

ASSESSORS	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC	FY2017 FIN COM REC
<i>Salaries</i>										
5111 Regular Salaries	177,036	177,034	210,637	206,803	196,916	196,302	206,248	198,118	198,118	
5112 Permanent Part-Time Salaries	34,808	34,554	-	-	-	-	-	-	-	
5120 Temp Part-Time Salaries	2,448	2,448	2,497	2,496	2,546	2,546	2,498	2,674	2,674	
5150 Car Allowance	-	-	-	-	-	-	-	-	-	
5160 Sick Leave Buy-Back	-	-	-	-	-	-	-	-	-	
5180 All Other Salaries	102	36	150	111	150	28	-	-	-	
Total Salaries	214,395	214,073	213,284	209,410	199,612	198,875	208,746	200,792	200,792	
<i>Operating</i>										
5240 Repairs and Maintenance	250	-	-	-	-	-	500	500	500	
5310 Professional Services	16,750	15,724	33,483	31,762	54,689	53,912	29,700	35,480	35,480	
5340 Communications	-	-	500	492	1,635	813	1,000	1,000	1,000	
5420 Office Supplies	3,455	3,426	3,598	2,646	4,367	4,367	4,500	4,500	4,500	
5420 Computer Equipment	4,000	4,000	6,102	5,602	5,050	5,050	-	5,420	5,420	
5701 Travel	3,600	3,596	4,000	1,752	4,462	3,418	4,000	4,000	4,000	
5703 Dues and Memberships	415	330	400	200	400	200	400	400	400	
5790 Staff Development	5,360	5,075	3,500	3,176	4,746	4,351	3,500	3,500	3,500	
5950 Unpaid Bills	-	-	-	-	-	-	-	-	-	
Total Operating	33,830	32,151	51,584	45,630	75,349	72,110	43,600	54,800	54,800	
<i>Capital Outlay</i>										
5833 Capital Outlay	-	-	-	-	-	-	-	-	-	
Total Capital Outlay	-	-								
Total Budget	248,224	246,224	264,868	255,040	274,961	270,986	252,346	255,592	255,592	

Position	FY2013 BUDGETED FTE	FY2014 BUDGETED FTE	FY2015 BUDGETED FTE	FY2016 BUDGETED FTE	FY2017 DEPT REQ FTE	FY2017 TM REC FTE	FY2017 FIN COM REC FTE
Chief Assessor	1	1	1	1	1	1	1
Office Manager	1	1	1	1	1	1	1
Head Accounting Clerk	1	1	1	1	1	1	1
Senior Accounting Clerk	1	-	-	1	1	1	1
Assistant Assessor / Reviewer	0.37	0.75	1	1	1	1	1
Assessor (Board)	1	1	1	1	1	1	1
Assessor (Board)	1	1	1	1	1	1	1
Total Staffing	6.37	5.75	6	6	6	6	0

**FISCAL YEAR 2017
ASSESSORS DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2016	A		75,727		1,000		76,727
L. DuLong (17.4)	Property Reviewer	11/1/2016	2A	5	15,239				15,239
L. DuLong (34.8)	Property Reviewer	11/1/2016	2A	6	32,015				32,015
J. Walsh (1.6)	Head Accounting Clerk	7/13/2016	2	1	1,135				1,135
J. Walsh (50.6)	Head Accounting Clerk	7/13/2016	2	2	37,964				37,964
A. Ordile (34.8)	Senior Account Cler,	3/2/2016	1	2	22,915				22,915
A. Ordile (17.4)	Senior Account Cler,	3/2/2016	1	3	12,123				12,123
Vacant	Office Manager								-
									-
									-
Total Regular Salaries					197,118	-	1,000	-	198,118

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,337				1,337
S. Moore	Assessor	10/1/2002			1,337				1,337
									-
Total Temporary Part-Time Salaries					2,674				2,674

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								200,792
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**FISCAL YEAR 2017
ASSESSORS DEPARTMENT SALARY INFORMATION BUDGET REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	7/1/2016	A		75,727		1,000		76,727
L. DuLong (17.4)	Property Reviewer	11/1/2016	2A	5	15,239				15,239
L. DuLong (34.8)	Property Reviewer	11/1/2016	2A	6	32,015				32,015
J. Walsh (1.6)	Head Accounting Clerk	7/13/2016	2	1	1,135				1,135
J. Walsh (50.6)	Head Accounting Clerk	7/13/2016	2	2	37,964				37,964
A. Ordile (34.8)	Senior Account Cler.	3/2/2016	1	2	22,915				22,915
A. Ordile (17.4)	Senior Account Cler.	3/2/2016	1	3	12,123				12,123
Vacant	Office Manager								-
									-
									-
Total Regular Salaries					197,118	-	1,000	-	198,118

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,337				1,337
S. Moore	Assessor	10/1/2002			1,337				1,337
Total Temporary Part-Time Salaries					2,674				2,674

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

	Amount	Total
Out of Grade Pay		-
Total All Other Salaries	-	-

Department Total									200,792
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**FISCAL YEAR 2016
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	1/13/2012	A	10/3	72,078		1,000		73,078
L. DuLong (17.6)	Property Reviewer	5/1/2014	2A	4	15,278				15,278
L. DuLong (34.8)	Property Reviewer	5/1/2014	2A	5	31,716				31,716
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	50,005		2,000		52,005
J. Walsh (38.8)	Senior Account Clerk	8/15/2014	1	2	24,926				24,926
J. Walsh (13.6)	Senior Account Clerk	8/15/2014	1	3	9,244				9,244
									-
									-
Total Regular Salaries					203,248	-	3,000	-	206,248

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,249				1,249
S. Moore	Assessor	10/1/2002			1,249				1,249
									-
Total Temporary Part-Time Salaries					2,498				2,498

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								208,746
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**FISCAL YEAR 2015
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor		A		70,543		520		71,063
Vacant	Property Reviewer	12/25/2009	1	1	43,675				43,675
L. Traub	Office Manager	6/14/1993	4	7	6,995		265	245	7,505
Vacant	Senior Account Clerk	8/15/2014			23,888				23,888
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	48,785		2,000		50,785
									-
Total Regular Salaries					193,886	-	2,785	245	196,916.08

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,273				1,273
S. Moore	Assessor	10/1/2002			1,273				1,273
									-
Total Temporary Part-Time Salaries					2,546				2,546

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit	
L. Traub	Office Manager	8/14/2014							
Total Sick-Buy Back									-

All Other Salaries

	Amount	Total
Out of Grade Pay	150	150

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5240 Repairs and Maintenance

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
250	-	-	-	-	-	500	500	500

Copier, Folder/Inserter 500 500

Total 5240 Repairs and Maintenance: 500 500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5310 Professional Services

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
16,750	15,724	33,483	31,762	54,689	53,912	29,700	35,480	35,480

*Vision Software	15,480	15,480
Office Consultant	1,000	1,000
**RRC Personal Prop. Review	14,000	14,000
Map Updates	3,500	3,500
Certified Mail/Filing Fees	1,500	1,500
***Vision Cloud Hosting		

Total 5310 Professional Services: 35,480 35,480

*FY17 Price for Vision Services:

Interim Year	5,000
Software Maintenance	6,980
Web Hosting	3,250
Static Database	<u>250</u>
Total	15,480

** Increase # of accounts to visit per year in non-reval year to assist with New Growth and accurate valuations

*** Upgrading to Version 7 of Vision and moving to Vision Cloud Hosting will continue to be postponed

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5340 Communications

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
-		500	492	1,635	813	1,000	1,000	1,000

Assessing Mobile Hotspot (Ipad) 1,000 1,000

Total 5340 Communications: 1,000 1,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5420 Office Supplies

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
3,455	3,426	3,598	2,646	4,367	4,367	4,500	4,500	4,500

Copier Lease	2,000	2,000
Paper, Toner, Various Supplies	1,000	1,000
MLS	500	500
Map Printing	1,000	1,000
<i>Total 5420 Office Supplies:</i>	4,500	4,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5429 Computer Equipment

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
4,000	4,000	6,102	5,602	5,050	5,050	-	5,420	5,420

*Replace Tower Workstations 5,420 5,420

Total 5429 Computer Equipment: 5,420 5,420

Replace 6 Tower Workstations to get everyone off of Windows XP, which won't be supported much longer

*

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5701 Travel

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
3,600	3,596	4,000	1,752	4,462	3,418	4,000	4,000	4,000

Road Work and Staff Development Activities

4,000

4,000

Total 5701 Travel:

4,000

4,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5703 Dues and Memberships

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
415	330	400	200	400	200	400	400	400

MAAO	250	250
MCAA	150	150

Total 5703 Dues and Memberships: 400 400

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5790 Staff Development

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
5,360	5,075	3,500	3,176	4,746	4,351	3,500	3,500	3,500

DOR Legal Seminar	500	500
MCAA	250	250
MAAO Cont. Ed	2,500	2,500
Other Meetings (GIS)	250	250

Total 5790 Staff Development: 3,500 3,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5833 Capital Outlay

FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2015 EXPENDED	FY2016 BUDGETED	FY2017 DEPT REQ	FY2017 TM REC
-		-		-		-	-	-

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Total 5833 Capital Outlay: - -