

ASSESSORS	FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	FY2020 FIN COM REC
<i>Salaries</i>										
5111 Regular Salaries	206,248	185,564	190,617	190,613	214,611	214,610	227,864	243,946	243,946	-
5112 Permanent Part-Time Salaries	-	-	-	-	-	-	-	-	-	-
5120 Temp Part-Time Salaries	2,610	2,610	2,675	2,675	2,742	2,742	13,542	17,335	17,335	-
5150 Car Allowance	-	-	-	-	-	-	-	-	-	-
5160 Sick Leave Buy-Back	-	-	-	-	-	-	-	-	-	-
5180 All Other Salaries	-	-	-	-	-	-	-	-	-	-
Total Salaries	208,858	188,173	193,292	193,288	217,353	217,352	241,406	261,282	261,282	-
<i>Operating</i>										
5240 Repairs and Maintenance	296	-	300	173	473	-	500	500	500	-
5310 Professional Services	40,700	32,247	50,598	41,011	34,690	33,615	39,290	39,420	39,420	-
5340 Communications	1,040	688	1,008	688	1,000	480	1,000	600	600	-
5420 Office Supplies	4,832	4,713	5,335	5,327	4,500	4,500	4,500	4,500	4,500	-
5420 Computer Equipment	-	-	5,420	4,500	-	-	-	-	-	-
5701 Travel	4,000	2,121	4,239	2,252	4,000	1,995	4,000	4,000	4,000	-
5703 Dues and Memberships	400	331	400	400	490	490	475	490	490	-
5790 Staff Development	4,492	4,492	6,566	6,525	3,500	3,486	3,500	4,000	4,000	-
5950 Unpaid Bills	-	-	-	-	-	-	-	-	-	-
Total Operating	55,760	44,592	73,867	60,877	48,653	44,566	53,265	53,510	53,510	-
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Capital Outlay	-	-	-							
Total Budget	264,618	232,766	267,159	254,165	266,006	261,918	294,671	314,792	314,792	-

	FY2016 BUDGETED	FY2017 BUDGETED	FY2018 BUDGETED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC	FY2020 FIN COM REC
Position	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Chief Assessor	1	1	1	1	1	1	
Office Manager							
Head Accounting Clerk	1	1	1	1	1	1	
Senior Accounting Clerk	1	1	1	1	1	1	
Assistant Assessor	-	-	1	1	1	1	
Property Reviewer	1	1	0.25	0.25	0.25	0.25	
Assessor (Board)	1	1	1	1	1	1	
Assessor (Board)	1	1	1	1	1	1	
Total Staffing	6	6	6.25	6.25	6.25	6.25	0

**FISCAL YEAR 2020
ASSESSORS DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2018	10	6	87,598				87,598
	Longevity Increase 12/28/19						1,250		1,250
L. DuLong	Assistant Assessor	7/1/2018	7	3	62,836		1,000		63,836
S. Ragucci (38.6)	Senior Account Clerk,	3/26/2018	B1	4	30,681				30,681
S. Ragucci (13.6)	Senior Account Clerk,	3/26/2018	B1	5	11,438				11,438
A. Ordile (35)	Head Accounting Clerk	3/2/2018	2	4	31,708				31,708
A. Ordile (17.2)	Head Accounting Clerk	3/2/2018	2	5	16,490				16,490
Vacant	Office Manager								
Subtotal					240,750	-	2,250	-	243,000
Extra Day (0.2)									946
Total Regular Salaries					240,750	-	2,250	-	243,946

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,437				1,437
S. Moore	Assessor	10/1/2002			1,437				1,437
W. Poirier (6.4)	Property Reviewer	8/14/2019	C23	5	1,693				1,693
W. Poirier (45.8)				6	12,713				12,713
Subtotal					17,280	-	-	-	17,280
Extra Day (.2)					56				56
Total Temporary Part-Time Salaries					17,335	-	-	-	17,335

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total					258,086	-	2,250	-	261,282
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**FISCAL YEAR 2020
ASSESSORS DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2018	10	6	87,598				87,598
	Longevity Increase 12/28/19						1,250		1,250
L. DuLong	Assistant Assessor	7/1/2018	7	3	62,836		1,000		63,836
S. Ragucci (38.6)	Senior Account Clerk,	3/26/2018	B1	4	30,681				30,681
S. Ragucci (13.6)	Senior Account Clerk,	3/26/2018	B1	5	11,438				11,438
A. Ordile (35)	Head Accounting Clerk	3/2/2018	2	4	31,708				31,708
A. Ordile (17.2)	Head Accounting Clerk	3/2/2018	2	5	16,490				16,490
Vacant	Office Manager								
Subtotal					240,750	-	2,250	-	243,000
Extra Day (0.2)									946
Total Regular Salaries					240,750	-	2,250	-	243,946

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,437				1,437
S. Moore	Assessor	10/1/2002			1,437				1,437
W. Poirier (6.4)	Property Reviewer	8/14/2019	C23	5	1,693				1,693
W. Poirier (45.8)				6	12,713				12,713
Subtotal					17,280	-	-	-	17,280
Extra Day (.2)					56				56
Total Temporary Part-Time Salaries					17,335	-	-	-	17,335

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick-Buy Back								-

All Other Salaries

					Amount				Total
Out of Grade Pay									-
Total All Other Salaries					-				-

Department Total					258,086	-	2,250	-	261,282
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**FISCAL YEAR 2019
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2018	10	5	83,579		1,000		84,579
L. DuLong	Assistant Assessor	7/1/2018	7	2	59,946		166		60,112
S. Ragucci (38.2)	Senior Account Clerk,	3/26/2018	1	3	28,069				28,069
S. Ragucci (13.8)	Senior Account Clerk,	3/26/2018	1	4	10,727				10,727
A. Ordile (35)	Head Accounting Clerk	3/2/2018	2	3	29,314				29,314
A. Ordile (17)	Head Accounting Clerk	3/2/2018	2	4	15,063				15,063
									-
									-
Total Regular Salaries					226,698	-	1,166	-	227,864

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
vacant	Property Reviewer				10,800				10,800
Total Temporary Part-Time Salaries					13,542				13,542

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
								-
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								241,406
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**FISCAL YEAR 2018
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2017	10	4	79,544		1,000		80,544
L. DuLong (17.4)	Property Reviewer	11/1/2017	2A	6	17,636				17,636
L. DuLong (34.6)	Property Reviewer	11/1/2017	2A	7	36,795				36,795
S. Ragucci (38)	Senior Account Clerk,	3/26/2017	1	2	25,846				25,846
S. Ragucci (14)	Senior Account Clerk,	3/26/2017	1	3	10,075				10,075
A. Ordile (34.8)	Head Accounting Clerk	3/2/2017	2	2	26,968				26,968
A. Ordile (17.2)	Head Accounting Clerk	3/2/2017	2	3	14,120				14,120
									-
	Assistant Assessor		A7	1	2,627				2,627
									-
Total Regular Salaries					213,611	-	1,000	-	214,611

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,371				1,371
S. Moore	Assessor	10/1/2002			1,371				1,371
vacant	Property Reviewer				-				-
Total Temporary Part-Time Salaries					2,742				2,742

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5240 Repairs and Maintenance

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
296	-	300	173	473	-	500	500	500

Copier, Folder/Inserter 500 500

Total 5240 Repairs and Maintenance: 500 500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5310 Professional Services

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
40,700	32,247	50,598	41,011	34,690	33,615	39,290	39,420	39,420

*Vision Software	16,320	16,320
Office Consultant	1,000	1,000
RRC Personal Prop. Review	14,100	14,100
Map Updates	4,500	4,500
Certified Mail/Filing Fees	1,500	1,500
**BaaS - Backup Service	2,000	2,000
<i>Total 5310 Professional Services:</i>	39,420	39,420

*FY20 Vision Prices:

Interm	5000
Software Maintenance	7622
Web Hosting	3348
Static Database	350
Total:	16320

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5340 Communications

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
1,040	688	1,008	688	1,000	480	1,000	600	600

Assessing Mobile Hotspot (IPad) 600 600

Total 5340 Communications: 600 600

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5420 Office Supplies

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
4,832	4,713	5,335	5,327	4,500	4,500	4,500	4,500	4,500

Copier Lease	2,000	2,000
Paper, Toner, Various Supplies	1,000	1,000
MLS	500	500
Map Printing	1,000	1,000
<i>Total 5420 Office Supplies:</i>	4,500	4,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5429 Computer Equipment

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
-		5,420	4,500	-	-	-	-	-

Total 5429 Computer Equipment:

*

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5701 Travel

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
4,000	2,121	4,239	2,252	4,000	1,995	4,000	4,000	4,000

Road Work and Staff Development Activities 4,000 4,000

Total 5701 Travel: 4,000 4,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5703 Dues and Memberships

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
400	331	400	400	490	490	475	490	490

MAAO	200	200
IAAO	190	190
MCAA	100	100

Total 5703 Dues and Memberships: 490 490

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5790 Staff Development

FY2016 BUDGETED	FY2016 EXPENDED	FY2017 BUDGETED	FY2017 EXPENDED	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2020 DEPT REQ	FY2020 TM REC
4,492	4,492	6,566	6,525	3,500	3,486	3,500	4,000	4,000

DOR Legal Seminar	500	500
MCAA	250	250
MAAO - Annual School	800	800
MAAO - Education Courses	1,600	1,600
MAAO - Seminars	550	550
Clerks Education	100	100
Other Meetings (GIS/MMA)	200	200

Total 5790 Staff Development: 4,000 4,000

