

<b>FINANCE COMMITTEE</b>	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	FY2020 FIN COM REC
<i>Salaries</i>										
5120 Temporary Part-Time	2,682	2,682	2,515	1,632	2,515	2,253	2,515	2,515	2,515	2,515
<b>Total Salaries</b>	<b>2,682</b>	<b>2,682</b>	<b>2,515</b>	<b>1,632</b>	<b>2,515</b>	<b>2,253</b>	<b>2,515</b>	<b>2,515</b>	<b>2,515</b>	<b>2,515</b>
<i>Operating</i>										
5420 Office Supplies	264	-	264	-	264	-	264	264	264	264
5701 Travel	-	-	-	-	-	-	-	-	-	-
5703 Dues and Memberships	168	-	335	333	345	345	335	335	335	335
5790 Staff Development	80	-	80	-	70	-	80	80	80	80
<b>Total Operating</b>	<b>512</b>	<b>-</b>	<b>679</b>	<b>333</b>	<b>679</b>	<b>345</b>	<b>679</b>	<b>679</b>	<b>679</b>	<b>679</b>
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	-
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>							
<b>Total Budget</b>	<b>3,194</b>	<b>2,682</b>	<b>3,194</b>	<b>1,965</b>	<b>3,194</b>	<b>2,598</b>	<b>3,194</b>	<b>3,194</b>	<b>3,194</b>	<b>3,194</b>
<i>Reserve Fund</i>										
5555 Reserve Fund	-	-	2	-	17,630	-	75,000	75,000	75,000	75,000
<b>Total Budget</b>	<b>3,194</b>	<b>2,682</b>	<b>3,196</b>	<b>1,965</b>	<b>20,824</b>	<b>2,598</b>	<b>78,194</b>	<b>78,194</b>	<b>78,194</b>	<b>78,194</b>

	FY2016 BUDGETED	FY2017 BUDGETED	FY2018 BUDGETED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	FY2020 FIN COM REC
Position	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Recording Secretary	1	1	1	1	1	1	
<b>Total Staffing</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>1</b>	<b>-</b>

**FISCAL YEAR 2020**

**FINANCE COMMITTEE DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

*Temporary Part-Time Salaries*

<b>Name</b>	<b>Position</b>	<b>Ann. Date</b>	<b>Grade</b>	<b>Step</b>	<b>Base Salary</b>	<b>Longevity %</b>	<b>Longevity \$</b>	<b>Wage Def.</b>	<b>Total Salary</b>
	Recording Secretary				2,515				2,515
<i>Total Temporary Part-Time Salaries</i>									2,515

<b>Department Total</b>									2,515
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**FISCAL YEAR 2020**

**FINANCE COMMITTEE DEPARTMENT SALARY INFORMATION DEPARTMENT REQUEST**

*Temporary Part-Time Salaries*

<b>Name</b>	<b>Position</b>	<b>Ann. Date</b>	<b>Grade</b>	<b>Step</b>	<b>Base Salary</b>	<b>Longevity %</b>	<b>Longevity \$</b>	<b>Wage Def.</b>	<b>Total Salary</b>
	Recording Secretary				2,515				2,515
<i>Total Temporary Part-Time Salaries</i>									2,515

<b>Department Total</b>									2,515
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**FISCAL YEAR 2019**  
**FINANCE COMMITTEE DEPARTMENT SALARY INFORMATION**

*Temporary Part-Time Salaries*

<b>Name</b>	<b>Position</b>	<b>Ann. Date</b>	<b>Grade</b>	<b>Step</b>	<b>Base Salary</b>	<b>Longevity %</b>	<b>Longevity \$</b>	<b>Wage Def.</b>	<b>Total Salary</b>
	Recording Secretary				2,515				2,515
<i>Total Temporary Part-Time Salaries</i>									2,515

<b>Department Total</b>									2,515
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**FISCAL YEAR 2018**  
**FINANCE COMMITTEE DEPARTMENT SALARY INFORMATION**

*Temporary Part-Time Salaries*

<b>Name</b>	<b>Position</b>	<b>Ann. Date</b>	<b>Grade</b>	<b>Step</b>	<b>Base Salary</b>	<b>Longevity %</b>	<b>Longevity \$</b>	<b>Wage Def.</b>	<b>Total Salary</b>
	Recording Secretary				2,515				2,515
<i>Total Temporary Part-Time Salaries</i>									2,515

<b>Department Total</b>									2,515
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**DESCRIPTION/DETAIL**

**FINANCE COMMITTEE OPERATING**  
*5420 Office Supplies*

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	<b>FY2020 DEPT REQ</b>	<b>FY2020 TM REC</b>
264	-	264	-	264	-	264	<b>264</b>	<b>264</b>

264 264

*Total 5420 Office Supplies:* 264 264

**DESCRIPTION/DETAIL**

**FINANCE COMMITTEE OPERATING**  
*5701 Travel*

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	<b>FY2020 DEPT REQ</b>	<b>FY2020 TM REC</b>
-		-		-	-	-	-	-

*5701 Travel:* - -

**DESCRIPTION/DETAIL**

**FINANCE COMMITTEE OPERATING**  
*5703 Dues and Memberships*

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	<b>FY2020 DEPT REQ</b>	<b>FY2020 TM REC</b>
168	-	335	333	345	345	335	<b>335</b>	<b>335</b>

MA Association of Finance Committees 335 335

*Total 5703 Dues and Memberships:* 335 335

**DESCRIPTION/DETAIL**

**FINANCE COMMITTEE OPERATING**

*5790 Staff Development*

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	<b>FY2020 DEPT REQ</b>	<b>FY2020 TM REC</b>
80	-	80	-	70	-	80	<b>80</b>	<b>80</b>

80 80

*Total 5790 Staff Development:* 80 80



**DESCRIPTION/DETAIL**

**FINANCE COMMITTEE RESERVE FUND**

*5555 Reserve Fund*

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	<b>FY2020 DEPT REQ</b>	<b>FY2020 TM REC</b>
-	-	2	-	17,630	-	75,000	<b>75,000</b>	<b>75,000</b>

75,000 75,000

*Total 5555 Reserve Fund:* 75,000 75,000