

# Guide to Tewksbury Permitting

## Information to have readily available:

- What your business does
- Where your business is/wants to be located
- Your proposed timeline
- Draft site and/or floor plans

Call [Alexandra Lowder](#) with questions or to set up a meeting: 978-640-4370 x248

The more information you provide, the better!

## How do I know which permits or licenses my business will need?

You can call and set up an Interdepartmental Review (IDR) meeting with Town staff to discuss permitting needs, any potential red flags, and answer any questions you have.

## How do I know if the property I want for my business is appropriate?

You can search the Use Table (page 102) in the [Zoning Bylaw](#) to see if your proposed business is allowed in a given district. Many of the uses are generalized.

## Permit-granting authorities:

- [Planning Board](#)
- [Conservation Commission](#)
- [Zoning Board of Appeals](#)
- [Board of Health](#)
- [Select Board](#)
- [Fire Department](#)
- [Building Department](#)
- [Engineering Department/DPW](#)

## How long will this process take?

Each board meets at least once per month. Depending on the complexity of the project, some decisions can be made in one meeting but the Town will ensure that you receive timely feedback needed to bring your project to market quickly

If a company has plans in hand, works quickly after the pre-permitting meeting, and takes on board the suggestions of the department heads, they could have permits in hand within four months from their initial call.

