

# Important Information Regarding Secondary Water Meters

## Process:

1. Apply for a DPW water connection permit online at:

<https://tewksburyma.viewpointcloud.com>

Click EXPLORE under Department of Public Works

Click SELECT for Public Works Permits

Click APPLY ONLINE

2. A *licensed plumber* must apply for a plumbing permit online at:

<https://tewksburyma.viewpointcloud.com>

Click EXPLORE under Building Department

Click SELECT for Plumbing Permit

Click APPLY ONLINE

\*Must submit drawings of the proposed plumbing alterations, showing all pipes, valves, means, and materials involved

3. Once approved, the plumber needs to coordinate with the DPW Water Division to schedule a water shut off (if needed) and prepare the site for the meter installation.

4. After the preparation work is completed, the plumber must call the Building Department to schedule a final inspection.

5. DPW personnel will install the second water meter. Please allow at least 24-48 hours after final inspection and before installation.

## Qualifications:

Must have both Town water and Town sewer accounts. Only exception is well water users with Town sewer only.

## Additional Information:

Use of Secondary Water Meters are only permitted between April 1<sup>st</sup> and October 31<sup>st</sup>.

You may want to consider having your plumber leave a spigot plumbed to your primary line for purposes of washing your car or construction work.

You will not pay sewer charges on the water used through the Secondary Water Meter; however, after 46,000 gallons, your water rate will increase by an added conservation rate for gallons used in excess of 46,000.

All irrigation systems will be required to have an operable rain sensor switch as well as a backflow prevention device.

## Costs:

Water Connection Application Fee

\$85.00 (residential)

\$125.00 (commercial)

Standard Meter, MTU & Installation

\$363.00 (residential)

Price varies (commercial)

Plumbing Permit

\$30.00

## Town Contacts:

Department of Public Works  
999 Whipple Road  
978-640-4440

Building Department  
1009 Main Street, Lower Level  
978-640-4430