

VETERANS AGENT	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC	FY2022 FIN COM REC
<i>Salaries</i>										
5111 Regular	53,659	53,658	60,324	60,324	96,505	95,200	102,155	106,009	106,009	
5112 Permanent Part-time	-	-	15,631	11,001	-	-	-	-	-	
5150 Car Allowance	960	960	960	960	1,800	1,800	1,800	1,800	1,800	
Total Salaries	54,619	54,618	76,915	72,285	98,305	97,000	103,955	107,809	107,809	
<i>Operating</i>										
5340 Communications	180	-	-	-	-	-	-	-	-	-
5380 Medical	59,768	56,357	61,989	44,452	63,079	31,046	58,000	58,000	58,000	
5420 Office Supplies	2,585	2,585	2,082	2,073	1,044	910	600	600	600	
5423 All Other Supplies	9,960	9,960	3,904	3,783	4,856	4,843	500	500	500	
5561 Flags	1,510	1,510	2,691	2,691	1,600	1,600	1,800	1,800	1,800	
5563 Decorations	478	444	745	745	900	848	1,500	2,500	2,500	
5701 Travel	200	175	189	189	396	396	350	500	500	
5730 Dues and Memberships	75	75	75	75	70	70	200	200	200	
5775 Veterans Aid	311,948	259,233	314,076	233,272	323,174	250,283	324,000	324,000	324,000	
5790 Staff Development	-	-	500	-	400	-	500	500	500	
Total Operating	386,703	330,339	386,251	287,281	395,519	289,997	387,450	388,600	388,600	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	11,326	11,326	-	-	-	-	-	-
Total Capital Outlay	-	-	11,326	11,326	-	-	-	-	-	-
Total Budget	441,322	384,957	474,492	370,892	493,824	386,997	491,405	496,409	496,409	-
	FY2018 BUDGETED	FY2019 BUDGETED	FY2020 BUDGETED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC	FY2022 FIN COM REC			
Position	FTE									
Veterans Agent	1	1	1	1	1	1				
Sen Clerk Sec.	0.4	1	1	1	1	1				
Total Staffing	1.4	2	2	2	2	2	-			

FISCAL YEAR 2022
VETERANS AGENT DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Lisa Downey	Veterans Agent	7/21/2014	6	6	63,474		1,000		64,474
Donna Allen	Sr Acct Clerk	5/20/2019	1	3	15,365				15,365
Donna Allen	Sr Acct Clerk		1	4	26,170				26,170
Total Regular Salaries					105,009	\$ -	1,000	-	106,009

Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Temp Part-time	Sen Clerk Sec.	16 hrs./week	Grade 1	Step 2	-				-
Total Temporary Part Time Salaries					-	-	-	-	-

Car Allowance

Name	Position				Per/Month	# Months		Total Benefit
Lisa Downey	Veterans Agent				150	12		1,800
Total Car Allowance								1,800

Department Total								107,809
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FISCAL YEAR 2022
VETERANS AGENT DEPARTMENT SALARY INFORMATION DEPARTMENT REQUEST

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Lisa Downey	Veterans Agent	7/21/2014	6	6	63,474		1,000		64,474
Donna Allen	Sr Acct Clerk	5/20/2019	1	3	15,365				15,365
Donna Allen	Sr Acct Clerk		1	4	26,170				26,170
Total Regular Salaries					105,009	\$ -	1,000	-	106,009

Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Temp Part-time	Sen Clerk Sec.	16 hrs./week	Grade 1	Step 2	-				-
Total Temporary Part Time Salaries					-	-	-	-	-

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
Lisa Downey	Veterans Agent				150	12			1,800
Total Car Allowance									1,800

Department Total									107,809
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**FISCAL YEAR 2021
VETERANS AGENT DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Lisa Downey	Veterans Agent	7/21/2014	6	5	61,922		1,000		62,922
Donna Allen	Sr Acct Clerk	5/20/2019	1	2	14,957				14,957
Donna Allen	Sr Acct Clerk		1	3	24,276				24,276
Extra Day									
Total Regular Salaries					101,155	\$ -	1,000	-	102,155

Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Temp Part-time	Sen Clerk Sec.	16 hrs./week	Grade 1	Step 2	-				-
Total Temporary Part Time Salaries					-	-	-	-	-

Car Allowance

Name	Position				Per/Month	# Months		Total Benefit
Lisa Downey	Veterans Agent				150	12		1,800
Total Car Allowance								1,800

Department Total								103,955
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**FISCAL YEAR 2020
VETERANS AGENT DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Lisa Downey	Veterans Agent	7/21/2014	6	4	59,088		1,000		60,088
Donna Allen	Sr Acct Clerk	7/9/2018	1	1	17,515				17,515
Donna Allen	Sr Acct Clerk		1	2	18,534				18,534
Extra Day									368
Total Regular Salaries					95,137	\$ -	1,000	-	96,505

Temporary Part Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Temp Part-time	Sen Clerk Sec.	16 hrs./week	Grade 1	Step 2	-				-
Total Temporary Part Time Salaries					-	-	-	-	-

Car Allowance

Name	Position				Per/Month	# Months		Total Benefit
Lisa Downey	Veterans Agent				150	12		1,800
Total Car Allowance								1,800

Department Total								98,305
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DESCRIPTION/DETAIL

VETERANS AGENT OPERATING

5380 Medical

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
59,768	56,357	61,989	44,452	63,079	31,046	58,000	58,000	58,000

Prescriptions, hospital bills, copays, dental, hearing aids for Veterans, Surviving Spouses and eligible dependents 58,000 58,000

Total 5380 Medical: 58,000 58,000

DESCRIPTION/DETAIL

VETERANS AGENT OPERATING

5420 Office Supplies

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
2,585	2,585	2,082	2,073	1,044	910	600	600	600
						General Office Supplies	600	600
						<i>Total 5420 Office Supplies:</i>	600	600

DESCRIPTION/DETAIL

VETERANS AGENT OPERATING

5423 All Other Supplies

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
9,960	9,960	3,904	3,783	4,856	4,843	500	500	500

Vetrospec Software License 500 500

Total 5423 All Other Supplies: 500 500

VetraSpec is a web-based, Veteran claims management solution built for the veteran's service officer at any level. unless otherwise noted.

VetraSpec allows veteran service officers to access their data from any computer with Internet access. No more exporting and importing records across machines - all data is stored in one, centralized, secure location.

DESCRIPTION/DETAIL

VETERANS AGENT OPERATING
5561 Flags

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
1,510	1,510	2,691	2,691	1,600	1,600	1,800	1,800	1,800

Flags for Veteran's graves for Memorial Day
 100% Reimbursement from DVS 1,800 1,800
Total 5561 Flags: 1,800 1,800

DESCRIPTION/DETAIL

VETERANS AGENT OPERATING

5775 Veterans Aid

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
311,948	259,233	314,076	233,272	323,174	250,283	324,000	324,000	324,000

Financial stipend for lower income veterans, surviving spouses and dependents who qualify for the Chapter 115

The Program provides financial aid for food, shelter/housing, clothing, medical care and burial expenses to Veterans and their dependents.

324,000 324,000

Total 5775 Veterans Aid:

324,000 324,000

DESCRIPTION/DETAIL

VETERANS AGENT OPERATING

5790 Staff Development

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC	
-	-	500		400	-	500	500	500	
							Training and Conferences	500	500
							<i>Total 5790 Staff Development:</i>	500	500

DESCRIPTION/DETAIL

VETERANS AGENT

5833 Capital Outlay

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
-		11,326	11,326			-	-	-

Total 5833 Capital Outlay: - -