

Tewksbury Diversity, Equity, and Inclusion Advisory Committee

Meeting Minutes

Thursday January 20, 2022

7 PM

Meeting Location: Tewksbury Town Hall, 1009 Main St., First Floor Meeting Room Meeting

Facilitator: Jayne Wellman

Meeting called to order: 7:02 PM

Attendance: Jayne Wellman, Mason Dunn, Peg Ricardo, Kim O'Keefe, Mirlyne Eloi, Sean Gannem, Nick Parson, Matthew Page-Shelton, Erin Kelley

Minutes from November 4, 2021 approved

Organization:

Student representative resigned from the committee

Mason Dunn accepted the nomination for Vice Chair position and roll call vote was unanimous.

Old Business:

Data Collection -

Reviewed student enrollment data from the last seven years provided by Brett Conway (source DESE website) and Tewksbury census data. Discussion of how Tewksbury has become more diverse, low income population has almost doubled, students with disabilities has increased slightly. Questions - Success/Graduation rate by demographics? Teacher and staff demographics? How do schools use this data?

Survey-

Utilized what other similar sized towns have used for surveys (Methuen, Melrose, Burlington) Reviewed and discussed each question. Made some wordsmithing changes to the draft. Discussion of what demographic information should be captured and what wasn't necessary keeping in mind that we didn't want it to be too lengthy (Faith, Education, Income, Marital status, Children, etc)

Vote on amended survey draft Mason Dunn made the motion. Mirlyne Eloi seconded.

Unanimous roll call vote

Survey Next steps

Upload to survey monkey

Department heads and Select Board will review and submit comments

Make survey available by email, web, print, QR code.

Calendar -

Discussion about a calendar and social media presence to take place at a future meeting

Educational Opportunities -

February is Black History Month

New Business:

TMHS Students designed posters about stigmas (Race, disabled, mental health, substance abuse, LGBTQ)

Items of Interest:

Where do community members bring concerns to our attention?

Discussion about our mission and setting expectations. We are an education and referral body.

Future Agenda Items:

Survey/Survey distribution

Chain of communication. Create a list of who we refer issues to.

Educational Opportunities

Social Media presence/creation of a general email address

Next meeting 2/10/22

Meeting adjourned at 8:55pm

MINUTES APPROVED 02/10/2022