

DPW SEWER	FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC	FY2016 FIN COM REC
<i>Salaries</i>										
5111 Regular	195,390	194,767	189,851	175,779	226,499	219,184	254,597	228,704	228,704	
5120 Temporary Part-Time Salaries	-	-	-	-	-	-	7,322	7,469	7,469	
5130 Overtime	65,000	53,634	55,640	55,770	73,000	75,988	55,000	55,000	55,000	
5135 Uniform Allowance	600	600	-	-	550	550	1,200	720	720	
5144 Night Call Back	2,400	2,400	2,400	2,400	3,975	1,975	3,430	3,500	3,500	
5180 All Other Salaries	500	-	500	-	450	-	1,000	1,000	1,000	
Total Salaries	263,890	251,401	248,391	233,949	304,474	297,697	322,549	296,393	296,393	
<i>Operating</i>										
5210 Energy Utilities	74,250	74,115	80,198	72,182	78,540	78,540	75,000	78,100	78,100	
5240 Repairs and Maintenance	55,000	53,564	70,990	65,271	65,578	60,016	51,000	51,000	51,000	
5270 Leases and Contract	30,362	30,362	31,216	31,137	29,400	21,627	34,000	43,206	43,206	
5303 Grinder Pumps	18,000	9,575	16,910	4,730	10,000	1,915	20,000	20,000	20,000	
5310 Professional Services	46,205	46,205	95,105	100,043	113,436	110,182	45,000	45,000	45,000	
5340 Communications	500	480	600	480	600	600	600	600	600	
5420 Office Supplies	-	-	-	-	250	250	350	350	350	
5423 All Other Supplies and Exp.	35,088	34,223	46,858	33,303	41,537	35,395	35,000	50,000	50,000	
5431 Other Equipment	-	-	3,000	-	15,000	15,000	7,500	7,500	7,500	
5523 Easment Settlements	-	-	-	-	60,000	-	60,000	35,000	35,000	
5555 Emergency Reserve Fund	50,000	-	38,000	-	60,000	-	60,000	60,000	60,000	
5580 Uniform Allowance	-	-	600	400	200	200	-	-	-	
5671 Lowell Sewer	1,212,294	1,181,420	1,578,893	1,573,393	1,807,788	1,402,426	1,330,000	1,541,202	1,541,202	
5703 Dues and Memberships	100	-	-	-	100	-	100	100	100	
5720 Court Judgments	-	-	22,720	22,720	-	-	-	-	-	
5790 Staff Development/Training	1,500	1,500	3,380	1,500	2,500	1,300	1,500	1,500	1,500	
5950 Unpaid Bills	100,010	100,010	242,318	242,318	-	-	-	-	-	
Total Operating	1,623,309	1,531,454	2,230,788	2,147,477	2,284,929	1,727,450	1,720,050	1,933,558	1,933,558	
<i>Capital Outlay</i>										
5833 Capital Outlay	68,970	68,791	-	-	-	-	-	-	-	
Total Capital Outlay	68,970	68,791	-	-	-	-	-	-	-	
Total Budget	1,956,169	1,851,646	2,479,179	2,381,426	2,589,403	2,025,147	2,042,599	2,229,951	2,229,951	-

Position	FY2012 BUDGETED	FY2013 BUDGETED	FY2014 BUDGETED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC	FY2016 FIN COM REC
Crew Leader	1	1	1	1	1	1	
HMEO	1	1					
SHMEO	1	1	2	2	2	2	
Project Manager			0.4	0.4	0	0	
Billing Clerk	0.5	0.5	0.5	0.4	0.4	0.4	
Total Staffing	3.5	3.5	3.9	3.8	3.4	3.4	0

**FISCAL YEAR 2016
DPW SEWER DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Vacant	Crew Leader		3b	7	64,950		-		64,950
Richard Stoddard	SHMEO	3/8/1982	3a	7	61,981	15%	9,298		71,279
Barnie Marion	HMEO	1/10/2000	3	7	60,453		1,750		62,203
	Longevity (Full)	1/10/2016					250		250
Vacant	SHMEO, Mechanic		3a	7	1,528		-		1,528
William Blakeney	Operations Assista	4/15/1981	3	7	24,777	15%	3,717		28,494
Total Regular Salaries					213,689		15,015	-	228,704

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
	1 Summer Worker 16 Wks				7,469				7,469
Total Temporary Part-Time Salaries									7,469

Overtime

Name	Position	Amount	Total Benefit
	All Sewer Staff	55,000	55,000
Total Overtime		55,000	55,000

Uniform Allowance

Name	Position	Amount	Total Benefit
	All Sewer Staff	720	720
Total Uniform Allowance		720	720

Night Call Back

Name	Position	Amount	Total Benefit
	All Sewer Staff	3,500	3,500
Total Night Call Back		3,500	3,500

All Other Salaries

Name	Position	Amount	Total Benefit
All Sewer Staff	Out of Grade	1,000	1,000
Total All Other Salaries		1,000	1,000

Department Total									296,393
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**FISCAL YEAR 2016
DPW SEWER DEPARTMENT SALARY INFORMATION DEPARTMENT REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Vacant	Crew Leader		3b	7	64,950		-		64,950
Richard Stoddard	SHMEO	3/8/1982	3a	7	61,981	15%	9,298		71,279
Barnie Marion	HMEO	1/10/2000	3	7	60,453		1,750		62,203
	Longevity (Full)	1/10/2016					250		250
Vacant	SHMEO, Mechanic		3a	7	1,528		-		1,528
William Blakeney	Operations Assistant (40%)	4/15/1981	3	7	24,777	15%	3,717		28,494
Total Regular Salaries					213,689		15,015	-	228,704

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
	1 Summer Worker 16 Wks				7,469				7,469
Total Temporary Part-Time Salaries									7,469

Overtime

Name	Position				Amount				Total Benefit
	All Sewer Staff				55,000				55,000
Total Overtime					55,000				55,000

Uniform Allowance

Name	Position				Amount				Total Benefit
	All Sewer Staff				720				720
Total Uniform Allowance					720				720

Night Call Back

Name	Position				Amount				Total Benefit
	All Sewer Staff				3,500				3,500
Total Night Call Back					3,500				3,500

All Other Salaries

Name	Position				Amount				Total Benefit
All Sewer Staff	Out of Grade				1,000				1,000
Total All Other Salaries					1,000				1,000

Department Total									296,393
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**FISCAL YEAR 2015
DPW SEWER DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Robert Belida	Crew Leader	9/12/1983	3b	7	64,702	15%	9,705		74,407
Vacant	SHMEO, Mechanic		3a	7	1,522		-		1,522
Barnie Marion	HMEO	1/10/2000	3	7	60,222		1,500		61,722
		1/10/2015					250		250
Richard Stoddard	SHMEO	3/8/1982	3a	7	61,744	15%	9,262		71,005
William Blakeney	Operations Assista	4/15/1981	3	7	24,682	15%	3,702		28,384
Vacant	Project Manager		PPRB	1	17,307		-	-	17,307
Total Regular Salaries					230,178		24,419	-	254,597

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
	1 Summer Worker 16 Wks				7,322				7,322
Total Temporary Part-Time Salaries									7,322

Overtime

Name	Position	Amount	Total Benefit
	All Sewer Staff	55,000	55,000
Total Overtime		55,000	55,000

Uniform Allowance

Name	Position	Amount	Total Benefit
	All Sewer Staff	1,200	1,200
Total Uniform Allowance		1,200	1,200

Night Call Back

Name	Position	Amount	Total Benefit
	All Sewer Staff	3,430	3,430
Total Night Call Back		3,430	3,430

All Other Salaries

Name	Position	Amount	Total Benefit
All Sewer Staff	Out of Grade	1,000	1,000
Total All Other Salaries		1,000	1,000

Department Total									322,549
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**FISCAL YEAR 2014
DPW SEWER DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Robert Belida	Crew Leader	9/12/1983	3b	7	63,434	15%	9,515		72,949
Vacant	SHMEO, Mechanic	12/6/2004	3a	7	42,533		-		42,533
Richard Stoddard	SHMEO	3/8/1982	3a	7	60,533	15%	9,080		69,613
William Blakeney	Operations Assista	4/15/1981	3	7	23,616	15%	3,542		27,158
Vacant	Project Manager		PPRB	1	14,246				14,246
Total Regular Salaries					204,362		22,137	-	226,499

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Total Temporary Part-Time Salaries									

Overtime

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
	All Sewer Staff								73,000
Total Overtime					-				73,000

Uniform Allowance

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
	All Sewer Staff				550				550
Total Uniform Allowance					550				550

Night Call Back

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
	All Sewer Staff								3,975
Total Night Call Back					-				3,975

All Other Salaries

Name	Position	Ann. Date	Grade	Step	Amount	Longevity %	Longevity \$	Wage Def.	Total Benefit
All Staff	Out of Grade				450				450
Total All Other Salaries					450				450

Department Total									304,474
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DESCRIPTION/DETAIL

DPW SEWER OPERATING

5210 Energy Utilities

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
74,250	74,115	80,198	72,182	78,540	78,540	75,000	78,100	78,100

Electric power and gas to run (47) pump stations;

National Grid Electric	52,000	52,000
National Grid Gas	3,000	3,000
Constellation New Energy	23,000	23,000
Direct Energy	100	100

Total 5210 Energy Utilities: 78,100 78,100

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5240 Repairs and Maintenance

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
55,000	53,564	70,990	65,271	65,578	60,016	51,000	51,000	51,000

Maintenance and repair to system equipment and facilities including: generators, instrumentation, Building envelope and pump systems (pumps, motors, floats), contractor repair and replacement of pumps; Reset/adjustment and replacement of frames and covers and repair of MH structures on old system/lines; repair and troubleshooting Remote meter reading network etc

51,000 51,000

Total 5240 Repairs and Maintenance:

51,000 51,000

*** Another (8) stations are scheduled to have generators installed as part of the Hazard Mitigation Program funded through MA-DCR; in addition a large 200KW tow-behind generator will be procured with in the FY15 budget cycle; when all new generators have been acquired additional funding will be anticipated within the FY17 budget

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5270 Leases and Contract Services

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
30,362	30,362	31,216	31,137	29,400	21,627	34,000	43,206	43,206

B & M Railroad Lease							4,000	4,000
Mission Pump station telemetry							20,000	20,000
Camera Sewer Line (Investigation into service hookups)							10,000	10,000
Beacon Meter Software Monthly fee							9,206	9,206

Total 5270 Leases and Contracts: 43,206 43,206

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5303 Grinder Pumps

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
18,000	9,575	16,910	4,730	10,000	1,915	20,000	20,000	20,000

Reimbursement for Grinder pumps to those hooking up to sewer on small pressure lines; based on 10 installations per year Initial pump is purchased by the Town (at \$2,299/pump) 20,000 20,000

Total 5303 Grinder Pumps: 20,000 20,000

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5310 Professional Services

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
46,205	46,205	95,105	100,043	113,436	110,182	45,000	45,000	45,000

Ongoing annual program to be compliant w/DEP Regulations: Conduct an annual Infiltration and Inflow work plan including inspection and metering of piping network; determine methods and means to eliminate extraneous flow and determine amount of flow removed given applied treatments

45,000 45,000

Total 5310 Professional Services: 45,000 45,000

East Sub-basin Night-time manhole inspection
 CCTV Inspections
 Andover Sub-basin Night-time manhole inspection
 Raise manholes in flood prone areas/repair water-tight covers
 Burnham Sub-basin Night-time manhole inspections
 Field Investigation of Manholes in Newton, North Billerica, Westland, Florence, New Jersey and Wamesit

DESCRIPTION/DETAIL

DPW SEWER EXPENSES

5340 Communications

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
500	480	600	480	600	600	600	600	600

(2) Wireless communication devices and service for off site use of computer for pump station monitoring and GIS (split between Water and Sewer)

600 600

Total 5340 Communications:

600 600

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5420 Office Supplies

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
-	-	-	-	250	250	350	350	350

Advertising, postage, various office needs, paper, document management

350 350

Total 5423 All Other Supplies:

350 350

DPW SEWER OPERATING

5423 All Other Supplies and Expenses

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
35,088	34,223	46,858	33,303	41,537	35,395	35,000	50,000	50,000

Pipe fittings and couplings; Manhole frames and covers purchase; gas monitoring and personal protective equipment; Police Details, Pump and Pumper Rental for wetwell cleaning
Maintenance to equipment rolling stock (not covered in Fleet budget)

19,000
8,000

19,000
8,000

Wetwell Chemicals to control Grease

8,000

8,000

As recommended in the Sewer System O and M report, provided by Weston and Sampson, a more consistent program to manage Fat, oil and Grease (FOG) should be employed to avoid Sewer System Overflows. The Town uses a number of techniques incl mixing valves, degreasers and enzymes. Enzymes are a more effect wet-well additive vs. degreasers; a routine application schedule is needed to make the enzyme application effective

15,000

15,000

Total 5423 All Other Supplies and Expenses:

50,000

50,000

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5431 Other Equipment

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
-	-	3,000	-	15,000	15,000	7,500	7,500	7,500

Purchase and repair of Department equipment used in maintaining system

7,500 7,500

Total 5431 Other Equipment:

7,500 7,500

DESCRIPTION/DETAIL

DPW SEWER OPERATING
5523 Easement Settlements

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
-	-	-	-	60,000	-	60,000	35,000	35,000

Outstanding Easement disputes from Sewer Installation project 35,000 35,000

Total 5523 Easement Settlements: 35,000 35,000

DESCRIPTION/DETAIL

DPW SEWER OPERATING

Emergency Reserve Fund

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
50,000	-	38,000	-	60,000	-	60,000	60,000	60,000

Due to the nature of equipment and construction costs this line is used to address emergency situations or overdrafts to Sewer budget lines; what isn't approved thru FinComm returns to the Sewer free-cash

60,000

60,000

Total Emergency Reserve Fund: 60,000 60,000

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5580 Uniform Allowance

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
-	-	600	400	200	200	-	-	-

Cost has been moved to Salaries

-

Total 5580 Uniform Allowance:

-

-

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5671 Lowell Sewer

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
1,212,294	1,181,420	1,578,893	1,573,393	1,807,788	1,402,426	1,330,000	1,541,202	1,541,202

Town's wastewater flow to Lowell; based on the previous year's percent of total plant flow multiplied by the previous year's actual plant/system costs 1,541,202 1,541,202

Continued hook-ups, increased operating costs of the plant and capital costs of the Lowell wastewater system and updated metering will increase budgeted costs in the future

Total 5671 Lowell Sewer: 1,541,202 1,541,202

DESCRIPTION/DETAIL

DPW SEWER OPERATING
5703 Dues and Memberships

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
100	-	-	-	100	-	100	100	100

Membership for Division Leadman in New England Water Works Assoc 100 100

Total 5703 Dues and Memberships: 100 100

DESCRIPTION/DETAIL

DPW SEWER OPERATING

5790 Staff Development/Training

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
1,500	1,500	3,380	1,500	2,500	1,300	1,500	1,500	1,500

(3) staff x \$500/ to attend classes to maintain certifications and education
 Training specific to Pump Station Mechanics and electronic controls

1,500 1,500

Total 5790 Staff Development/Training:

1,500 1,500

DESCRIPTION/DETAIL

DPW SEWER
5833 Capital Outlay

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
68,970	68,791	-	-	-	-	-	-	-

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Total 5833 Capital Outlay: - -