



TOWN OF TEWKSBURY

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

FINANCE COMMITTEE

Robert Kocsmiersky, Chair
Richard Levasseur, Vice Chair
Jason Christian, Clerk
David Aznavoorian
Susan Bishop
Thomas L. Cooke
Stephanie Klinkenberg-Ramirez

Finance Committee

May 1, 2023 – Meeting Minutes

1. Call to Order

A meeting of the Finance Committee was called to order by Mr. Rob Kocsmiersky, Chair at 7:00 PM on Monday, May 1, 2023. Also present at the meeting were Committee members Mr. Richard Levasseur – Vice Chair, Mr. David Aznavoorian, and Ms. Stephanie Klinkenberg-Ramirez.

Committee members Ms. Susan Bishop, Mr. Jason Christian, and Mr. Thomas Cooke were not present for the meeting.

Also participating in the meeting was DPW Director Mr. Kevin Hardiman.

2. Additional Action on Warrant Articles as applicable

None

3. Other Committee Business

- Transfers

Transfer WR-1 was submitted by DPW Assistant Director Scott Birnch to transfer \$25,000 from the Water Distribution Emergency Reserve Fund to the Water Filtration Repairs and Maintenance fund. DPW Dir. Mr. Kevin Hardiman explained that water breaks that occurred on Main Street require the DPW department to bring the sidewalks back to the Massachusetts DOT specifications. This is a much more expensive process.

All Committee Members had the same question. Is there any type of insurance that would pay for this type of repair by the State since it is a State owned road? Mr. Hardiman explained that the answer is no and that there is no way to recoup the costs of these repairs from the State.

MOTION: A motion was made by Committee Member Mr. David Aznavoorian to approve Transfer WR-1 seconded by Committee Member Ms. Stephanie Klinkenberg-Ramirez.

Motion Carried 4-0

- Approval of Meeting Minutes

MOTION: A motion was made by Committee Member Mr. David Aznavoorian to approve the following sets of minutes seconded by Committee Member Ms. Stephanie Klinkenberg-Ramirez.

February 12, 2020	March 4, 2020	March 11, 2020
September 16, 2020	October 6, 2020	February 22, 2021
March 8, 2021	July 7, 2021	September 15, 2021
February 27, 2023	April 3, 2023	April 10, 2023

Motion Carried 4-0

- Ratify Recording Secretary Timesheets

MOTION: A motion was made by Committee Member Mr. David Aznavoorian to ratify the April 12, 2023 timesheet in the amount of \$231.54 seconded by Committee Member Ms. Stephanie Klinkenberg-Ramirez.

Motion Carried 3-0 (Committee Member Mr. Richard Levasseur did not vote on this motion)

MOTION: A motion was made by Committee Member Mr. David Aznavoorian to ratify the April 26, 2023 timesheet in the amount of \$289.42 seconded by Committee Member Ms. Stephanie Klinkenberg-Ramirez.

Motion Carried 3-0 (Committee Member Mr. Richard Levasseur did not vote on this motion)

4. Recess by 7:20 PM for Annual Town Meeting

MOTION: A motion was made by Committee Member Mr. David Aznavoorian to recess until the end of Annual Town Meeting seconded by Committee Member Ms. Stephanie Klinkenberg-Ramirez.

Motion Carried 4-0

Documents Presented and/or Discussed:

- Transfer Request WR-1
- Minutes from the February 12, 2020 Finance Committee Meeting
- Minutes from the March 4, 2020 Finance Committee Meeting
- Minutes from the March 11, 2020 Finance Committee Meeting
- Minutes from the September 16, 2020 Finance Committee Meeting
- Minutes from the October 6, 2020 Finance Committee Meeting
- Minutes from the February 22, 2021 Finance Committee Meeting
- Minutes from the March 8, 2021 Finance Committee Meeting
- Minutes from the July 7, 2021 Finance Committee Meeting
- Minutes from the September 15, 2021 Finance Committee Meeting
- Minutes from the February 27, 2023 Finance Committee Meeting
- Minutes from the April 3, 2023 Finance Committee Meeting
- Minutes from the April 10, 2023 Finance Committee Meeting
- Recording Sec. timesheet dated April 12, 2023
- Recording Sec. Timesheet dated April 26, 2023

Copies can be found with the Town Manager's Office or the Finance Department

Minutes approved by the Finance Committee on May 3, 2023.