



SELECT BOARD
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN STREET
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, ESQUIRE, CHAIR
JAMES F. MACKEY, III, VICE CHAIR
PATRICK HOLLAND, CLERK
MARK KRATMAN, MEMBER
JAYNE E. WELLMAN, MEMBER

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May 1, 2023 – Meeting Minutes
Meeting Location: Tewksbury Memorial High School
320 Pleasant Street
Tewksbury, MA
Main Office – Meeting Room 1

Mr. Todd R. Johnson, Esq., Chair, called a regular Select Board meeting to order at **6:31 p.m.** Also participating in the meeting were Mr. James F. Mackey, III, Vice-Chair; Mr. Patrick Holland, Clerk; and Board Member Kratman who arrived at 6:45 p.m.

Not Present: Jayne E. Wellman, Board Member

Also Present: Mr. Richard Montuori, Town Manager; Mr. Steve Sadwick, Assistant Town Manager, Attorney Kevin Feeley on behalf of Town Counsel.

SCHEDULED ITEMS

1. Discussion of Town Meeting Articles

MOTION: A motion was made and seconded to remove the following Articles from the table for discussion:

- Articles 16, 17, 18, 19, 27, 28, 29, & 37

MOTION CARRIED: 3 – 0 – 0.

Chair Johnson proceeded to open discussion on each Article individually.

Article 16: – The Board was informed that the Community Preservation Committee voted unanimously to support the Article. There was no further discussion.

MOTION: A motion was made and seconded to recommend adoption to Town Meeting.

MOTION CARRIED: 3 – 0 – 0.

Article 17: The Board was informed that the Community Preservation Committee voted 5 - 1 in favor of the Article. There was no further discussion.

MOTION: A motion was made and seconded to recommend adoption to Town Meeting.

MOTION CARRIED: 3 – 0 – 0.

Article 18: – The Board was informed that the Community Preservation Committee voted unanimously to support the Article. There was no further discussion.

MOTION: A motion was made and seconded to recommend adoption to Town Meeting.

MOTION CARRIED: 3 – 0 – 0.

Article 19: - The Board was informed that the Community Preservation Committee voted unanimously to support the Article. There was no further discussion.

MOTION: A motion was made seconded to recommend adoption to Town Meeting.

MOTION CARRIED: 3 – 0 – 0.

Article 27 – A discussion took place relative to the Select Board sponsored Article. The Town Manager indicated that no Board vote had been formally taken and that he had anticipated one, so the Article was filed in error. Chair Johnson accepted brief comments from Attorney David Plunkett and Mr. James Andella concerning the Article and their desire to see it move forward.

MOTION: A motion was made and seconded to withdraw the Article with the intention of refiling it in the future when all parties were in agreement.

MOTION CARRIED: 3 – 0 – 0.

Article 28: - Assistant Town Manager Sadwick reported that there was a seven-day filing requirement on the acceptance of a road and that the party sponsoring the Article intended to seek the tabling of the Article until May 3rd as only six days had elapsed at the current time. He further reported that the requirements of the DPW had largely been met. Based upon this status and the desire of the Board to satisfy the requirement, a motion was offered to table the Article until May 3rd Town meeting.

MOTION: A motion was made and seconded to table the Article until the May 3, 2023, meeting.

MOTION CARRIED: 3 – 0 – 0.

Article 29: - Assistant Town Manager Sadwick reported that there was a seven-day filing requirement on the acceptance of a road and that the party sponsoring the Article intended to seek the tabling of the Article until May 3rd as only six days had elapsed at the current time. He further reported that the requirements of the DPW had largely been met. Based upon this status and a desire of the Board to satisfy the requirement, a motion was offered to table the Article until the May 3rd Town Meeting.

MOTION: A motion was made and seconded to table the Article until the May 3, 2023, Town Meeting.

MOTION CARRIED: 4 – 0 – 0. (Note: Board Member Kratman arrived at 6:45 p.m.)

The Town Manager informed the Board that he intended to withdraw Article 24. No vote was taken as this was presented as informational only.

Article 37: – After a brief discussion of the status of the Article, Chair Johnson accepted a motion to formally take no action.

MOTION: A motion was made and seconded for the Board to take no action.

MOTION CARRIED: 4 – 0 – 0.

2. Marijuana Application Hearing Schedule

The Board then turned to scheduling public hearings on retail marijuana licenses. Mr. Montuori provided the current status of each license and known possible applicants. The Board reached a consensus that on June 12, 2023, applicants for 2504 Main Street, and 553 Main Street would be scheduled. On June 13, 2023, applicants from 2122 Main Street and 1693 Shawsheen Street would be scheduled for license hearings. It was noted that the Board also reserved June 20, 2023, for hearings, but opted to not schedule any yet, pending further Planning Board site permit hearings and the filing of applications with the Select Board and Planning Board by the May 11, 2023, deadline established by the Select Board at its last meeting. An update on the status would be offered at the Select Board's May 16, 2023, scheduled meeting.

Chair Johnson asked the Select Board members present to review the Town Manager's weekly report relative to the Equity, Inclusion & Diversity Committee's request for a one-day event to recognize Pride month on June 1, 2023, and the month-long lighting of the gazebo on the town common. He noted that a formal request to approve the request of the committee would be on the May 16th Select Board agenda.

Chair Johnson also noted that NMCG (Northern Middlesex Council of Governments) formally required a vote to assign a Board representative/designee each year after reorganization. Currently, Board Member Wellman was the appointed representative and the Chair indicated that it would be placed on the May 16th agenda. He had yet to confirm the interest in Ms. Wellman's part to continue as the Board's representative.

There being no further business before the Board, the Chair requested a motion to adjourn at the conclusion of the annual Town Meeting.

MOTION: A motion was made and seconded to adjourn at 7:06 p.m.

MOTION: 4 – 0 – 0.

APPROVED BY THE SELECT BOARD ON MAY 16, 2023

Documents Presented/Discussed

- Town Meeting Articles
- Marijuana Application Hearing Schedule

Next Select Board Meeting: May 3, 2023

Respectfully submitted,

Trish Gedziun
Recording Secretary