

2024 VOTING BY MAIL

Tewksbury voters have the option to vote early by mail in all 2024 elections, with no excuse required.

Step 1: Apply for a ballot

[Apply Online Here](#)

Ballots are not sent to voters automatically - you need to submit a request through the [online portal](#) or in writing. In years where there is more than one election, you can use one application to request ballots for the entire calendar year. If you plan to vote by mail every year, you will need to submit a new application each calendar year. The deadline to request a ballot is the 5th business day before the election, but the Town Clerk recommends requesting a ballot as early as possible to allow time for the ballot to be mailed and returned before Election Day.

- **The deadline to request a ballot for the March 5, 2024 Presidential Primary is Tuesday, February 27, 2024 at 5 p.m.**

You can request a ballot by filling out the [vote by mail application](#) or by sending a signed request to the Town Clerk's Office that includes:

- Your name;
- The address where you are registered to vote;
- The address where you want the ballot to be sent;
- Which election(s) you would like (for years with more than one election);
- **For primaries only: If you are not registered in a party, you must include which party's ballot you would like to receive;**
- YOUR SIGNATURE

Deliver your [application](#) to the Town Clerk's Office by email, mail or fax:

Applications can be submitted by mail, email, or fax. If you're emailing your application, you need to sign it in a way that can be compared to your hand-written signature. Electronic signatures, scanned applications, and photos of applications are acceptable. Typed signatures cannot be accepted.

- Email: townclerk@tewksbury-ma.gov
- Mail: Town Clerk, 1009 Main Street, Tewksbury, MA 01876
- Fax: 978-851-8610

Accessible Vote by Mail - If you are blind or have a vision impairment, have a mobility or dexterity disability, or have another disability that makes it difficult for you to mark a paper ballot, you can request an accessible vote by mail ballot. You must include in your application or letter a statement saying that you need to use an accessible vote by mail ballot as an accommodation due to a disability that prevents you from marking a paper ballot. To access the accessible vote by mail system, you must provide an email address. You can apply for an accessible vote by mail ballot using the [online portal](#) or the [PDF form](#).

Step 2: Vote when your ballot arrives

The Town Clerk's Office will begin mailing ballots approximately one month before the election. Due to the volume, it may take some time for all ballots to be mailed.

After voting your ballot, place it in the inner envelope, **sign the envelope**, and seal it. If you make a mistake on your ballot, please call the Town Clerk's Office at 978-640-4355 or email townclerk@tewksbury-ma.gov for further instructions.

Step 3: Return your ballot

For the **2024 Presidential Primary**, ballots must be returned by the close of polls (8 p.m.) on Election Day.

Options for returning your ballot:

1. Return your ballot by mail in the pre-addressed, postage paid envelope.

(Please note that US Postal delivery services are not consistent and can range from 3 to 11 days. We recommend voters return their ballots in person or in the drop box outside of the town offices by 8PM on Election Day to ensure it arrives back to us in time to count.)

2. Return your ballot in person at the Town Clerk's Office at 1009 Main Street during regular office hours: Monday, Wednesday and Thursday 7:30 AM to 4:30 PM, Tuesday 7:30 AM to 6:00 PM, and Friday 7:30 AM to 12:30 PM.

3. Drop ballots off in the DROP BOX at the Main Entrance of Town Hall 24-7 until 8 p.m. on Election Day

Ballots cannot be dropped off at the polling place on Election Day.

Track your ballot at www.trackmyballotma.com