

MEETING NOTICE

Town of Tewksbury Elementary School Building Committee

Date: Thursday, March 10, 2022
Time of Meeting: 6:00pm
Location: John F. Ryan School, 1st Floor Cafeteria
135 Pleasant St, Tewksbury, MA 01876

REVISED

AGENDA

Item No.	Item
1	<u>Call Meeting to Order</u> <ul style="list-style-type: none">a) Roll Callb) Chairperson informs committee and audience this is a public meeting
2	<u>Review and Approve Previous Meeting Minutes</u> <ul style="list-style-type: none">a) February 10, 2022
3	<u>Project Schedules:</u> <ul style="list-style-type: none">a) <u>Schedules:</u><ul style="list-style-type: none">i. OPM Milestone Project Schedule – March 03, 2022ii. CM Construction Schedule – March 2022
4	<u>Project Budget:</u> <ul style="list-style-type: none">a) <u>Budgets:</u><ul style="list-style-type: none">i. Project Budget – March 04, 2022ii. OPM Project Dashboard – March 2022iii. CM GMP Dashboard – March 2022
5	<u>Project Updates:</u> <ul style="list-style-type: none">a) <u>OPM (CBRE Heery)</u><ul style="list-style-type: none">i. Overview of project activities this period with look aheadii. Update on procurement and selection of Move Manager & Moving Companyb) <u>Designer (Flansburgh)</u><ul style="list-style-type: none">i. Overview of Designer activities with look aheadii. Update on FF&E Planning and Procurementiii. Technology Procurement & RFP Proposal Results – VOIPc) <u>Construction Manager (Consigli)</u><ul style="list-style-type: none">i. Overview of Construction Activities with Look Ahead<ul style="list-style-type: none">➤ Site Logistics / Photographs / Progressd) <u>Owner (Tewksbury)</u><ul style="list-style-type: none">i.
6	<u>Review and Discuss Motions to Approve:</u> <ul style="list-style-type: none">a) Review for consideration to approve Construction Change Order #15. See item #7 below.

2022 MAR -4 PM 3:27
TOWN CLERK
BOARD OF REGISTRARS
TEWKSBURY, MA

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7		<p><u>Project Contracts: Change Orders / Amendments / Purchase Orders:</u></p> <ul style="list-style-type: none"> a) Construction Change Order #15 b) 																													
8		<p><u>Previous Business:</u></p> <ul style="list-style-type: none"> a) Continue Discussion Regarding Relocation of Center School Staff – Ongoing Coordination 																													
9		<p><u>New Business:</u></p>																													
10		<p><u>General Project Discussion:</u></p> <ul style="list-style-type: none"> a) Community / Neighborhood Outreach / Project Information / Web Site https://sites.google.com/tewksbury.k12.ma.us/esbc/home b) Center School Demolition date - Notify Abutters as courtesy and post of project web site 	<p style="writing-mode: vertical-rl; transform: rotate(180deg);">2022 MAR -4 PM 3: 27 TOWN CLERK BOARD OF REGISTRARS TEWKSBURY, MA</p>																												
11		<p><u>Project Meetings:</u></p> <ul style="list-style-type: none"> a) February 22, 2022 – Center School Relocation Meeting b) February 22, 2022 – Technology VOIP Bid Review c) March 2, 2022 – Center School – School Department Relocation Meeting d) March 2, 2022 – Change Order Review Committee Meeting e) March 2, 2022 – Selectman Site Tour f) March 3, 2022 – New IDF Closet Scope Review g) March 8, 2022 – Center School Relocation Meeting 																													
12		<p><u>Project Invoices</u></p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th style="width: 5%;">No</th> <th style="width: 35%;">Company</th> <th style="width: 30%;">Invoice Number</th> <th style="width: 30%;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1</td> <td>Flansburgh Architects (February'22)</td> <td style="text-align: center;">0032636</td> <td style="text-align: right;">\$87,771.26</td> </tr> <tr> <td style="text-align: center;">2</td> <td>Consigli (February'22)</td> <td style="text-align: center;">Application #22</td> <td style="text-align: right;">\$3,537,726.38</td> </tr> <tr> <td style="text-align: center;">3</td> <td>CBRE Heery (February'22)</td> <td style="text-align: center;">PJIN00xxxx</td> <td style="text-align: right;">\$69,216.00</td> </tr> <tr> <td style="text-align: center;">4</td> <td>UTS (February'22)</td> <td style="text-align: center;">98229</td> <td style="text-align: right;">\$5,860.00</td> </tr> <tr> <td style="text-align: center;">5</td> <td>VHB (February'22)</td> <td style="text-align: center;">0366751</td> <td style="text-align: right;">\$815.00</td> </tr> <tr> <td style="text-align: center;">6</td> <td>Eagle Leasing (March'22)</td> <td style="text-align: center;">R12393046</td> <td style="text-align: right;">\$99.00</td> </tr> </tbody> </table>	No	Company	Invoice Number	Amount	1	Flansburgh Architects (February'22)	0032636	\$87,771.26	2	Consigli (February'22)	Application #22	\$3,537,726.38	3	CBRE Heery (February'22)	PJIN00xxxx	\$69,216.00	4	UTS (February'22)	98229	\$5,860.00	5	VHB (February'22)	0366751	\$815.00	6	Eagle Leasing (March'22)	R12393046	\$99.00	
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13		<p><u>Other Business Not Reasonably Anticipated within 48 Hours of Meeting</u></p>																													

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14	<u>Look Ahead Project Meeting(s) and Agenda Topics</u> a) Next Building Committee Meeting Scheduled for 04/14/22 at 6:00pm at Tewksbury Town Hall
15	<u>Public Comments</u>
16	<u>Adjourn</u>

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