Permit Tech	1/18/2022	B5	6	26,832				26,832
N. O'Keefe	Admin. Asst/Permit Tech	9/13/2004	B5	10	66,612		2,400		67,387
Andrew DeLuca	Local Insp	3/25/2024	7	2	67,001				67,001
					(1,625)				
Total Regular Salaries					285,335	-	2,400	-	287,735

Permanent Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part Time Salaries									-

Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Weeks	Longevity \$	Wage Def.	Total Salary
P. Wild	Plumbing and Gas Insp.	2/8/2007	D		435	52			22,707
H. Sullivan	Wiring Insp.	10/7/2002	D		435	52			22,707
G Ostroski	Alternate P&G Insp.	7/25/2022	D		109	2	*Days		218
J Largenton	Alternate Wiring Insp.	8/8/2022	D		109	2	*Days		218
Total Temporary Part Time Salaries									45,850

Overtime

Name	Position				Amount				Total Benefit
					-				-
Total Overtime									-

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
Leo Bettencourt	Building Commissioner					-			-
	Local Bldg Insp				350	12			4,200
P. Wild	Plumbing and Gas Insp.						39	52	2,036
H. Sullivan	Wiring Insp.						39	52	2,036
Total Car Allowance									8,272

Sick Leave Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
N. O'Keefe	Permit Technician	Sick Leave Incentive		5			258	1,290

Total Sick Leave Buy-Back									1,290
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All Other Salaries

				Amount					Total
Out of Grade Pay									-
Total All Other Salaries									-

Department Total									343,147
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**FISCAL YEAR 2024
BUILDING DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Mark Bertonassi	Building Commissioner	6/1/2021	10	10	105,703				105,703
Dina Callahan	Admin. Asst/Permit Tech	1/18/2022	B5	4	30,013				30,013
Dina Callahan	Admin. Asst/Permit Tech	1/18/2022	B5	5	26,182				26,182
N. O'Keefe	Admin. Asst/Permit Tech	9/13/2004	B5	10	64,987		2,300		67,287
Leo Bettencourt	Local Bldg Insp	3/22/2022	7	9	19,527				19,527
Total Regular Salaries					246,412	-	2,300	-	248,712

Permanent Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
-									
Total Permanent Part Time Salaries									
-									

Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Weeks	Longevity \$	Wage Def.	Total Salary
P. Wild	Plumbing and Gas Insp.	2/8/2007	D		435	52			22,707
H. Sullivan	Wiring Insp.	10/7/2002	D		435	52			22,707
G Ostroski	Alternate P&G Insp.	7/25/2022	D		109	2	*Days		218
J Largenton	Alternate Wiring Insp.	7/25/2022	D		109	2	*Days		218
Total Temporary Part Time Salaries									45,850

Overtime

Name	Position				Amount				Total Benefit
-									
Total Overtime									
-									

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
M. Bertonassi	Building Commissioner				350	12			4,200
Leo Bettencourt	Local Bldg Insp				350	12			4,200
P. Wild	Plumbing and Gas Insp.						39	52	2,036
H. Sullivan	Wiring Insp.						39	52	2,036
Total Car Allowance									12,472

Sick Leave Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
N. O'Keefe	Permit Technician	Sick Leave Incentive		5			258	1,289

Total Sick Leave Buy-Back									1,289
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All Other Salaries

				Amount					Total
Out of Grade Pay									-
Total All Other Salaries									-

Department Total									308,323
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DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING
5270Leases and Contracts

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC	
7,500	7,500	7,545	7,545	-		-	815	815	
Ricoh IMC400F Copier/Scanner Lease								815	815
							:	815	815

DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING

5310 Professional Services

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
920	920	-	-	-		-	-	-

Ricoh IMC400F Copier/Scanner Lease

Moved to Leases and contracts

-

Total 5310 Professional Services:

-

-

DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING

5340 Communications

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
984	984	1,132	984	1,056	409	984	-	-

(Building Landlines and Cellphones Moved to Town Hall Budget)

(2) Wireless Cards for Tablets - \$41 x 2 = \$82/Month - Total \$984
 Note: we have been charged for text messages received on one of the Hot Spots.

Our plan does not cover text so we have overcharges. The increase is to cover any overcharges

984.00

Total 5340 Communications:

984.00

-

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DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING

5420 Office Supplies

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
3,000	2,971	3,544	2,848	3,641	2,933	3,150	3,150	3,150

The only payments that are paid in line item #5420 are to pay for office/printer supplies for the Building De 3,150 3,150 3,150

Total 5420 Office Supplies: 3,150 3,150 3,150

DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING

5569Cdode books

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
-	-	3,000	2,101	3,000	1,232	3,000	3,000	3,000

Update Building Code Books & CD for Computer 3,000 3,000 3,000

Total 5569 Code books: 3,000 3,000 3,000

DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING

5701 Travel

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC	Budget Chg	% Chg
-	-	85	83	200	128	200	200	200	-	0.00%
Building Commissioner does not get a Car Allowance and is frequently called out on Weekends and Evenings to Structure Damage, Fires, Etc and uses own vehicle						200	200	200	-	0.00%
<i>Total 5701 Travel:</i>						200	200	200	-	0.00%

DESCRIPTION/DETAIL

BUILDING DEPARTMENT OPERATING

5790 Staff Development

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
1,900	1,420	1,900	1,489	2,400	1,905	5,100	5,700	5,100

This line item is used for continuing education for the Building, Plumbing and Electrical Inspectors. 2,880 2,880 2,880
 MBCIA Monthly Meeting Costs Increased from \$50 to \$60 x 2 = \$120/month 120 120 120
 Note: Continued Education is required by code.
 Annual Conference for Building Commissioner 600 600 600

Note: Increased \$1,500 to cover ICC Permit Tech Certification for Dina Callahan. 1500 1,500 1,500
 Note: Increased \$600 to cover ICC Permit Tech CEU's for Dina Callahan and Nancy O'Keefe. \$ 600

Total 5790 Staff Development: 5,100 5,700 5,100

DESCRIPTION/DETAIL

BUILDING DEPARTMENT

5805 Capital Outlay

FY2022 BUDGETED	FY2022 EXPENDED	FY2023 BUDGETED	FY2023 EXPENDED	FY2024 BUDGETED	FY2024 EXPENDED	FY2025 BUDGETED	FY2026 DEPT REQ	FY2026 TM REC
-	-	-		60,647	41,800	-	-	-

Total 5833 Capital Outlay: - -