

ASSESSORS	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC	FY2019 FIN COM REC
<i>Salaries</i>										
5111 Regular Salaries	196,916	196,302	206,248	185,564	190,617	190,613	214,599	222,334	222,334	
5112 Permanent Part-Time Salaries	-	-	-	-	-	-	-	-	-	
5120 Temp Part-Time Salaries	2,546	2,546	2,610	2,610	2,675	2,675	13,542	13,542	13,542	
5150 Car Allowance	-	-	-	-	-	-	-	-	-	
5160 Sick Leave Buy-Back	-	-	-	-	-	-	-	-	-	
5180 All Other Salaries	150	28	-	-	-	-	-	-	-	
Total Salaries	199,612	198,875	208,858	188,173	193,292	193,288	228,141	235,876	235,876	
<i>Operating</i>										
5240 Repairs and Maintenance	-	-	296	-	300	173	500	500	500	
5310 Professional Services	54,689	53,912	40,700	32,247	50,598	41,011	38,690	39,290	39,290	
5340 Communications	1,635	813	1,040	688	1,008	688	1,000	1,000	1,000	
5420 Office Supplies	4,367	4,367	4,832	4,713	5,335	5,327	4,500	4,500	4,500	
5420 Computer Equipment	5,050	5,050	-	-	5,420	4,500	-	-	-	
5701 Travel	4,462	3,418	4,000	2,121	4,239	2,252	4,000	4,000	4,000	
5703 Dues and Memberships	400	200	400	331	400	400	475	475	475	
5790 Staff Development	4,746	4,351	4,492	4,492	6,566	6,525	3,500	3,500	3,500	
5950 Unpaid Bills	-	-	-	-	-	-	-	-	-	
Total Operating	75,349	72,110	55,760	44,592	73,867	60,877	52,665	53,265	53,265	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	
Total Capital Outlay	-	-								
Total Budget	274,961	270,986	264,618	232,766	267,159	254,165.00	280,806	289,141	289,141	

Position	FY2015 BUDGETED FTE	FY2016 BUDGETED FTE	FY2017 BUDGETED FTE	FY2018 BUDGETED FTE	FY2019 DEPT REQ FTE	FY2019 TM REC FTE	FY2019 FIN COM REC FTE
Chief Assessor	1	1	1	1	1	1	
Office Manager	1						
Head Accounting Clerk	1	1	1	1	1	1	
Senior Accounting Clerk	-	1	1	1	1	1	
Assistant Assessor	-	-	-	1	1	1	
Property Reviewer	1	1	1	0.25	0.25	0.25	
Assessor (Board)	1	1	1	1	1	1	
Assessor (Board)	1	1	1	1	1	1	
Total Staffing	6	6	6	6.25	6.25	6.25	0

**FISCAL YEAR 2019
ASSESSORS DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2018	10	4	81,540		1,000		82,540
L. DuLong	Assistant Assessor	7/1/2018	7	2	58,484		166		58,650
S. Ragucci (38.2)	Senior Account Clerk,	3/26/2018	1	3	27,384				27,384
S. Ragucci (13.8)	Senior Account Clerk,	3/26/2018	1	4	10,466				10,466
A. Ordile (35)	Head Accounting Clerk	3/2/2018	2	3	28,599				28,599
A. Ordile (17)	Head Accounting Clerk	3/2/2018	2	4	14,695				14,695
Vacant	Office Manager								-
Total Regular Salaries					221,168	-	1,166	-	222,334

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
vacant	Property Reviewer				10,800				10,800
Total Temporary Part-Time Salaries					13,542				13,542

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								235,876
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**FISCAL YEAR 2019
ASSESSORS DEPARTMENT SALARY INFORMATION BUDGET REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2018	10	4	81,540		1,000		82,540
L. DuLong	Assistant Assessor	7/1/2018	7	2	58,484		166		58,650
S. Ragucci (38.2)	Senior Account Clerk,	3/26/2018	1	3	27,384				27,384
S. Ragucci (13.8)	Senior Account Clerk,	3/26/2018	1	4	10,466				10,466
A. Ordile (35)	Head Accounting Clerk	3/2/2018	2	3	28,599				28,599
A. Ordile (17)	Head Accounting Clerk	3/2/2018	2	4	14,695				14,695
Vacant	Office Manager								-
Total Regular Salaries					221,168	-	1,166	-	222,334

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
Vacant	Property Reviewer				10,800				10,800
Total Temporary Part-Time Salaries					13,542				13,542

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								235,876
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**FISCAL YEAR 2018
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2017	10	4	79,544		1,000		80,544
L. DuLong (17.4)	Property Reviewer	11/1/2017	2A	6	17,636				17,636
L. DuLong (34.6)	Property Reviewer	11/1/2017	2A	7	36,795				36,795
S. Ragucci (38)	Senior Account Clerk,	3/26/2017	1	2	25,846				25,846
S. Ragucci (14)	Senior Account Clerk,	3/26/2017	1	3	10,075				10,075
A. Ordile (34.8)	Head Accounting Clerk	3/2/2017	2	2	26,968				26,968
A. Ordile (17.2)	Head Accounting Clerk	3/2/2017	2	3	14,108				14,108
Vacant	Office Manager								-
	Assistant Assessor		A7	1	2,627				2,627
									-
Total Regular Salaries					213,599	-	1,000	-	214,599

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
vacant	Property Reviewer				10,800				10,800
Total Temporary Part-Time Salaries					13,542				13,542

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								228,141
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**FISCAL YEAR 2017
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2016	A		75,727		1,000		76,727
L. DuLong (17.4)	Property Reviewer	11/1/2016	2A	5	15,239				15,239
L. DuLong (34.8)	Property Reviewer	11/1/2016	2A	6	32,015				32,015
J. Walsh (1.6)	Head Accounting Clerk	7/13/2016	2	1	1,135				1,135
J. Walsh (50.6)	Head Accounting Clerk	7/13/2016	2	2	37,964				37,964
A. Ordile (34.8)	Senior Account Clerk,	3/2/2016	1	2	15,414				15,414
A. Ordile (17.4)	Senior Account Clerk,	3/2/2016	1	3	12,123				12,123
Vacant	Office Manager								-
									-
									-
Total Regular Salaries					189,617	-	1,000	-	190,617

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,338				1,338
S. Moore	Assessor	10/1/2002			1,337				1,337
									-
Total Temporary Part-Time Salaries					2,675				2,675

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5240 Repairs and Maintenance

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
-	-	296	-	300	173	500	500	500

Copier, Folder/Inserter 500 500

Total 5240 Repairs and Maintenance: 500 500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5310 Professional Services

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
54,689	53,912	40,700	32,247	50,598	41,011	38,690	39,290	39,290

*Vision Software	16,190	16,190
Office Consultant	1,000	1,000
RRC Personal Prop. Review	14,100	14,100
Map Updates	4,500	4,500
Certified Mail/Filing Fees	1,500	1,500
**BaaS - Backup Service	2,000	2,000
<i>Total 5310 Professional Services:</i>	39,290	39,290

*FY17 Price for Vision Services:

Interim Year	5,000
Software Maintenance	7,640
Web Hosting	3,250
Static Database	<u>300</u>
Total	16,190

** Recommended by IT to have Vision Database backup at a second location as a short term backup solution

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5340 Communications

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
1,635	813	1,040	688	1,008	688	1,000	1,000	1,000

Assessing Mobile Hotspot (IPad) 1,000 1,000

Total 5340 Communications: 1,000 1,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5420 Office Supplies

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
4,367	4,367	4,832	4,713	5,335	5,327	4,500	4,500	4,500

Copier Lease	2,000	2,000
Paper, Toner, Various Supplies	1,000	1,000
MLS	500	500
Map Printing	1,000	1,000
<i>Total 5420 Office Supplies:</i>	4,500	4,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5429 Computer Equipment

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
5,050	5,050	-		5,420	4,500	-	-	-

Total 5429 Computer Equipment:

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DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5701 Travel

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
4,462	3,418	4,000	2,121	4,239	2,252	4,000	4,000	4,000

Road Work and Staff Development Activities

4,000

4,000

Total 5701 Travel:

4,000

4,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5703 Dues and Memberships

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
400	200	400	331	400	400	475	475	475

MAAO/IAAO	325	325
MCAA	150	150

Total 5703 Dues and Memberships: 475 475

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5790 Staff Development

FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2019 DEPT REQ	FY2019 TM REC
4,746	4,351	4,492	4,492	6,566	6,525	3,500	3,500	3,500

DOR Legal Seminar	500	500
MCAA	250	250
MAAO Cont. Ed	2,500	2,500
Other Meetings (GIS)	250	250

Total 5790 Staff Development: 3,500 3,500

