

<b>ELECTIONS/TOWN MEETINGS</b>	FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC	FY2022 FIN COM REC
<i>Salaries</i>										
5120 Temporary Part-Time	11,351	10,667	17,150	17,150	13,950	13,950	68,000	22,550	22,550	
5130 Overtime	4,070	4,070	7,000	7,000	5,350	5,068	19,950	8,950	8,950	
<b>Total Salaries</b>	<b>15,421</b>	<b>14,737</b>	<b>24,150</b>	<b>24,150</b>	<b>19,300</b>	<b>19,018</b>	<b>87,950</b>	<b>31,500</b>	<b>31,500</b>	
<i>Operating</i>										
5240 Repairs and Maintenance	1,800	1,000	3,650	1,850	2,158	2,158	3,650	6,000	6,000	
5310 Professional Services	2,858	2,858	7,391	7,391	5,936	5,851	11,200	5,800	5,800	
5420 Office Supplies	992	766	909	891	855	855	5,450	1,800	1,800	
5790 Staff Development	200	-	100	34	100	25	100	100	100	
<b>Total Operating</b>	<b>5,850</b>	<b>4,624</b>	<b>12,050</b>	<b>10,165</b>	<b>9,050</b>	<b>8,890</b>	<b>20,400</b>	<b>13,700</b>	<b>13,700</b>	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>							
<b>Total Budget</b>	<b>21,271</b>	<b>19,361</b>	<b>36,200</b>	<b>34,315</b>	<b>28,350</b>	<b>27,908</b>	<b>108,350</b>	<b>45,200</b>	<b>45,200</b>	
	FY2018 BUDGETED	FY2019 BUDGETED	FY2020 BUDGETED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC	FY2022 FIN COM REC			
Position	FTE									
<b>Total Staffing</b>	<b>0</b>									

**FISCAL YEAR 2022  
ELECTIONS/TOWN MEETINGS SALARY INFORMATION TOWN MANAGER RECOMMENDED**

**Temporary Part-Time Salaries**

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Election and Poll Workers					22,550				22,550
Constable					---				-
<b>Total Temporary Part-Time Salaries</b>					22,550				22,550

**Overtime**

Name	Position	Amount	Total Benefit
<b>Total Overtime</b>		8,950	8,950

<b>Department Total</b>									31,500
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This projection is for known FY21 town meetings and elections only. It does not include any Special Town Meetings or Elections.  
 Minimum wage will be \$15.00 as of January 1, 2022.  
 Constable services have been removed from salary line and added to election professional services  
 Early Voting & Vote By Mail will most likely continue to be expanded

**FY22 Projection**

		Election	OT	Early	Early Voting	Constable	Total
October 5, 2021	Special Town Meeting	\$550.00	\$650.00	---	---		<b>\$1,200.00</b>
April 2, 2022	Annual Town Election	\$13,000.00	\$4,000.00	\$7,500.00	\$2,500.00		<b>\$27,000.00</b>
May 1 & 3, 2022	ATM/STM	<u>\$1,500.00</u>	<u>\$1,800.00</u>	---	---		<b>\$3,300.00</b>
		<b>\$15,050.00</b>	<b>\$6,450.00</b>	<b>\$7,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$31,500.00</b>

EV/Vote By Mail for Municipal Elections

**FY20 Actuals**

		Election	OT	Early	Early Voting	Constable	Total
October 1, 2019	Special Town Meeting	\$480.00	\$469.18	---	---	\$100.00	<b>\$1,049.18</b>
March 3, 2020	Presidential Primary	\$13,469.88	\$2,511.27	\$1,709.81	\$363.43	\$50.00	<b>\$18,104.39</b>
April 4, 2020 (June 16)	Annual Town Election	\$7,176.50	\$1,303.88	---	---	\$50.00	<b>\$8,530.38</b>
May 2020 (June 22 & 23)	ATM/STM	<u>\$450.00</u>	<u>\$571.65</u>	---	---	<u>\$200.00</u>	<b>\$1,221.65</b>
		<b>\$21,576.38</b>	<b>\$4,855.98</b>	<b>\$1,709.81</b>	<b>\$363.43</b>	<b>\$400.00</b>	<b>\$28,905.59</b>

**FY21 Projection**

		Election	OT	Early	Early Voting	Constable	Total
September 2020	State Primary	\$12,000.00	\$3,000.00	\$4,000.00	\$1,500.00	\$50.00	<b>\$20,550.00</b>
October 6, 2020	Special Town Meeting	\$550.00	\$650.00	---	---	\$100.00	<b>\$1,300.00</b>
November 3, 2020	State Election	\$13,000.00	\$3,000.00	\$4,000.00	\$1,500.00	\$50.00	<b>\$21,550.00</b>
April 10, 2021	Annual Town Election	\$13,000.00	\$4,000.00	---	---	\$50.00	<b>\$17,050.00</b>
May 3 & 5, 2021	ATM/STM	<u>\$1,500.00</u>	<u>\$1,800.00</u>	---	---	<u>\$200.00</u>	<b>\$3,500.00</b>
		<b>\$40,050.00</b>	<b>\$12,450.00</b>	<b>\$8,000.00</b>	<b>\$3,000.00</b>	<b>\$450.00</b>	<b>\$63,950.00</b>

**FY21 Actual**

		Election	OT	Early	Early Voting	Constable	Total
September 2020	State Primary	\$9,749.94	\$2,298.94	\$7,318.09	\$2,101.38		<b>\$21,468.35</b>
October 6, 2020	Special Town Meeting	\$135.00	\$158.05	---	---		<b>\$293.05</b>
November 3, 2020	State Election	\$10,338.81	\$2,603.03	\$17,605.97	\$5,464.51		<b>\$36,012.32</b>
April 10, 2021	Annual Town Election						
May 3 & 5, 2021	ATM/STM						
		<b>\$20,223.75</b>	<b>\$5,060.02</b>	<b>\$24,924.06</b>	<b>\$7,565.89</b>	<b>\$0.00</b>	<b>\$57,773.72</b>

7 Days In Person EV/Vote By Mail

14 Days In Person EV/Vote By Mail

FISCAL YEAR 2022

ELECTIONS/TOWN MEETINGS DEPARTMENT SALARY INFORMATION DEPARTMENT REQUEST

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Election and Poll Workers					22,550				22,550
Constable					---				-
<b>Total Temporary Part-Time Salaries</b>					22,550				22,550

Overtime

Name	Position	Amount	Total Benefit
<b>Total Overtime</b>		8,950	8,950

<b>Department Total</b>									31,500
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This projection is for known FY21 town meetings and elections only. It does not include any Special Town Meetings or Elections.  
 Minimum wage will be \$15.00 as of January 1, 2022.  
 Constable services have been removed from salary line and added to election professional services  
 Early Voting & Vote By Mail will most likely continue to be expanded

<b>FY22 Projection</b>		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures	
October 5, 2021	Special Town Meeting	\$550.00	\$650.00	---	---		<b>\$1,200.00</b>	
April 2, 2022	Annual Town Election	\$13,000.00	\$4,000.00	\$7,500.00	\$2,500.00		<b>\$27,000.00</b>	EV/Vote By Mail for Municipal Elections
May 1 & 3, 2022	ATM/STM	<u>\$1,500.00</u>	<u>\$1,800.00</u>	---	---		<b>\$3,300.00</b>	
		<b>\$15,050.00</b>	<b>\$6,450.00</b>	<b>\$7,500.00</b>	<b>\$2,500.00</b>	<b>\$0.00</b>	<b>\$31,500.00</b>	

<b>FY20 Actuals</b>		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures	
October 1, 2019	Special Town Meeting	\$480.00	\$469.18	---	---	\$100.00	<b>\$1,049.18</b>	
March 3, 2020	Presidential Primary	\$13,469.88	\$2,511.27	\$1,709.81	\$363.43	\$50.00	<b>\$18,104.39</b>	
April 4, 2020 (June 16th)	Annual Town Election	\$7,176.50	\$1,303.88	---	---	\$50.00	<b>\$8,530.38</b>	
May 2020 (June 22 & 24)	ATM/STM	<u>\$450.00</u>	<u>\$571.65</u>	---	---	<u>\$200.00</u>	<b>\$1,221.65</b>	
		<b>\$21,576.38</b>	<b>\$4,855.98</b>	<b>\$1,709.81</b>	<b>\$363.43</b>	<b>\$400.00</b>	<b>\$28,905.59</b>	

<b>FY21 Projection</b>		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures	
September 2020	State Primary	\$12,000.00	\$3,000.00	\$4,000.00	\$1,500.00	\$50.00	<b>\$20,550.00</b>	
October 6, 2020	Special Town Meeting	\$550.00	\$650.00	---	---	\$100.00	<b>\$1,300.00</b>	
November 3, 2020	State Election	\$13,000.00	\$3,000.00	\$4,000.00	\$1,500.00	\$50.00	<b>\$21,550.00</b>	
April 10, 2021	Annual Town Election	\$13,000.00	\$4,000.00	---	---	\$50.00	<b>\$17,050.00</b>	
May 3 & 5, 2021	ATM/STM	<u>\$1,500.00</u>	<u>\$1,800.00</u>	---	---	<u>\$200.00</u>	<b>\$3,500.00</b>	
		<b>\$40,050.00</b>	<b>\$12,450.00</b>	<b>\$8,000.00</b>	<b>\$3,000.00</b>	<b>\$450.00</b>	<b>\$63,950.00</b>	

<b>FY21 Actual</b>		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures	
September 2020	State Primary	\$9,749.94	\$2,298.94	\$7,318.09	\$2,101.38		<b>\$21,468.35</b>	7 Days In Person EV/Vote By Mail
October 6, 2020	Special Town Meeting	\$135.00	\$158.05	---	---		<b>\$293.05</b>	
November 3, 2020	State Election	\$10,338.81	\$2,603.03	\$17,605.97	\$5,464.51		<b>\$36,012.32</b>	14 Days In Person EV/Vote By Mail
April 10, 2021	Annual Town Election							
May 3 & 5, 2021	ATM/STM							
		<b>\$20,223.75</b>	<b>\$5,060.02</b>	<b>\$24,924.06</b>	<b>\$7,565.89</b>	<b>\$0.00</b>	<b>\$57,773.72</b>	

**FISCAL YEAR 2021  
ELECTIONS/TOWN MEETINGS SALARY INFORMATION**

*Temporary Part-Time Salaries*

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Election and Poll Workers					67,550				67,550
Constable					450				450
<b>Total Temporary Part-Time Salaries</b>					68,000				68,000

*Overtime*

Name	Position	Amount	Total Benefit
<b>Total Overtime</b>			19,950

<b>Department Total</b>									87,950
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This projection is for known FY21 town meetings and elections only. It does not include any Special Town Meetings or Elections. Minimum wage will be \$12.75 as of January 1, 2020 and \$13.50 as of January 1, 2021. Early Voting will most likely be expanded to all state primaries and elections.

**Moderator Salary?**

		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures
<b>FY19 Actuals</b>							
September 18, 2018	State Primary	\$10,892.25	\$2,299.00	---	---	\$50.00	<b>\$13,241.25</b>
October 2, 2018	Special Town Meeting	\$371.00	\$631.48	---	---	\$100.00	<b>\$1,102.48</b>
November 6, 2018	State Election	\$10,780.00	\$2,378.08	\$2,261	\$1,046	\$50.00	<b>\$16,515.08</b>
April 6, 2019	Annual Town Election	\$10,494.50	\$3,356.15	---	---	\$50.00	<b>\$13,900.65</b>
May 6 & 8, 2019	ATM/STM	<u>\$1,247.00</u>	<u>\$1,661.90</u>	---	---	<u>\$200.00</u>	<b>\$3,108.90</b>
		<b>\$33,784.75</b>	<b>\$10,326.61</b>	<b>\$2,261</b>	<b>\$1,046</b>	<b>\$450.00</b>	<b>\$47,868.36</b>

		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures
<b>FY20 Projection/Actuals</b>							
October 1, 2019	Special Town Meeting	\$480.00	\$469.18	---	---	\$100.00	<b>\$1,049.18</b>
March 3, 2020	Presidential Primary	\$12,000.00	\$3,000.00	\$ 2,000.00	\$ 1,000.00	\$50.00	<b>\$18,050.00</b>
April 4, 2020	Annual Town Election	\$12,000.00	\$4,000.00	---	---	\$50.00	<b>\$16,050.00</b>
May 2020	ATM/STM	<u>\$1,400.00</u>	<u>\$1,700.00</u>	---	---	<u>\$200.00</u>	<b>\$3,300.00</b>
		<b>\$25,880.00</b>	<b>\$9,169.18</b>	<b>\$2,000.00</b>	<b>\$1,000.00</b>	<b>\$400.00</b>	<b>\$38,449.18</b>

(5 days of EV - pending)

		Election Staff	OT	Early Voting	Early Voting OT	Constable	Total Expenditures
<b>FY21 Projection</b>							
September 2020	State Primary	\$12,000.00	\$3,000.00	\$4,000.00	\$1,500.00	\$50.00	<b>\$20,550.00</b>
October 6, 2020	Special Town Meeting	\$550.00	\$650.00	---	---	\$100.00	<b>\$1,300.00</b>
November 3, 2020	State Election	\$13,000.00	\$3,000.00	\$4,000.00	\$1,500.00	\$50.00	<b>\$21,550.00</b>
April 10, 2021	Annual Town Election	\$13,000.00	\$4,000.00	---	---	\$50.00	<b>\$17,050.00</b>
May 3 & 5, 2021	ATM/STM	<u>\$1,500.00</u>	<u>\$1,800.00</u>	---	---	<u>\$200.00</u>	<b>\$3,500.00</b>
		<b>\$40,050.00</b>	<b>\$12,450.00</b>	<b>\$8,000.00</b>	<b>\$3,000.00</b>	<b>\$450.00</b>	<b>\$63,950.00</b>

EV?

**FISCAL YEAR 2020  
ELECTIONS/TOWN MEETINGS SALARY INFORMATION**

*Temporary Part-Time Salaries*

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Election and Poll Workers					13,600				13,600
Constable					350				350
<b>Total Temporary Part-Time Salaries</b>					13,950				13,950

*Overtime*

Name	Position				Amount				Total Benefit
<b>Total Overtime</b>					5,350				5,350

<b>Department Total</b>									19,300
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This projection is for known FY20 town meetings and elections only. It does not include any Special Town Meetings or Elections. Minimum wage will be \$12 as of January 1, 2019 and \$13 as of January 1, 2020.

<b>FY19 Actuals</b>		Election Staff	Early Voting	Early Voting OT	OT	Constable	Total Expenditures
September 18, 2018	State Primary	\$10,892.25	---	---	\$2,299.00	\$50.00	<b>\$13,241.25</b>
October 2, 2018	Special Town Meeting	\$371.00	---	---	\$631.48	\$100.00	<b>\$1,102.48</b>
November 6, 2018	State Election	\$10,780.00	\$2,261	\$1,046	\$2,378.08	\$50.00	<b>\$16,515.08</b>
April 6, 2019	Annual Town Election	\$10,494.50	---	---	\$3,356.15	\$50.00	<b>\$13,900.65</b>
May 6 & 8, 2019	ATM/STM	\$1,247.00	---	---	\$1,661.90	\$50.00	<b>\$2,958.90</b>
		<b>\$33,784.75</b>	<b>\$2,261</b>	<b>\$1,046</b>	<b>\$10,326.61</b>	<b>\$300.00</b>	<b>\$47,718.36</b>

<b>FY20</b>		Election Staff	OT	Constable	Total
October 1, 2019	Special Town Meeting	\$480.00	\$469.18	\$100.00	\$1,049.18
March 3, 2020	Presidential Primary	\$12,000.00	\$4,000.00	\$50.00	\$16,050.00
April 4, 2020	Annual Town Election	\$12,000.00	\$4,000.00	\$50.00	\$16,050.00
May 2020	ATM/STM	<u>\$1,100.00</u>	<u>\$700.00</u>	<u>\$200.00</u>	<u>\$2,000.00</u>
		<b>\$25,580.00</b>	<b>\$9,169</b>	<b>\$400.00</b>	<b>\$35,149.18</b>



**DESCRIPTION/DETAIL**

**ELECTIONS/TOWN MEETINGS OPERATING**

*5310 Professional Services*

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
2,858	2,858	7,391	7,391	5,936	5,851	11,200	5,800	5,800

**ImageCast Ballots & Programming**

ImageCast Tabulators Programming Media per Election - \$1100-\$1800							1,800	1,800
Automark for Disabled voters Programming Media per Election - \$1,000							1,000	1,000
Printing and Delivery of Ballots Local Election - \$2922.00 (17) \$2188.65 (18) \$3314.25 (19) \$2174.65 (20)							3,000	3,000
Media Card Rental Central Tabulation Facility Early Voting \$225/Card							1,800	1,800
Constable Services								
Total 5310 Professional Services:							5,800	5,800

**DESCRIPTION/DETAIL**

**ELECTIONS/TOWN MEETINGS OPERATING**

*5420 Office Supplies*

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC	
992	766	909	891	855	855	5,450	<b>1,800</b>	<b>1,800</b>	
Request \$1,000 increase in Office Supply Budget due to increased costs associated with automatic voter registration and vote by mail Envelopes, EV Labels Paper, Toner, Voting Pens, Binders, Signage for Election Day								1,800	1,800
<i>Total 5420 Office Supplies:</i>								1,800	1,800

**DESCRIPTION/DETAIL**

**ELECTIONS/TOWN MEETINGS OPERATING**

*5790 Staff Development*

FY2018 BUDGETED	FY2018 EXPENDED	FY2019 BUDGETED	FY2019 EXPENDED	FY2020 BUDGETED	FY2020 EXPENDED	FY2021 BUDGETED	FY2022 DEPT REQ	FY2022 TM REC
200	-	100	34	100	25	100	<b>100</b>	<b>100</b>

Poll Worker Training/Town Clerk Staff Training & Conferences

100 100

*Total 5790 Staff Development:*

100 100

