

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, March 10, 2022
Time of Meeting: 6:00pm
Location: Tewksbury Town Hall, 1st Floor Small Conference Room
1009 Main Street, Tewksbury, MA 01876

2022 MAR -4 AM 11:35
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

AGENDA

<i>Item No.</i>	<i>Item</i>
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) February 10, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Schedule – March 03, 2022ii. CM Construction Schedule – March 2022
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) <u>Budgets:</u><ul style="list-style-type: none">i. Project Budget – March 04, 2022ii. OPM Project Dashboard – March 2022iii. CM GMP Dashboard – March 2022
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadii. Update on procurement and selection of Move Manager & Moving Companyb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadii. Update on FF&E Planning and Procurementiii. Technology Procurement & RFP Proposal Results – VOIPc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Ahead<ul style="list-style-type: none">➢ Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i.
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #15. See item #7 below.

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7	<u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u> a) Construction Change Order #15 b)																												
8	<u>Previous Business:</u> a) Continue Discussion Regarding Relocation of Center School Staff – Ongoing Coordination																												
9	<u>New Business:</u>																												
10	<u>General Project Discussion:</u> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home b) Center School Demolition date - Notify Abutters as courtesy and post of project web site																												
11	<u>Project Meetings:</u> a) February 22, 2022 – Center School Relocation Meeting b) February 22, 2022 – Technology VOIP Bid Review c) March 2, 2022 – Center School – School Department Relocation Meeting d) March 2, 2022 – Change Order Review Committee Meeting e) March 2, 2022 – Selectman Site Tour f) March 3, 2022 – New IDF Closet Scope Review g) March 8, 2022 – Center School Relocation Meeting																												
12	<u>Project Invoices</u> <table border="1"><thead><tr><th>No</th><th>Company</th><th>Invoice Number</th><th>Amount</th></tr></thead><tbody><tr><td>1</td><td>Flansburgh Architects (February'22)</td><td>0032636</td><td>\$87,771.26</td></tr><tr><td>2</td><td>Consigli (February'22)</td><td>Application #22</td><td>\$3,537,726.38</td></tr><tr><td>3</td><td>CBRE Heery (February'22)</td><td>PJIN00xxxx</td><td>\$69,216.00</td></tr><tr><td>4</td><td>UTS (February'22)</td><td>98229</td><td>\$5,860.00</td></tr><tr><td>5</td><td>VHB (February'22)</td><td>0366751</td><td>\$815.00</td></tr><tr><td>6</td><td>Eagle Leasing (March'22)</td><td>RI2393046</td><td>\$99.00</td></tr></tbody></table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (February'22)	0032636	\$87,771.26	2	Consigli (February'22)	Application #22	\$3,537,726.38	3	CBRE Heery (February'22)	PJIN00xxxx	\$69,216.00	4	UTS (February'22)	98229	\$5,860.00	5	VHB (February'22)	0366751	\$815.00	6	Eagle Leasing (March'22)	RI2393046	\$99.00
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13	<u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u>																												

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14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 04/14/22 at 6:00pm at Tewksbury Town Hall
15	<u>Public Comments</u>
16	<u>Adjourn</u>

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