

TOWN MANAGER	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC	FY2017 FIN COM REC
<i>Salaries</i>										
5111 Regular	265,459	265,459	270,748	270,748	278,540	278,227	282,082	300,650	300,650	
5120 Permenant Part-Time	-	-	-	-	-	-	-	-	-	
5160 Sick Leave Buy-Back	-	-	-	-	-	-	-	-	-	
5150 Car Allowance	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000	
5164 Annuity	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	
Total Salaries	276,459	276,459	281,748	281,748	289,540	289,227	293,082	311,650	311,650	
Water Enterprise Fund Allocation	(7,400)	(7,400)	(7,548)	(7,548)	(7,699)	(7,699)	(7,891)	(8,099)	(8,099)	
Sewer Enterprise Fund Allocation	(7,400)	(7,400)	(7,548)	(7,548)	(7,699)	(7,699)	(7,891)	(8,099)	(8,099)	
Total Salaries Net of Allocations	261,659	261,659	266,652	266,652	274,142	273,829	277,300	295,452	295,452	-
<i>Operating</i>										
5310 Professional Services	-	-	-	-	1,500	1,500	-	-	-	
5340 Communications	1,653	1,340	845	660	738	707	720	720	720	
5420 Office Supplies	798	732	1,800	910	800	473	800	800	800	
5429 Computer Equipment	-	-	-	-	-	-	-	-	-	
5699 Insurance Reimbursement	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	
5701 Travel	502	547	655	655	-	-	500	500	500	
5703 Dues and Memberships	45	-	-	-	-	-	1,000	1,000	1,000	
5790 Staff Development	-	-	-	-	-	-	-	-	-	
Total Operating	4,498	4,119	4,800	3,724	4,538	4,180	4,520	4,520	4,520	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	-
Total Capital Outlay	-	-	-							
Total Budget	280,957	280,577	286,548	285,472	294,078	293,407	297,602	316,170	316,170	-
Total Budget Net of Allocations	266,157	265,777	271,452	270,376	278,680	278,009	281,820	299,972	299,972	-

	FY2013 BUDGETED	FY2014 BUDGETED	FY2015 BUDGETED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC	FY2017 FIN COM REC
Position	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Town Manager	1	1	1	1	1	1	
Asst. To Town Mgr.	1	1	1	1	1	1	
Exec. Asst.	1	1	1	1	1	1	
Admin. Asst. Part Time	1	1	1	1	1	1	
Total Staffing	4	4	4	4	4	4	0

**FISCAL YEAR 2017
TOWN MANAGER DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Richard Montuori	Town Manager	1/18/10	A	1	161,979	(Includes \$8,000 set aside per BOS)			161,979
Tamboli, Jeanine	Admin. Asst.	3/27/06	B	7	55,343		1,000		56,343
Helen Chambers	Exec. Asst.	7/14/80	7	9	47,688	15%	7,153	1,669	56,510
Helen Chambers	Exec. Asst.	7/14/80	7	9		Sick Leave Buyback Program		7,084	7,084
Replacement	Exec. Asst.		7	4	18,734				18,734
Total Regular Salaries					265,010		8,153	1,669	300,650

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-	\$ -	-	-	-

Sick Leave Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick Leave Buy-Back								

Car Allowance

Name	Position				Per/Month	# Months		Total Benefit
Richard Montuori	Town Manager				500	12		6,000
Total Car Allowance								6,000

**FISCAL YEAR 2017
TOWN MANAGER DEPARTMENT SALARY INFORMATION DEPARTMENT REQUESTED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Richard Montuori	Town Manager	1/18/10	A	1	161,979	(Includes \$8,000 set aside per BOS)			161,979
Tamboli, Jeanine	Admin. Asst.	3/27/06	B	7	55,343		1,000		56,343
Helen Chambers	Exec. Asst.	7/14/80	7	9	47,688	15%	7,153	1,669	56,510
Helen Chambers	Exec. Asst.	7/14/80	7	9		Sick Leave Buyback Program		7,084	7,084
Replacement	Exec. Asst.		7	4	18,734				18,734
Total Regular Salaries					265,010		8,153	1,669	300,650

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-	\$ -	-	-	-

Sick Leave Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick Leave Buy-Back								

Car Allowance

Name	Position				Per/Month	# Months		Total Benefit
Richard Montuori	Town Manager				500	12		6,000
Total Car Allowance								

Annuity

Name	Position				Amount			Total Benefit
Richard Montuori	Town Manager				5,000			5,000
Total Annuity								

Department Total									311,650
-------------------------	--	--	--	--	--	--	--	--	---------

**FISCAL YEAR 2015
TOWN MANAGER DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Richard Montuori	Town Manager	1/18/10	A	1	153,979				153,979
Tamboli, Jeanine	Admin. Asst.	3/27/06	B	7	53,993		1,000		54,993
Helen Chambers	Exec. Asst.	7/14/80	B	7	60,526	15%	9,079	3,505	73,110
Total Regular Salaries					268,498		10,079	3,505	282,082

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-	\$ -	-	-	-

Sick Leave Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick Leave Buy-Back								

Car Allowance

Name	Position				Per/Month	# Months		Total Benefit
Richard Montuori	Town Manager				500	12		6,000
Total Car Allowance								

Annuity

Name	Position				Amount			Total Benefit
Richard Montuori	Town Manager				5,000			5,000
Total Annuity								

Department Total								293,082.00
-------------------------	--	--	--	--	--	--	--	------------

**FISCAL YEAR 2015
TOWN MANAGER DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Richard Montuori	Town Manager	1/18/10	A	1	153,979				153,979
Tamboli, Jeanine	Admin. Asst.	3/27/06	B	7	52,676		1,000		53,676
Helen Chambers	Exec. Asst.	7/14/80	B	7	59,555	15%	8,933	2,397	70,885
Total Regular Salaries					266,210		9,933	2,397	278,540

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-	\$ -	-	-	-

Sick Leave Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick Leave Buy-Back								-

Car Allowance

DESCRIPTION/DETAIL

TOWN MANAGER OPERATING

5310 Professional Services

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
-	-	-	-	1,500	1,500	-	-	-

Total 5310 Professional Services:

-

-

-

DESCRIPTION/DETAIL

TOWN MANAGER OPERATING

5340 Communications

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
1,653	1,340	845	660	738	707	720	720	720

Cell Phone 720 720

Total 5340 Communications: 720 720

DESCRIPTION/DETAIL

TOWN MANAGER OPERATING

5420 Office Supplies

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
798	732	1,800	910	800	473	800	800	800

General office supplies, envelopes and letterhead

800

800

Total 5420 Office Supplies:

800

800

DESCRIPTION/DETAIL

TOWN MANAGER OPERATING

5699 Insurance Reimbursement

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500

Town Manager Disability Insurance per contract 1,500 1,500

Total 5699 Insurance Reimbursement: 1,500 1,500

DESCRIPTION/DETAIL

TOWN MANAGER OPERATING

5701 Travel

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
502	547	655	655	-	-	500	500	500

MMA and other confereance and seminars 500 500

Total 5701 State Travel: 500 500

DESCRIPTION/DETAIL

TOWN MANAGER OPERATING

5703 Dues and Memberships

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
45	-	-		-	-	1,000	1,000	1,000

ICMA and MMMA 1,000 1,000

Total 5703 Dues and Memberships: 1,000 1,000

DESCRIPTION/DETAIL

TOWN MANAGER

5833 Capital Outlay

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
-	-	-		-		-	-	-

- -

Total 5833 Capital Outlay: - -