



Diane Giarrusso, Library Director

Meeting: 1/11/22

Time: 6:45 p.m.

Place: TPL Large Meeting Room

Members Present: Lori Carriere, Bonnie Page, Joseph Frank, Patrick Joyce, Chris Castiglione and Laura Harrington

Also Present: Jeannine Briley, and Nicole Goolishian

The meeting was called to order at 6:47 p.m. by Chairman Lori Carriere.

Minutes:

A motion was made by Bonnie Page, seconded by Chris Castiglione, to accept the minutes of 12/14/21. The motion passed unanimously.

Policy Reviews: Behavior Policy

- The Behavior Policy was last reviewed and updated in 2018. Recommendations for edits and updates are in red. The suggested changes are mostly grammatical. Please review the policy and provide feedback or edits to Diane by the end of January to be voted on and updated at the February Trustees meeting.

Directors Comments: (Reported by Nicole Goolishian)

- The Community Garden experienced vandalism at the beginning of December. There were a few teenagers that rummaged through the garden area and did some damage to the kid's hut and birdhouses. Nothing was stolen or incurred permanent damage. The police were notified immediately and there is a police report reflecting the incident. Unfortunately the police were unable to identify who did the damage due to the security footage being too dark to see who it was.
- Joe Fiumara worked with a vendor to add a new switch to the boiler and replaced the batteries in the building alarm.
- With the recent surge in COVID cases, our protocol has not changed in regards to staff. Staff are all still wearing masks in public places and practice social distancing in shared workspaces.
- Robert Hayes and Katrin Lewin received a Tewksbury Cultural Council grant to use for the annual Summer Reading Program and summer concert series. Robert and Katrina

were granted the funding amounts they requested for this summer's programs. The Summer Reading theme this year is the outdoors.

- We have a staff training initiative that is grant funded by the 2022 Municipal Cyber Security Awareness Training Program. This is sponsored by the Massachusetts Executive Office of Technology Services and Security. Our Technology specialist Anne Kelley is taking on this training and working with staff throughout the year.
- Katrina Lewin, Nicole Goolishian, and Diane Giarrusso applied for a \$15,000 grant through Winchester Hospital as a part of their annual Community Health grant. The funding would provide for the establishment of a wellness corner in the library. This space would be designed with mental health, wellness, and mindfulness materials and resources. We will be notified by February 11th as to our grant status.

Reporting of the Friends Meeting: Chris Castiglione and Lori Carriere attended the meeting.

- Various talk about fundraising activities.
- The Family Fun Day is still on for now. We reserved Sunday March 20th for that event for a 4-hour period.
- They are discussing the fee structure for the members of the Friends of The Library.
 - They opted not to increase the cost of dues for the 2022 membership year.
 - They are researching the fee structures of what surrounding towns offer.
- Vic's Waffle House "Breakfast for Dinner" fundraiser set for January 24th from 3pm to 7pm.
- February coffee fundraiser for "Love Your Library" month. Buy coffee online and a percentage goes to them.
- Book and puzzle swap set for Wednesday January 12th at 2pm.
- They have a new Secretary, Liz Robinson and a new treasurer.
- February 2nd is date of the next Friends meeting.
 - The annual board meeting is Saturday April 9th.

Member Comments: Bonnie Page wanted to say that it is wonderful to hear all the great things that go on every month and collaborating with the community.

Public Comments: None

Future Meetings:

February 8, 2022 - 6:45pm

March 8, 2022 – 6:45pm

April 12, 2022 – 6:45pm

May 10, 2022 – 6:45pm

Adjourn:

Lori Carriere made a motion to adjourn the meeting, Chris Castiglione seconded the motion. The motion was passed unanimously, and the meeting adjourned at 7:12 p.m.

Respectfully submitted,

Approved BLT Minutes from 1/11/2022 by The Trustees on 2/8/2022

Handouts: Monthly Calendars: Children's, Teen and Adult, Director's Report 1/11/22, Behavior Policy, Library Services FY21 and new library brochure.