



**Powers &
Sullivan, LLC**
CPAs AND ADVISORS

TOWN OF TEWKSBURY, MASSACHUSETTS

REPORTS ON FEDERAL AWARD PROGRAMS

YEAR ENDED JUNE 30, 2023

TOWN OF TEWKSBURY, MASSACHUSETTS
REPORTS ON FEDERAL AWARD PROGRAMS
YEAR ENDED JUNE 30, 2023

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REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

Independent Auditor's Report

To the Honorable Select Board
Town of Tewksbury, Massachusetts

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Tewksbury, Massachusetts, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Tewksbury, Massachusetts' basic financial statements, and have issued our report thereon dated December 22, 2023.

Report on Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Town of Tewksbury, Massachusetts' internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Town of Tewksbury, Massachusetts' internal control. Accordingly, we do not express an opinion on the effectiveness of the Town of Tewksbury, Massachusetts' internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the Town of Tewksbury, Massachusetts' financial statements will not be prevented, or detected and corrected, on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses or significant deficiencies may exist that have not been identified.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Town of Tewksbury, Massachusetts' financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the Town of Tewksbury, Massachusetts' internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Town of Tewksbury, Massachusetts' internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

A handwritten signature in black ink, appearing to read "Bowers & Sullivan LLC". The signature is written in a cursive, flowing style.

December 22, 2023

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM; REPORT ON INTERNAL CONTROL OVER COMPLIANCE; AND REPORT ON SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS REQUIRED BY THE UNIFORM GUIDANCE

Independent Auditor's Report

To the Honorable Select Board
Town of Tewksbury, Massachusetts

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited the Town of Tewksbury, Massachusetts' compliance with the types of compliance requirements identified as subject to audit in the *OMB Compliance Supplement* that could have a direct and material effect on each of the Town of Tewksbury, Massachusetts' major federal programs for the year ended June 30, 2023. The Town of Tewksbury, Massachusetts' major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the Town of Tewksbury, Massachusetts complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the Town of Tewksbury, Massachusetts and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the Town of Tewksbury, Massachusetts' compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the Town of Tewksbury, Massachusetts' federal programs.

Auditor's Responsibility for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the Town of Tewksbury, Massachusetts' compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the Town of Tewksbury, Massachusetts' compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the Town of Tewksbury, Massachusetts' compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the Town of Tewksbury, Massachusetts' internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the Town of Tewksbury, Massachusetts' internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Report on Internal Control Over Compliance

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control

over compliance. Given these limitations, during our audit we did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses, as defined above. However, material weaknesses or significant deficiencies in internal control over compliance may exist that were not identified.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the Town of Tewksbury, Massachusetts as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the Town of Tewksbury, Massachusetts' basic financial statements. We issued our report thereon dated December 22, 2023, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



December 22, 2023

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2023

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Amount Passed Through to Sub-Recipients	Expenditures
CHILD NUTRITION CLUSTER:				
U.S. DEPARTMENT OF AGRICULTURE:				
<u>Passed through Massachusetts Department of Elementary and Secondary Education:</u>				
Non-Cash Assistance (Commodities):				
National School Lunch Program.....	10.555	09-295	\$ -	\$ 114,605
Cash Assistance:				
National School Lunch Program.....	10.555	09-295	-	628,793
COVID-19 - National School Lunch Program.....	10.555	09-295	-	93,116
Total National School Lunch Program.....			-	836,514
Cash Assistance:				
School Breakfast Program.....	10.553	09-295	-	149,259
TOTAL CHILD NUTRITION CLUSTER.....			-	985,773
SPECIAL EDUCATION CLUSTER:				
U.S. DEPARTMENT OF EDUCATION:				
<u>Passed through Massachusetts Department of Elementary and Secondary Education:</u>				
Special Education Grants to States (IDEA, Part B).....	84.027	240-709585-2023-0295	-	830,122
Special Education Grants to States (IDEA, Part B).....	84.027	240-534830-2022-0295	-	83,096
Special Education Grants to States (IDEA, Part B).....	84.027	240-402328-2021-0295	-	8,671
Special Education Grants to States (IDEA, Part B).....	84.027	244-702931-2023-0295	-	7,289
Special Education Grants to States (IDEA, Part B).....	84.027	245-671179-2022-0295	-	10,000
Special Education Grants to States (IDEA, Part B).....	84.027	252-537127-2022-0295	-	85,696
Total Special Education Grants to States (IDEA, Part B).....			-	1,024,874
Special Education Preschool Grants (IDEA, Preschool).....	84.173	262-709588-2023-0295	-	18,960
Special Education Preschool Grants (IDEA, Preschool).....	84.173	262-537120-2022-0295	-	19,055
Special Education Preschool Grants (IDEA, Preschool).....	84.173	262-449013-2021-0295	-	24,190
Special Education Preschool Grants (IDEA, Preschool).....	84.173	264-537129-2022-0295	-	11,194
Total Special Education Preschool Grants (IDEA, Preschool).....			-	73,399
TOTAL SPECIAL EDUCATION CLUSTER.....			-	1,098,273
OTHER PROGRAMS:				
U.S. DEPARTMENT OF JUSTICE:				
<u>Direct Programs:</u>				
Criminal and Juvenile Justice and Mental Health Collaboration Program.....	16.745	Not Applicable	-	195,241
Federal Equitable Sharing Program.....	16.922	Not Applicable	-	42,311
TOTAL JUSTICE.....			-	237,552
U.S. DEPARTMENT OF THE TREASURY:				
<u>Direct Program:</u>				
COVID 19 - Coronavirus State and Local Fiscal Recovery Funds.....	21.027	Not Applicable	-	5,690,232
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<u>Direct Program:</u>				
COVID-19 - Assistance to Firefighters.....	97.044	Not Applicable	-	39,526
U.S. DEPARTMENT OF JUSTICE:				
<u>Passed through Massachusetts Office of Public Safety and Homeland Security:</u>				
Bulletproof Vest Partnership Program.....	16.607	SCEPSFY21BULLETPRO	-	14,892
U.S. DEPARTMENT OF EDUCATION:				
<u>Passed through Massachusetts Department of Elementary and Secondary Education:</u>				
Title I Grants to Local Educational Agencies.....	84.010	305-694211-2023-0295	-	272,034
Title I Grants to Local Educational Agencies.....	84.010	305-548632-2022-0295	-	34,317
Title I Grants to Local Educational Agencies.....	84.010	305-401217-2021-0295	-	18,813
Total Title I Grants to Local Educational Agencies.....			-	325,164
Twenty-First Century Community Learning Centers.....	84.287	644-678101-2023-0295	-	55,000
Twenty-First Century Community Learning Centers.....	84.287	645-702930-2023-0295	-	103,323
Twenty-First Century Community Learning Centers.....	84.287	646-580562-2022-0295	-	39,853
Total Twenty-First Century Community Learning Centers.....			-	198,176
English Language Acquisition Grants.....	84.365	180-694278-2023-0295	-	138
English Language Acquisition Grants.....	84.365	180-548759-2022-0295	-	3,509
Total English Language Acquisition Grants.....			-	3,647

(Continued)

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2023

Federal Grantor/Pass-Through Grantor/Program or Cluster Title	Federal Assistance Listing Number	Pass-Through Entity Identifying Number	Amount Passed Through to Sub-Recipients	Expenditures
Supporting Effective Instruction State Grants.....	84.367	140-694274-2023-0295	-	350
Supporting Effective Instruction State Grants.....	84.367	140-548753-2022-0295	-	64,545
Supporting Effective Instruction State Grants.....	84.367	140-401223-2021-0295	-	10,165
Total Supporting Effective Instruction State Grants.....			-	75,060
Student Support and Academic Enrichment.....	84.424	151-732319-2023-0295	-	4,896
Student Support and Academic Enrichment.....	84.424	151-534803-2022-0295	-	6,922
Student Support and Academic Enrichment.....	84.424	309-694279-2023-0295	-	25
Student Support and Academic Enrichment.....	84.424	309-548760-2022-0295	-	18,157
Student Support and Academic Enrichment.....	84.424	309-401226-2021-0295	-	1,354
Total Student Support and Academic Enrichment.....			-	31,354
COVID-19 - Education Stabilization Fund.....	84.425D	115-522623-2022-0295	-	286,030
COVID-19 - Education Stabilization Fund.....	84.425D	121-684913-2023-0295	-	87,000
COVID-19 - Education Stabilization Fund.....	84.425U	119-585401-2022-0295	-	682,706
COVID-19 - Education Stabilization Fund.....	84.425U	719-778202-2023-0295	-	200,000
Total COVID-19 - Education Stabilization Fund.....			-	1,255,736
TOTAL EDUCATION.....			-	1,889,137
U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES:				
<u>Passed through Massachusetts Department of Public Health:</u>				
Block Grants for Prevention and Treatment of Substance Abuse.....	93.959	INTF2354M78220129177	-	198,424
COVID-19 - Block Grants for Prevention and Treatment of Substance Abuse.....	93.959	INTF2354M78220129177	-	115,547
TOTAL HEALTH AND HUMAN SERVICES.....			-	313,971
U.S. DEPARTMENT OF HOMELAND SECURITY:				
<u>Passed through Massachusetts Emergency Management Agency:</u>				
COVID-19 - Disaster Grants - Public Assistance (Presidentially Declared Disasters).....	97.036	CTFEMA4496TEWKS00889	-	165,518
COVID-19 - Disaster Grants - Public Assistance (Presidentially Declared Disasters).....	97.036	CTFEMA4496TEWKS01550	-	37,482
Total COVID-19 - Disaster Grants - Public Assistance (Presidentially Declared Disasters).....			-	203,000
Emergency Management Performance Grants.....	97.042	FY23EMPG2000000TEWKS	-	8,500
TOTAL HOMELAND SECURITY.....			-	211,500
TOTAL.....			\$ -	\$ 10,480,856

See notes to schedule of expenditures of federal awards.

(Concluded)

Note 1 – Basis of Presentation

The accompanying Schedule of Expenditures of Federal Awards (Schedule) includes the federal award activity of the Town of Tewksbury, Massachusetts under programs of the federal government for the year ended June 30, 2023. The information in this Schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the Schedule presents only a selected portion of the operations of the Town of Tewksbury, Massachusetts, it is not intended to and does not present the financial position, changes in net position, or cash flows of the Town of Tewksbury, Massachusetts.

Note 2 – Summary of Significant Accounting Policies

The accounting and reporting policies of the Town of Tewksbury, Massachusetts are set forth below:

- a) Basis of Accounting – The accompanying Schedule of Expenditures of Federal Awards is presented on the modified accrual basis of accounting. Accordingly, expenditures are recognized when the liability is incurred. Such expenditures are recognized following the cost principles contained in the Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement.
- b) Cash Assistance – National School Lunch Program and School Breakfast Program – Program expenditures represent federal reimbursement for meals provided during the year.
- c) Non-Cash Assistance (Commodities) – National School Lunch Program – Program expenditures represent the value of donated foods received during the year.
- d) Disaster grants have been recorded in the year the grant was approved.
- e) The Town of Tewksbury, Massachusetts has not elected to use the 10-percent de minimis indirect cost rate as allowed under the Uniform Guidance.

Note 3 – Disaster Grants – Public Assistance (Presidentially Declared Disasters)

After a presidentially declared disaster, the Federal Emergency Management Agency (FEMA) provides disaster grants to reimburse eligible costs related to the disaster. The federal government makes reimbursements in the form of cost-shared grants that require state matching funds in the year the project workbook was approved. The \$203,000 reported as expenditures under Federal Assistance Listing Number 97.036 were incurred in fiscal year 2022 and the project workbooks were approved in fiscal year 2023.

A. Summary of Auditor's Results

1. The auditor's report expresses an unmodified opinion on the financial statements of the Town of Tewksbury, Massachusetts.
2. No material weaknesses or significant deficiencies relating to the audit of the basic financial statements are reported in the Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*.
3. No instances of noncompliance material to the financial statements of the Town of Tewksbury, Massachusetts, were disclosed during the audit.
5. No material weaknesses or significant deficiencies relating to the audit of the major federal award programs are reported in the Report on Compliance for Each Major Federal Program; Report on Internal Control over Compliance; and Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance.
6. The auditor's report on compliance for the major federal award programs for the Town of Tewksbury, Massachusetts, expresses an unmodified opinion on all major federal award programs.
7. There were no audit findings relative to the major federal award programs for the Town of Tewksbury, Massachusetts.
8. The programs tested as major programs were the COVID-19 – Coronavirus State and Local Fiscal Recovery Funds (Federal Assistance Listing Number 21.027), the COVID-19 – Education Stabilization Fund (Federal Assistance Listing Numbers 84.425D and 84.425U), and the Special Education Cluster (Federal Assistance Listing Numbers 84.027 and 84.173).
9. The threshold for distinguishing Types A and B programs was \$750,000.
10. The Town of Tewksbury, Massachusetts was determined to be a low-risk auditee.

B. Findings – Financial Statements Audit

None.

C. Findings and Questioned Costs – Major Federal Award Programs

None.

D. Summary Schedule of Prior Audit Findings

None.