Please return form to:
Town Clerk's Office
464 Main Street
Tewksbury, MA 01876-2538

TOWN OF TEWKSBURY

IMPORTANT LEGAL DOCUMENT

2015 CENSUS/ANNUAL STREET LISTING

General Laws of Massachusetts mandate an annual street listing of residents as of January 1 each year. Please update and correct the information provided by adding, deleting, or making changes below the printed information. Please SIGN and RETURN this form in the enclosed envelope within ten (10) days, even if NO changes are necessary. For assistance, e-mail townclerk@tewksbury-ma.gov or call the Town Clerk at 978-640-4355. Office hours: Monday - Friday 7:30 am - 4:30 pm.
WARNING: FAILURE TO RESPOND TO THIS MAILING SHALL RESULT IN REMOVAL FROM THE ACTIVE VOTING LIST AND MAY RESULT IN REMOVAL FROM THE VOTER REGISTRATION ROLLS. (MGL Ch. 51 Sec. 4[c])

Resident Address: _____

If this address is incorrect, make corrections

← _____
_____
_____
_____

> If your party designation is "UNENROLLED" on this form, you are a registered voter, but are not affiliated with a party.
> If there is no voter information next to your name, you are NOT registered to vote.
> PLEASE NOTE THAT YOU CANNOT REGISTER TO VOTE OR CHANGE YOUR PARTY ON THIS FORM. Obtain a voter registration form at www.tewksbury.info or contact us at 978-640-4355.

Precinct ☐ **Phone** _____ **Unlisted** ☐ **E-Mail** _____

Political Party	INCLUDE ALL CHILDREN NAME Last First Middle	Mail to	Gender M/F	Date of Birth mm/dd/yyyy	Occupation	D - Deceased	*M - Moved	Nationality If not U.S. citizen	US Veteran	# Dogs	*If Household Member Has Moved, Please Provide New Address

Signature of Respondent: _____ **Date:** _____
Signed under the pains and penalties of perjury as prescribed by M.G.L. Chapter 56 §4.

DETAILED INSTRUCTIONS ARE LOCATED ON THE BACK OF THIS FORM. PLEASE PRINT.

FOR INDIVIDUALS LISTED ABOVE WHO HAVE MOVED, PLEASE PROVIDE NEW ADDRESS.
IF THE ENTIRE HOUSEHOLD HAS MOVED, PLEASE CHANGE THE RESIDENCE ADDRESS ABOVE.
IN EITHER CASE, PLEASE SIGN AND DATE THIS FORM.

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Dog License Application

Owner's Name:	Dog's Name:
Address:	Age:
Phone No.:	Breed:
Rabies Certificate: Enclosed: _____ On File _____	Color:
Male Neutered: Y/N Female Spayed Y/N	Microchip #:
Spay/Neuter Certificate: Enclosed: _____ On File _____	Vet's Practice:
E-Mail:	Deceased:

Remit to: Town of Tewksbury, Town Clerk's Office, 464 Main Street, Tewksbury, MA 01876
If licensing by mail, must include a self-addressed, stamped #10 return envelope

PLEASE RETURN IMMEDIATELY. COMPLIANCE with this State requirement helps you, the Town of Tewksbury, and the Commonwealth of Massachusetts. By law we can only certify that you live in Tewksbury if you are listed in the census records.

> The Census provides information to assure that the town receives its fair share of state and federal funds and grants.
> It is also used for calculating veterans' benefits, housing for the elderly and other related veterans and elderly benefits.
> The census information serves to provide proof of residency to protect voting rights and to maintain the voting list, preventing needless delays at your voting precinct. Any previously registered voter who has not returned the 2015 Census will be added to the Inactive Voters List and therefore, by law, will be required to fill out an Affirmation of Current and Continuous Residence form and provide identification to prove continuous residence in the Town of Tewksbury.
> The school census provides projection for future enrollments.
> Allows college students to apply for lower tuition at all Massachusetts State Colleges and provides proof of residency.

GENERAL INSTRUCTIONS - PLEASE PRINT

Please verify and/or complete all information listed on the form, then sign and date it. Make corrections as necessary.
RESIDENCE ADDRESS - If your pre-printed residence address is incorrect or if your entire family has moved, make the change in the space to the right of the incorrect address.
PHONE NUMBER - Please print and/or verify your phone number in the indicated space. If unlisted, put an "X" in the box next to the word "Unlisted".
DELETIONS - Put a line through the name of any resident no longer residing at this address and list his/her new address. Make all changes on the shaded line below the printed line.
POLITICAL PARTY - "R" for REPUBLICAN, "D" for DEMOCRAT, AND "U" for UNENROLLED. All other letters represent political party designations. This reflects the information on file and can only be updated by completing the necessary voter registration or party enrollment change form. If no letter appears, the individual is not registered to vote in Tewksbury.
NAMES OF ALL FAMILY/HOUSEHOLD MEMBERS AT THIS ADDRESS - All family or household members whose legal address is the same should be listed Including any member/resident in Military Service, away at school or confined to a rest home. Make any changes on the SHADED line below the printed line. If a NEW member has been added to the family or household, enter the name and information on a blank line at the end of the form.
MAIL TO - This is the designated individual to whom this form has been sent. If you wish to change your designated mail to contact, please place a "Y" next to the name of the selected individual.If two census forms were sent to the same address for the same household, please list everyone on one form and designate one head of household.
GENDER M/F - Should be "M" for Male or "F" for Female.
DATE OF BIRTH - "MM" = Month, DD = Day, YYYY = Year. If your date of birth is blank or incorrect, please make appropriate changes.
OCCUPATION - Enter occupation, not place of employment.
DECEASED - Please write "D" next to the name of any household member who is deceased.
MOVED - Please write "M" next to the name of any individual who has moved and provide that individual's new address in the space provided.
US VETERAN - Enter "Y" if you are a veteran of the U.S. Armed Forces.
 # DOGS - Number of dogs licensed to this individual.
IF HOUSEHOLD MEMBERS HAVE MOVED, PLEASE PROVIDE NEW ADDRESS.

IF YOU HAVE ANY QUESTIONS, PLEASE E-MAIL **TOWNCLERK@TEWKSBURY-MA.GOV** OR CALL 978-640-4355

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Highlights of Dog By-Laws

- (MGL CH 140 SECT 137 AND TOWN BY-LAWS CH 6.04 DOGS): A dog six months old or older shall be licensed yearly.
- The license is valid for one (1) year, January 1 to December 31, and must be renewed annually.
- Certificate of current rabies vaccination required (unless currently on file)
- Certificate of spaying or neutering required (unless currently on file)
- **Licensing fees are as follows:**

Dog license renewals are due by March 15th, after which late fees will be assessed. Dogs six months of age or older that are new to Tewksbury must be licensed within 30 days.			
	January 1st - March 15th	March 16th - July 1st	July 2nd - December 31st
Spayed or Neutered	$15	$20	$30
Not Spayed or Neutered	$20	$25	$35

- **If your dog(s) should have been licensed in the prior year, an additional overdue fine of $30.00 per dog is owed.**
- You may license your dog(s) by mail or at the Town Clerk's Office.
- LEASH LAW: No owner or keeper of any dog shall permit such dog to be at large at any time.
- There is a fine for impoundment of dogs picked up "at large".
- Copies of the Dog By-Laws are available on the Town's Website or at the Town Clerk's Office.