

	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC	FY2018 FIN COM REC
DPW WATER DISTRIBUTION										
<i>Salaries</i>										
5111 Regular	417,478	409,288	457,245	382,241	426,855	392,949	477,872	459,801	459,801	(18,072)
5120 Temporary Part-Time Salaries	-	-	7,322	9,103	6,297	6,297	7,847	8,245	8,245	398
5130 Overtime	99,000	82,808	77,000	85,133	78,412	73,051	80,000	82,000	82,000	2,000
5135 Uniform Allowance	650	650	1,400	1,200	1,200	1,200	1,440	1,440	1,440	-
5144 Night Call Back	3,975	3,975	4,570	3,690	4,570	4,090	4,570	4,320	4,320	(250)
5160 Sick Leave Buy-back	36,409	-	27,073	14,607	-	-	9,782	-	-	(9,782)
5180 All Other Salaries	3,000	1,804	1,000	716	1,113	-	1,000	1,200	1,200	200
Total Salaries	560,512	498,525	575,609	496,690	518,447	477,587	582,511	557,006	557,006	(25,505)
<i>Operating</i>										
5210 Energy Utilities	28,602	28,602	31,371	30,821	32,181	32,181	27,500	27,500	27,500	-
5210 Repairs and Maintenance	63,212	61,430	50,320	49,041	64,000	63,452	66,000	86,700	86,700	20,700
5270 Leases and Contract	42,522	32,760	31,272	23,640	56,581	40,959	52,582	54,388	54,388	1,806
5310 Professional Services	28,174	28,174	27,136	27,136	25,000	25,000	25,000	22,000	22,000	(3,000)
5340 Communications	600	600	598	598	520	520	2,520	3,070	3,070	550
5420 Office Supplies	1,000	656	848	848	1,688	1,658	1,000	1,000	1,000	-
5423 All Other Supplies and Exp.	43,846	41,010	57,870	47,750	53,368	46,031	40,000	40,000	40,000	-
5431 Other Equipment	22,450	22,300	14,150	14,147	10,700	10,669	15,000	15,000	15,000	-
5540 Meter Replacement	25,000	25,000	37,193	37,193	45,500	45,405	58,400	58,000	58,000	(400)
5555 Emergency Reserve Fund	25,000	-	25,000	-	25,000	-	25,000	25,000	25,000	-
5580 Uniform Allowance	1,400	800	-	-	-	-	-	-	-	-
5703 Water Distribution. Settlement	-	-	-	-	-	-	-	-	-	-
5730 Dues and Memberships	490	184	-	-	-	-	500	895	895	395
5716 Water Reimbursement	2,286	2,286	-	-	-	-	-	-	-	-
5790 Staff Development/Training	2,000	1,965	1,805	1,805	555	555	2,550	6,250	6,250	3,700
Total Operating	286,581	245,766	277,562	232,978	315,093	266,429	316,052	339,803	339,803	23,751
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	15,000	15,000	15,000
Total Capital Outlay	-	15,000	15,000	15,000						
Total Budget	847,093	744,292	853,172	729,668	833,540	744,016	898,563	911,809	911,809	13,246

	FY2014 BUDGETED	FY2015 BUDGETED	FY2016 BUDGETED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC	FY2018 FIN COM REC
Position	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Assistant Superintendent Utility				0.33	0.33	0.33	
Working Foreman	1	1	1	1	1	1	
Crewleader	1	1	1	1	1	1	
SHMEO				1	1	1	
HMEO	4	4	4	3	3	3	
Project Manager		0.6	-		-	-	
Operations Assistant (Billing)	0.5	0.5	0.6	0.6	0.6	0.6	
Total Staffing	6.50	7.10	6.60	6.93	6.93	6.93	0

FISCAL YEAR 2018

DPW WATER DISTRIBUTION DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Brian Pena	Assist Superintendent Utility		A	9	30,003				30,003
Robert Belida	Div. Supervisor	9/7/1972	4	7	72,866	15%	10,929.90	2,933	86,729
Lou Marion	Crew Leader		3b	7	69,677		1,500		71,177
	Longevity	11/4/2002					300		300
Jonathan Carey	SHMEO		3a	4	18,588				18,588
	Step	10/31/2017		5	40,732				40,732
Ken Layne	HMEO		3	7	64,853		2,000.00		66,853
Pat McNamara	HMEO		3	2	43,525				43,525
	Step	5/21/2018		3	6,219				6,219
Alec Drakoulakos	HMEO		3	2	23,844				23,844
	Step	12/28/2017		3	27,082				27,082
William Blakeney	Operations Assistant	4/15/1981	3	7	38,912	15%	5,836.80		44,749
Total Regular Salaries					436,301		20,567	2,933	459,801

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
	1 Summer Worker 16 Wks		D	6	8,245				8,245
Total Temporary Part-Time Salaries									8,245

Overtime

Name	Position				Amount				Total Benefit
	All Water Dist. Staff				82,000				82,000
Total Overtime					82,000				82,000

Uniform Allowance

Name	Position				Amount				Total Benefit
	All Water Dist. Staff (6)				1,440				1,440
Total Uniform Allowance					1,440				1,440

Night Call Back

Name	Position				Amount				Total Benefit
	All Water Dist. Staff				4,320				4,320
Total Night Call Back					4,320				4,320

Sick Leave Buy-back

Name	Position				Amount				Total Benefit
									-
Total Sick Leave Buy-back					-				-

All Other Salaries

Name	Position				Amount				Total Benefit
All Staff	Take-over				1,200				1,200
Total All Other Salaries					1,200				1,200

Department Total					2				557,006
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**FISCAL YEAR 2018
DPW WATER DISTRIBUTION DEPARTMENT SALARY INFORMATION DEPARTMENT REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Brian Pena	Assist Superintendent Utility		A	9	30,003				30,003
Robert Belida	Div. Supervisor	9/7/1972	4	7	72,866	15%	10,929.90	2,933	86,729
Lou Marion	Crew Leader		3b	7	69,677		1,500		71,177
	Longevity	11/4/2002					300		300
Jonathan Carey	SHMEO		3a	4	18,588				18,588
	Step	10/31/2017		5	40,732				40,732
Ken Layne	HMEO		3	7	64,853		2,000.00		66,853
Pat McNamara	HMEO		3	2	43,525				43,525
	Step	5/21/2018		3	6,219				6,219
Alec Drakoulakos	HMEO		3	2	23,844				23,844
	Step	12/28/2017		3	27,082				27,082
William Blakeney	Operations Assistant	4/15/1981	3	7	38,912	15%	5,836.80		44,749
Total Regular Salaries					436,301		20,567	2,933	459,801

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
	1 Summer Worker 16 Wks		D	6	8,245				8,245
Total Temporary Part-Time Salaries									8,245

Overtime

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
	All Water Dist. Staff				82,000				82,000
Total Overtime					82,000				82,000

Uniform Allowance

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
	All Water Dist. Staff (6)				1,440				1,440
Total Uniform Allowance					1,440				1,440

Night Call Back

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
	All Water Dist. Staff				4,320				4,320
Total Night Call Back					4,320				4,320

Sick Leave Buy-back

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
									-
Total Sick Leave Buy-back					-				-

All Other Salaries

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
All Staff	Take-over				1,200				1,200
Total All Other Salaries					1,200				1,200

Department Total				3					557,006
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FISCAL YEAR 2017

DPW WATER DISTRIBUTION DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Vacant	Assist Superintendent Utility		10	1	24,027				24,027
Robert Belida	Div. Supervisor	9/7/1972	4	7	70,817	15%	10,622.56		81,440
Kenneth Chandler	Crew Leader	12/14/1998	3B	7	67,718		2,000		69,718
Vacant	HMEO		3	2	48,002				48,002
	SHMEO Upgrade		3A	2	1,532				1,532
Jack Ward	HMEO	10/23/1984	3	7	63,029	15%	9,454.40		72,484
Timothy Stronach	HMEO	11/4/1985	3	7	63,029	15%	9,454.40		72,484
Lou Marion	HMEO	11/4/2002	3	7	63,029		1,500		64,529
William Blakeney	Operations Assistant	4/15/1981	3	7	37,962	15%	5,694.32		43,656
Total Regular Salaries					415,119		38,726	-	477,872

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
	1 Summer Worker 16 Wks				7,847				7,847
Total Temporary Part-Time Salaries									7,847

Overtime

Name	Position	Amount	Total Benefit
	All Water Dist. Staff	80,000	80,000
Total Overtime		80,000	80,000

Uniform Allowance

Name	Position	Amount	Total Benefit
	All Water Dist. Staff (6)	1,440	1,440
Total Uniform Allowance		1,440	1,440

Night Call Back

Name	Position	Amount	Total Benefit
	All Water Dist. Staff	4,570	4,570
Total Night Call Back		4,570	4,570

Sick Leave Buy-back

Name	Position	Amount	Total Benefit
Jack Ward	HMEO (Vacation)	8,782	8,782
	Sick Leave	1,000	1,000
Total Sick Leave Buy-back		9,782	9,782

All Other Salaries

Name	Position	Amount	Total Benefit
All Staff	Take-over	1,000	1,000
Total All Other Salaries		1,000	1,000

Department Total		4	582,511
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DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5210 Energy Utilities

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
28,602	28,602	31,371	30,821	32,181	32,181	27,500	27,500	27,500

Includes cost for Ameshill, Astle St and Colonial tanks; the new Catamount booster station and new hot box at Old Main St.

Includes expense for Badger Meter Data collectors National Grid Electric 27,500 27,500

Total 5210 Energy Utilities: 27,500 27,500

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5240 Repairs and Maintenance

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
63,212	61,430	50,320	49,041	64,000	63,452	66,000	86,700	86,700

Mainly used to cover water breaks and replace in-stock materials, cast and copper pipe and castings, backfill, police details, cold patch/asphalt for in-house trench repairs, etc.
 The Distribution system averages 45 waterbreaks per year; each break costs an average of \$1,460/break

65,700 65,700

Handling and disposal of Asbestos pipe in compliance with DEP hazardous waste regulations; Based on 3' feet per break x (15) Asbestos pipe breaks, totaling 45 feet
 Cost based on (2) Cubic Ft at \$275/cuft plus \$350/load transportation/pull

6,000 6,000

Expenses above chiefly include costs for water main breaks and don't account for the recent rise in service breaks influenced by National Grids Cathodic Protection measures; this request provides for (10) service break repairs at an average cost of 1,500.00/break

15,000 15,000

Total 5240 Repairs and Maintenance: 86,700 86,700

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5270 Leases and Contract Services

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
42,522	32,760	31,272	23,640	56,581	40,959	52,582	54,388	54,388
							35,000	35,000
							-	-
							11,538	11,538
							1,950	1,950
							3,200	3,200
							2,700	2,700
							<i>Total 5270 Leases and Contracts:</i>	<i>54,388</i>

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5310 Professional Services

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
28,174	28,174	27,136	27,136	25,000	25,000	25,000	22,000	22,000
Annual maintenance/update of Town's water model/GIS mapping							3,000	3,000
Billtrust printing, stuffing and postage water bills (3x)/year at \$9,500/billing; (Split between water and sewer 2:1)							19,000	19,000
<i>Total 5310 Professional Services:</i>							22,000	22,000

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION EXPENSES

5340 Communications

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
600	600	598	598	520	520	2,520	3,070	3,070

Cell Phone service for Assistant Superintendent, Working Foreman and (2) Crewchief	2,110	2,110
(2) wireless communication data service for Assistant Superintendent and Working Foreman	960	960
<i>Total 5340 Communications:</i>	3,070	3,070

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5420 Office Supplies

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
1,000	656	848	848	1,688	1,658	1,000	1,000	1,000

Advertising, postage, various office needs, paper, document management 1,000 1,000

Total 5423 All Other Supplies: 1,000 1,000

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5423 All Other Supplies and Expenses

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
43,846	41,010	57,870	47,750	53,368	46,031	40,000	40,000	40,000

Contracted repairs for pump station/actuating valve, hydrant purchase/repair kits, valves and castings;
 Cost for replacing all brass supplies; backfill and Police Details not associated w/breaks
 Also includes personal safety equip for staff, work zone safety devices, paint, contracted services for
 service freeze-ups

40,000 40,000

Total 5423 All Other Supplies and Expenses: 40,000 40,000

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5431 Other Equipment

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC	
22,450	22,300	14,150	14,147	10,700	10,669	15,000	\$ 15,000	\$ 15,000	
							Purchase and repair of smaller specialty equipment used in maintaining water system;	5,000	5,000
							Anticipated repair/replacement of (1) Gateway Receiver	5,000	5,000
							Maintenance of Vaccum/Rodding Truck	5,000	5,000
							<i>Total Other Equipment:</i>	15,000	15,000

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5540 Meter Replacement

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
25,000	25,000	37,193	37,193	45,500	45,405	58,400	58,000	58,000
General repairs to existing meters ie.frozen, corroded heads, meterhorns malfunction MTU's							10,000	10,000
Purchase of new meters for new construction, secondary water meters and replacements based on 150 of meters at \$ 320.00 per meter							48,000	48,000
<i>Total 5540 Meter Replacement:</i>							58,000	58,000

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

Emergency Reserve Fund

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
25,000	-	25,000	-	25,000	-	25,000	25,000	25,000

Due to the nature of equipment and construction costs this line is used to address emergency situations or overdrafts to Water budget lines; balance not approved thru FinComm returns to the Water free-cash

25,000 25,000

Total 5555 Emergency Reserve Fund:

25,000 25,000

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING
5580 Uniform Allowance

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
1,400	800	-	-	-	-	-	-	-

Purchase of uniform-like clothing for (6) staff based on CBU contract at \$240/employee

-

Total 5580 Uniform Allowance:

-

-

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5703 Dues and Memberships

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
490	184	-	-	-	-	500	895	895

Professional Water organizations and publications , NEWWA and MWWA

895 895

Total 5703 Dues and Memberships:

895 895

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5716 Water Reimbursement

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
2,286	2,286	-	-	-	-	-	-	-

Total 5716 Water Reimbursement - -

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION OPERATING

5790 Staff Development/Training

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
2,000	1,965	1,805	1,805	555	555	2,550	6,250	6,250
Asbestos Abatement training (4) of the 6 staff x \$275							1,100	1,100
CEU's for (4) staff to renew Water Distribution License							2,000	2,000
Continued training in compulsory areas/subject matter							2,000	2,000
NEWWA Spring Conferenc/Traing							1,150	1,150
<i>Total 5790 Staff Development:</i>							6,250	6,250

DESCRIPTION/DETAIL

DPW WATER DISTRIBUTION
5833 Capital Outlay

FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2018 DEPT REQ	FY2018 TM REC
-		-		-	-	-	15,000	15,000

Consulting Services to negotiate with cellular Carriers to pay costs associated with relocating antennas on Astle Street Water Tank off the catwalk and onto the top of the tank

15,000 15,000

Total 5833 Capital Outlay: 15,000 15,000