

ASSESSORS	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC	FY2018 FIN COM REC
<i>Salaries</i>										
5111 Regular Salaries	210,637	206,803	196,916	196,302	206,248	185,564	198,118	214,599	214,599	
5112 Permanent Part-Time Salaries	-	-	-	-	-	-	-	-	-	
5120 Temp Part-Time Salaries	2,497	2,496	2,546	2,546	2,610	2,610	2,674	13,542	13,542	
5150 Car Allowance	-	-	-	-	-	-	-	-	-	
5160 Sick Leave Buy-Back	-	-	-	-	-	-	-	-	-	
5180 All Other Salaries	150	111	150	28	-	-	-	-	-	
Total Salaries	213,284	209,410	199,612	198,875	208,858	188,173	200,792	228,141	228,141	
<i>Operating</i>										
5240 Repairs and Maintenance	-	-	-	-	296	-	500	500	500	
5310 Professional Services	33,483	31,762	54,689	53,912	40,700	32,247	35,480	38,690	38,690	
5340 Communications	500	492	1,635	813	1,040	688	1,000	1,000	1,000	
5420 Office Supplies	3,598	2,646	4,367	4,367	4,832	4,713	4,500	4,500	4,500	
5420 Computer Equipment	6,102	5,602	5,050	5,050	-	-	5,420	-	-	
5701 Travel	4,000	1,752	4,462	3,418	4,000	2,121	4,000	4,000	4,000	
5703 Dues and Memberships	400	200	400	200	400	331	400	475	475	
5790 Staff Development	3,500	3,176	4,746	4,351	4,492	4,492	3,500	3,500	3,500	
5950 Unpaid Bills	-	-	-	-	-	-	-	-	-	
Total Operating	51,584	45,630	75,349	72,110	55,760	44,592	54,800	52,665	52,665	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	
Total Capital Outlay	-	-								
Total Budget	264,868	255,040	274,961	270,986	264,618	232,766	255,592	280,806	280,806	

Position	FY2014 BUDGETED FTE	FY2015 BUDGETED FTE	FY2016 BUDGETED FTE	FY2017 BUDGETED FTE	FY2018 DEPT REQ FTE	FY2018 TM REC FTE	FY2018 FIN COM REC FTE
Chief Assessor	1	1	1	1	1	1	
Office Manager	1	1					
Head Accounting Clerk	1	1	1	1	1	1	
Senior Accounting Clerk	-	-	1	1	1	1	
Assistant Assessor	-	-	-	-	1	1	
Property Reviewer	0.75	1	1	1	0.25	0.25	
Assessor (Board)	1	1	1	1	1	1	
Assessor (Board)	1	1	1	1	1	1	
Total Staffing	5.75	6	6	6	6.25	6.25	0

**FISCAL YEAR 2018
ASSESSORS DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2017	10	4	79,544		1,000		80,544
L. DuLong (17.4)	Property Reviewer	11/1/2017	2A	6	17,636				17,636
L. DuLong (34.6)	Property Reviewer	11/1/2017	2A	7	36,795				36,795
S. Ragucci (38)	Senior Account Clerk,	3/26/2017	1	2	25,846				25,846
S. Ragucci (14)	Senior Account Clerk,	3/26/2017	1	3	10,075				10,075
A. Ordile (34.8)	Head Accounting Clerk	3/2/2017	2	2	26,968				26,968
A. Ordile (17.2)	Head Accounting Clerk	3/2/2017	2	3	14,108				14,108
Vacant	Office Manager								-
	Assistant Assessor		A7	1	2,627				2,627
									-
Total Regular Salaries					213,599	-	1,000	-	214,599

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
vacant	Property Reviewer				10,800				10,800
Total Temporary Part-Time Salaries					13,542				13,542

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

	Amount	Total
Out of Grade Pay		-
Total All Other Salaries	-	-

Department Total									228,141
-------------------------	--	--	--	--	--	--	--	--	---------

**FISCAL YEAR 2018
ASSESSORS DEPARTMENT SALARY INFORMATION BUDGET REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2017	10	4	79,544		1,000		80,544
L. DuLong (17.4)	Property Reviewer	11/1/2017	2A	6	17,636				17,636
L. DuLong (34.6)	Property Reviewer	11/1/2017	2A	7	36,795				36,795
S. Ragucci (38)	Senior Account Clerk,	3/26/2017	1	2	25,846				25,846
S. Ragucci (14)	Senior Account Clerk,	3/26/2017	1	3	10,075				10,075
A. Ordile (34.8)	Head Accounting Clerk	3/2/2017	2	2	26,968				26,968
A. Ordile (17.2)	Head Accounting Clerk	3/2/2017	2	3	14,108				14,108
Vacant	Office Manager								-
	Assistant Assessor		A7	1	2,627				2,627
									-
Total Regular Salaries					213,599	-	1,000	-	214,599

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
vacant	Property Reviewer				10,800				10,800
Total Temporary Part-Time Salaries					13,542				13,542

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								228,141
-------------------------	--	--	--	--	--	--	--	---------

**FISCAL YEAR 2017
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2016	A		75,727		1,000		76,727
L. DuLong (17.4)	Property Reviewer	11/1/2016	2A	5	15,239				15,239
L. DuLong (34.8)	Property Reviewer	11/1/2016	2A	6	32,015				32,015
J. Walsh (1.6)	Head Accounting Clerk	7/13/2016	2	1	1,135				1,135
J. Walsh (50.6)	Head Accounting Clerk	7/13/2016	2	2	37,964				37,964
A. Ordile (34.8)	Senior Account Clerk,	3/2/2016	1	2	22,915				22,915
A. Ordile (17.4)	Senior Account Clerk,	3/2/2016	1	3	12,123				12,123
Vacant	Office Manager								-
									-
									-
Total Regular Salaries					197,118	-	1,000	-	198,118

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,337				1,337
S. Moore	Assessor	10/1/2002			1,337				1,337
									-
Total Temporary Part-Time Salaries					2,674				2,674

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								200,792
-------------------------	--	--	--	--	--	--	--	---------

**FISCAL YEAR 2016
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	1/13/2012	A	10/3	72,078		1,000		73,078
L. DuLong (17.6)	Property Reviewer	5/1/2014	2A	4	15,278				15,278
L. DuLong (34.8)	Property Reviewer	5/1/2014	2A	5	31,716				31,716
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	50,005		2,000		52,005
J. Walsh (38.8)	Senior Account Clerk	8/15/2014	1	2	24,926				24,926
J. Walsh (13.6)	Senior Account Clerk	8/15/2014	1	3	9,244				9,244
									-
									-
Total Regular Salaries					203,248	-	3,000	-	206,248

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,305				1,305
S. Moore	Assessor	10/1/2002			1,305				1,305
									-
Total Temporary Part-Time Salaries					2,610				2,610

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5240 Repairs and Maintenance

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
-	-	-	-	296	-	500	500	500

Copier, Folder/Inserter 500 500

Total 5240 Repairs and Maintenance: 500 500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5310 Professional Services

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
33,483	31,762	54,689	53,912	40,700	32,247	35,480	38,690	38,690

*Vision Software	16,190	16,190
Office Consultant	1,000	1,000
RRC Personal Prop. Review	14,000	14,000
Map Updates	4,500	4,500
Certified Mail/Filing Fees	1,500	1,500
**BaaS - Backup Service	1,500	1,500
<i>Total 5310 Professional Services:</i>	38,690	38,690

*FY17 Price for Vision Services:

Interim Year	5,000
Software Maintenance	7,640
Web Hosting	3,250
Static Database	<u>300</u>
Total	16,190

** Recommended by IT to have Vision Database backup at a second location as a short term backup solution

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5340 Communications

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
500	492	1,635	813	1,040	688	1,000	1,000	1,000

Assessing Mobile Hotspot (IPad) 1,000 1,000

Total 5340 Communications: 1,000 1,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5420 Office Supplies

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
3,598	2,646	4,367	4,367	4,832	4,713	4,500	4,500	4,500

Copier Lease	2,000	2,000
Paper, Toner, Various Supplies	1,000	1,000
MLS	500	500
Map Printing	1,000	1,000
<i>Total 5420 Office Supplies:</i>	4,500	4,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5429 Computer Equipment

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
6,102	5,602	5,050	5,050	-		5,420	-	-

Total 5429 Computer Equipment:

*

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5701 Travel

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
4,000	1,752	4,462	3,418	4,000	2,121	4,000	4,000	4,000

Road Work and Staff Development Activities

4,000

4,000

Total 5701 Travel:

4,000

4,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5703 Dues and Memberships

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
400	200	400	200	400	331	400	475	475

MAAO/IAAO	325	325
MCAA	150	150

Total 5703 Dues and Memberships: 475 475

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5790 Staff Development

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
3,500	3,176	4,746	4,351	4,492	4,492	3,500	3,500	3,500

DOR Legal Seminar	500	500
MCAA	250	250
MAAO Cont. Ed	2,500	2,500
Other Meetings (GIS)	250	250

Total 5790 Staff Development: 3,500 3,500

