

# FORM C

## APPLICATION FOR APPROVAL OF DEFINITIVE SUBDIVISION PLAN

The undersigned herewith submits the accompanying Definitive Plan of property located in the Town of Tewksbury for Approval as a subdivision under the requirements of the Subdivision Control Law and the Rules and Regulations Governing the Subdivision of Land in the Town of Tewksbury, Massachusetts.

(Please type or print information in blanks below.)

1. Name of Proposed Subdivision \_\_\_\_\_
2. Name of Applicant(s) \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_
3. Name of Property Owner(s) \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_
4. Name of Engineer \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_
5. Name of Land Surveyor \_\_\_\_\_  
Address \_\_\_\_\_ Phone \_\_\_\_\_
6. Deed of property recorded in the Middlesex North Registry of Deeds Book Number \_\_\_\_\_, Page Number \_\_\_\_\_ and/or registered in the Middlesex Registry of Land Court, Certificate of Title Number \_\_\_\_\_
7. Zoning District \_\_\_\_\_ Town Assessor's Map No. \_\_\_\_\_ Parcel No.(s) \_\_\_\_\_  
Approximate acreage in subdivision \_\_\_\_\_ Number of lots \_\_\_\_\_  
Total length of road(s) in feet \_\_\_\_\_  
Location and Description of property \_\_\_\_\_  
\_\_\_\_\_

FORM C (continued)

**Checklist**

- \_\_\_\_\_ Filed six copies of the Form C application
- \_\_\_\_\_ Filed six plan copies in required format with the Planning Board. [One set of plans not to exceed 24" x 36". Five sets of plans not to exceed 11" x 17"].
- \_\_\_\_\_ Filed all application fees plus a postage fee payable by cash or check made payable to the Town of Tewksbury. See attached fee schedule.
- \_\_\_\_\_ Transmit the legal notice for the Public Hearing to the Town Crier for publication for (2) successive weeks. The legal notice and dates for publication will be provided by the Community Development Office once the application is submitted
- \_\_\_\_\_ Acknowledgment of applicant responsibility of engineering review fees. The engineering review estimate of \$3,000 must be paid by the applicant prior to commencement of the Public Hearing.
- \_\_\_\_\_ Filed a certified abutters list to include 1) all abutters, 2) abutters to abutters, and 3) all abutters within 300 feet of the property line. The certification comes from the Assessor's Office located in the Town Hall Annex. The certified abutters list must be dated within six months of date of application. Please submit an electronic copy of this list upon application.
- \_\_\_\_\_ Filed a complete drainage analysis as required
- \_\_\_\_\_ Filed all easement plans and recording information as required

I/we certify that I/we have complied with the Tewksbury Planning Board Subdivision Rules and Regulations including, but not limited to, the checklist information listed above.

\_\_\_\_\_  
Applicant(s) Signature, Date

\_\_\_\_\_  
Applicant(s) Signature, Date

\_\_\_\_\_  
Owner(s) Signature, Date

\_\_\_\_\_  
Owner(s) Signature, Date

ALL owners (in case of a corporation, an authorized officer; in the case of a trust, ALL trustees) must sign.

## **TEWKSBURY PLANNING BOARD SUBDIVISION FEE SCHEDULE**

<b>Preliminary Plan</b>	\$550.00
<b>Definitive Plan</b>	
Initial Application	\$1,100.00 + \$5.00/foot of road + # of abutters x \$2.00 for postage
Modification or Amendment	\$2,100.00 + \$5.00/foot of road+ # of abutters x \$2.00 for postage
Rescission	\$600.00
<b>ANR Plan</b>	\$60.00 per lot shown on the plan

### **ENGINEERING REVIEW**

The subdivider is also responsible for all engineering review fees encumbered during the professional review of all subdivision plans submitted. All fees are mandatory and are not refundable.