



TOWN OF TEWKSBURY, MASSACHUSETTS

REPORTS ON FEDERAL AWARD PROGRAMS

YEAR ENDED JUNE 30, 2024

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Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

To the Honorable Select Board
Town of Tewksbury, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America (“GAAS”) and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States (“*Government Auditing Standards*”), the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Tewksbury, Massachusetts (the “Town”), as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town’s basic financial statements, and have issued our report thereon dated March 17, 2025.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town’s internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town’s internal control. Accordingly, we do not express an opinion on the effectiveness of the Town’s internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town’s financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

CBIZ CPAs P.C.

Boston, MA
March 17, 2025

Independent Auditors' Report on Compliance for Each Major Federal Program; Report on Internal Control Over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

To the Honorable Select Board
Town of Tewksbury, Massachusetts

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Town of Tewksbury, Massachusetts (the "Town") compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Town's major federal programs for the year ended June 30, 2024. The Town's major federal programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2024.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America ("GAAS"); the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States ("*Government Auditing Standards*"); and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* ("Uniform Guidance"). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditors' Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Town's federal programs.

Auditors' Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with GAAS, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A *material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the "Auditors' Responsibilities for the Audit of Compliance" section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town as of and for the year ended June 30, 2024, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements. We issued our report thereon dated March 17, 2025, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with GAAS. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.

CBIZ CPAs P.C.

Boston, MA

May 2, 2025, except for our report on the schedule of federal awards which is dated March 17, 2025

Town of Tewksbury, Massachusetts

Schedule of Expenditures of Federal Awards

For the Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Amount Passed Through to Subrecipients	Expenditures
CHILD NUTRITION CLUSTER:				
U.S. DEPARTMENT OF AGRICULTURE:				
<u>Passed through Massachusetts Department of Elementary and Secondary Education:</u>				
Non-Cash Assistance (Commodities):				
National School Lunch Program.....	10.555	09-295	\$ -	\$ 114,605
Cash Assistance:				
National School Lunch Program.....	10.555	09-295	-	541,763
COVID-19 - National School Lunch Program.....	10.555	09-295	-	93,116
Total National School Lunch Program.....			-	749,484
Cash Assistance:				
School Breakfast Program.....	10.553	09-295	-	153,255
TOTAL CHILD NUTRITION CLUSTER.....			-	902,739
SPECIAL EDUCATION CLUSTER:				
U.S. DEPARTMENT OF EDUCATION:				
<u>Passed through Massachusetts Department of Elementary and Secondary Education:</u>				
<u>Secondary Education:</u>				
Special Education Grants to States (IDEA, Part B).....	84.027	240-000558-2024-0295	-	792,890
Special Education Grants to States (IDEA, Part B).....	84.027	240-709585-2023-0295	-	10,137
Special Education Grants to States (IDEA, Part B).....	84.027	244-799094-2024-0295	-	5,481
Special Education Grants to States (IDEA, Part B).....	84.027	244-702931-2023-0295	-	2,711
Special Education Grants to States (IDEA, Part B).....	84.027	252-537127-2022-0295	-	480
Special Education Grants to States (IDEA, Part B).....	84.027	274-000662-2024-0295	-	18,500
Total Special Education Grants to States (IDEA, Part B).....			-	830,199
Special Education Preschool Grants (IDEA, Preschool).....	84.173	262-000559-2024-0295	-	2,312
Special Education Preschool Grants (IDEA, Preschool).....	84.173	262-709588-2023-0295	-	7,805
Special Education Preschool Grants (IDEA, Preschool).....	84.173	262-537120-2022-0295	-	6,809
Special Education Preschool Grants (IDEA, Preschool).....	84.173	264-537129-2022-0295	-	340
Total Special Education Preschool Grants (IDEA, Preschool).....			-	17,266
TOTAL SPECIAL EDUCATION CLUSTER.....			-	847,465
OTHER PROGRAMS:				
U.S. DEPARTMENT OF JUSTICE:				
<u>Direct Program:</u>				
Federal Equitable Sharing Program.....	16.922	Not Applicable	-	18,799
U.S. DEPARTMENT OF THE TREASURY:				
<u>Direct Program:</u>				
COVID 19 - Coronavirus State and Local Fiscal Recovery Funds.....	21.027	Not Applicable	-	2,079,636
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<u>Direct Program:</u>				
COVID-19 - Assistance to Firefighters.....	97.044	Not Applicable	-	108,717
PASS-THROUGH PROGRAMS:				
U.S. DEPARTMENT OF JUSTICE:				
<u>Passed through Massachusetts Office of the Attorney General:</u>				
COPS Anti-Heroin Task Force Program.....	16.710	24COPSOTTEWKSBURYPD	-	31,535
<u>Passed through Massachusetts Executive Office of Public Safety and Homeland Security:</u>				
Edward Byrne Memorial Justice Assistance Grant Program.....	16.738	EPSSFY24JAG18TEWKS	-	36,780
TOTAL JUSTICE.....			-	68,315

See notes to Schedule of Expenditures of Federal Awards.

Town of Tewksbury, Massachusetts

Schedule of Expenditures of Federal Awards (Continued)

For the Year Ended June 30, 2024

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Amount Passed Through to Subrecipients	Expenditures
U.S. DEPARTMENT OF EDUCATION:				
<u>Passed through Massachusetts Department of Elementary and Secondary Education:</u>				
Title I Grants to Local Educational Agencies.....	84.010	305-000549-2024-0295	\$ -	\$ 192,466
Title I Grants to Local Educational Agencies.....	84.010	305-694211-2023-0295	-	80,096
Title I Grants to Local Educational Agencies.....	84.010	305-548632-2022-0295	-	4,751
Total Title I Grants to Local Educational Agencies.....			-	277,313
Twenty-First Century Community Learning Centers.....	84.287	644-799536-2024-0295	-	55,000
Twenty-First Century Community Learning Centers.....	84.287	645-789991-2024-0295	-	108,332
Twenty-First Century Community Learning Centers.....	84.287	645-702930-2023-0295	-	102,803
Total Twenty-First Century Community Learning Centers.....			-	266,135
English Language Acquisition Grants.....	84.365	180-694278-2024-0295	-	2,477
English Language Acquisition Grants.....	84.365	180-694278-2023-0295	-	11,374
English Language Acquisition Grants.....	84.365	180-548759-2022-0295	-	8,140
Total English Language Acquisition Grants.....			-	21,991
Supporting Effective Instruction State Grants.....	84.367	140-000546-2024-0295	-	35,576
Supporting Effective Instruction State Grants.....	84.367	140-694274-2023-0295	-	71,859
Supporting Effective Instruction State Grants.....	84.367	140-548753-2022-0295	-	1,329
Total Supporting Effective Instruction State Grants.....			-	108,764
Student Support and Academic Enrichment.....	84.424	151-732319-2024-0295	-	8,544
Student Support and Academic Enrichment.....	84.424	151-732319-2023-0295	-	5,104
Student Support and Academic Enrichment.....	84.424	309-694279-2023-0295	-	13,567
Student Support and Academic Enrichment.....	84.424	309-548760-2022-0295	-	7,374
Total Student Support and Academic Enrichment.....			-	34,589
COVID-19 - Education Stabilization Fund.....	84.425D	115-522623-2022-0295	-	141,996
COVID-19 - Education Stabilization Fund.....	84.425D	121-684913-2024-0295	-	94,000
COVID-19 - Education Stabilization Fund.....	84.425U	119-585401-2022-0295	-	1,617,864
COVID-19 - Education Stabilization Fund.....	84.425U	729-784161-2024-0295	-	14,500
Total COVID-19 - Education Stabilization Fund.....			-	1,868,360
TOTAL EDUCATION.....			-	2,577,152
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:				
<u>Passed through Massachusetts Department of Public Health:</u>				
Block Grants for Prevention and Treatment of Substance Abuse.....	93.959	INTF2354M78220129177	-	112,251
COVID-19 - Block Grants for Prevention and Treatment of Substance Abuse.....	93.959	INTF2354M78220129177	-	114,986
TOTAL HEALTH AND HUMAN SERVICES.....			-	227,237
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<u>Passed through Massachusetts Emergency Management Agency:</u>				
Emergency Management Performance Grants.....	97.042	FY23EMPG2000000TEWKS	-	8,500
TOTAL SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS.....			\$ -	\$ 6,838,560

See notes to Schedule of Expenditures of Federal Awards.

Town of Tewksbury, Massachusetts

Notes to Schedule of Expenditures of Federal Awards

Year Ended June 30, 2024

Note 1 – Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of the Town of Tewksbury, Massachusetts under programs of the federal government for the year ended June 30, 2024. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town of Tewksbury, Massachusetts, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Town of Tewksbury, Massachusetts.

Note 2 – Summary of Significant Accounting Policies

The accounting and reporting policies of the Town of Tewksbury, Massachusetts are set forth below:

- a) Basis of Accounting – The accompanying Schedule of Expenditures of Federal Awards is presented on the accrual basis of accounting. Accordingly, expenditures are recognized when the liability is incurred. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- b) Cash Assistance – National School Lunch Program and School Breakfast Program – Program expenditures represent federal reimbursement for meals provided during the year.
- c) Non-Cash Assistance (Commodities) – National School Lunch Program – Program expenditures represent the value of donated foods received during the year.
- d) The Town of Tewksbury, Massachusetts has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Town of Tewksbury, Massachusetts

Schedule of Findings and Questioned Costs

Year Ended June 30, 2024

Section I – Summary of Auditors’ Results

Financial Statements

Type of report the auditor issued on whether the financial statements audited were prepared in accordance with GAAP: Unmodified Opinion

Internal control over financial reporting:

Material weakness(es) identified? Yes X No
Significant deficiency(ies) identified? Yes X None reported

Noncompliance material to financial statements noted? Yes X No

Federal Awards

Internal control over major federal programs:

Material weakness(es) identified? Yes X No
Significant deficiency(ies) identified? Yes X None reported

Type of auditors’ report issued on compliance for major federal programs: Unmodified Opinion

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)? Yes X No

Identification of Major Federal Programs

Table with 2 columns: Assistance Listing Number(s) and Name of Federal Program or Cluster. Rows include 10.555, 10.553 (Child Nutrition Cluster) and 21.027 (Coronavirus State and Local Fiscal Recovery Funds).

Dollar threshold used to distinguish between Type A and B programs: \$750,000

Auditee qualified as low-risk auditee? X Yes No

Section II – Findings – Financial Statements Audit

None

Section III – Findings and Questioned Costs – Major Federal Award Program Audit

None

Town of Tewksbury, Massachusetts

Schedule of Findings and Questioned Costs

Year Ended June 30, 2024

Section IV – Prior Year Findings and Questioned Costs

Financial Statements – None

Federal Awards – None