

ASSESSORS	FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC	FY2016 FIN COM REC
<i>Salaries</i>										
5111 Regular Salaries	187,033	185,514	177,036	177,034	210,637	206,803	198,166	203,291	201,514	
5112 Permanent Part-Time Salaries	33,523	32,268	34,808	34,554	-	-	-	-	-	
5120 Temp Part-Time Salaries	2,400	2,400	2,448	2,448	2,497	2,496	2,496	2,498	2,498	
5150 Car Allowance	1,350	1,300	-	-	-	-	-	-	-	
5160 Sick Leave Buy-Back	11,362	11,319	-	-	-	-	-	-	-	
5180 All Other Salaries	150	59	102	36	150	111	150	-	-	
Total Salaries	235,818	232,861	214,395	214,073	213,284	209,410	200,812	205,789	204,012	
<i>Operating</i>										
5240 Repairs and Maintenance	250	-	250	-	-	-	500	500	500	
5310 Professional Services	13,731	10,025	16,750	15,724	33,483	31,762	51,575	29,700	29,700	
5340 Communications	-	-	-	-	500	492	1,000	1,000	1,000	
5420 Office Supplies	3,803	3,744	3,455	3,426	3,598	2,646	3,500	4,500	4,500	
5420 Computer Equipment	-	-	4,000	4,000	6,102	5,602	-	-	-	
5701 Travel	900	750	3,600	3,596	4,000	1,752	4,000	4,000	4,000	
5703 Dues and Memberships	315	290	415	330	400	200	400	400	400	
5790 Staff Development	2,850	2,460	5,360	5,075	3,500	3,176	3,500	3,500	3,500	
5950 Unpaid Bills	-	-	-	-	-	-	-	-	-	
Total Operating	21,849	17,269	33,830	32,151	51,584	45,630	64,475	43,600	43,600	
<i>Capital Outlay</i>										
5833 Capital Outlay	1,500	1,500	-	-	-	-	-	-	-	
Total Capital Outlay	1,500	1,500	-	-	-	-	-	-	-	
Total Budget	259,167	251,630	248,224	246,224	264,868	255,040	265,287	249,389	247,612	

	FY2012 BUDGETED	FY2013 BUDGETED	FY2014 BUDGETED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC	FY2016 FIN COM REC
Position	FTE	FTE	FTE	FTE	FTE	FTE	FTE
Chief Assessor	1	1	1	1	1	1	
Office Manager	1	1	1	1			
Head Accounting Clerk	1	1	1	1	1	1	
Senior Accounting Clerk	1	-	-	-	1	1	
Assistant Assessor / Reviewer	0.37	0.75	1	1	1	1	
Assessor (Board)	1	1	1	1	1	1	
Assessor (Board)	1	1	1	1	1	1	
Total Staffing	6.37	5.75	6	6	6	6	0

**FISCAL YEAR 2016
ASSESSORS DEPARTMENT SALARY INFORMATION TOWN MANAGER RECOMMENDED**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	1/13/2012	A		70,543		1,000		71,543
L. DuLong (17.6)	Property Reviewer	5/1/2014	2A	4	14,905				14,905
L. DuLong (34.8)	Property Reviewer	5/1/2014	2A	5	30,943				30,943
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	48,785		2,000		50,785
J. Walsh (38.8)	Senior Account Clerk	8/15/2014	1	2	24,318				24,318
J. Walsh (13.6)	Senior Account Clerk	8/15/2014	1	3	9,019				9,019
									-
									-
Total Regular Salaries					198,514	-	3,000	-	201,514

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,249				1,249
S. Moore	Assessor	10/1/2002			1,249				1,249
									-
Total Temporary Part-Time Salaries					2,498				2,498

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								204,012
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**FISCAL YEAR 2016
ASSESSORS DEPARTMENT SALARY INFORMATION BUDGET REQUEST**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor	1/13/2012	A		70,543		1,000		71,543
L. DuLong (17.6)	Property Reviewer	5/1/2014	2A	4	14,905				14,905
L. DuLong (34.8)	Property Reviewer	5/1/2014	2A	5	30,943				30,943
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	50,563		2,000		52,563
J. Walsh (38.8)	Senior Account Clerk	8/15/2014	1	2	24,318				24,318
J. Walsh (13.6)	Senior Account Clerk	8/15/2014	1	3	9,019				9,019
Vacant	Office Manager							-	-
									-
									-
Total Regular Salaries					200,291	-	3,000	-	203,291

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,249				1,249
S. Moore	Assessor	10/1/2002			1,249				1,249
									-
Total Temporary Part-Time Salaries					2,498				2,498

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
						-	-	-
Total Sick-Buy Back								-

All Other Salaries

					Amount			Total
Out of Grade Pay								-
Total All Other Salaries					-			-

Department Total								205,789
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**FISCAL YEAR 2015
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
J. Foley	Chief Assessor		A		70,543		520		71,063
Vacant	Property Reviewer	12/25/2009	1	1	43,675				43,675
L. Traub	Office Manager	6/14/1993	4	7	6,995		265	245	7,505
Vacant	Senior Account Clerk	8/15/2014			25,138				25,138
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	48,785		2,000		50,785
Total Regular Salaries					195,137	-	2,785	245	198,166

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,248				1,248
S. Moore	Assessor	10/1/2002			1,248				1,248
Total Temporary Part-Time Salaries					2,496				2,496

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
L. Traub	Office Manager	8/14/2014						
Total Sick-Buy Back								-

All Other Salaries

				Amount			Total
Out of Grade Pay				150			150
Total All Other Salaries					150		150

Department Total								200,812
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**FISCAL YEAR 2014
ASSESSORS DEPARTMENT SALARY INFORMATION**

Regular Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
Chris Wilcock	Chief Assessor	1/13/2012	A		72,828				72,828
J. Foley	Property Reviewer	12/25/2009	1	7	30,345				30,345
L. Traub	Office Manager	6/14/1993	4	7	54,237		2,000	1,898	58,135
C. Robinson	Head Accounting Clerk	2/18/1998	2	7	47,829		1,500		49,329
									-
Total Regular Salaries					205,239	-	3,500	1,898	210,637

Permanent Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
									-
									-
Total Permanent Part-Time Salaries					-				-

Temporary Part-Time Salaries

Name	Position	Ann. Date	Grade	Step	Base Salary	Longevity %	Longevity \$	Wage Def.	Total Salary
B. Flanagan	Assessor	1/1/1978			1,249				1,249
S. Moore	Assessor	10/1/2002			1,249				1,249
									-
Total Temporary Part-Time Salaries					2,497				2,497

Car Allowance

Name	Position				Per/Month	# Months			Total Benefit
									-
									-
Total Car Allowance					-				-

Sick-Buy Back

Name	Position	Retirement Date		# of Days	Annual Sal.	Weekly Sal.	Daily Sal.	Total Benefit
								-
Total Sick-Buy Back								-

All Other Salaries

				Amount				Total
Out of Grade Pay				150				150
Total All Other Salaries					150			150

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5240 Repairs and Maintenance

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
250	-	250	-	-	-	500	500	500

Copier, Folder/Inserter 500 500

Total 5240 Repairs and Maintenance: 500 500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5310 Professional Services

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
13,731	10,025	16,750	15,724	33,483	31,762	51,575	29,700	29,700

Vision Software	10,000	10,000
Office Consultant	1,000	1,000
RRC Personal Prop. Review	14,000	14,000
Map Updates	3,200	3,200
Certified Mail/Filing Fees	1,500	1,500
**Vision Cloud Hosting	-	

Total 5310 Professional Services: 29,700 29,700

* FY16 is a Revaluation Year - Funding for Revaluation services for Vision & RRC will be appropriated

** Due to Revaluation Year, Upgrading to Version 7 of Vision and moving to Vision Cloud Hosting be postponed until FY17

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5340 Communications

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
-	-	-		500	492	1,000	1,000	1,000

Assessing Mobile Hotspot (Ipad) 1,000 1,000

Total 5340 Communications: 1,000 1,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5420 Office Supplies

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
3,803	3,744	3,455	3,426	3,598	2,646	3,500	4,500	4,500

Copier Lease	2,000	2,000
Paper, Toner, Various Supplies	1,000	1,000
MLS	500	500
Map Printing	1,000	1,000
<i>Total 5420 Office Supplies:</i>	4,500	4,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5429 Computer Equipment

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
-	-	4,000	4,000	6,102	5,602	-	-	-

Total 5429 Computer Equipment:

-
-

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5701 Travel

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
900	750	3,600	3,596	4,000	1,752	4,000	4,000	4,000

Road Work and Staff Development Activities

4,000

4,000

Total 5701 Travel:

4,000

4,000

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5703 Dues and Memberships

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
315	290	415	330	400	200	400	400	400

MAAO	250	250
MCAA	150	150

Total 5703 Dues and Memberships: 400 400

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5790 Staff Development

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
2,850	2,460	5,360	5,075	3,500	3,176	3,500	3,500	3,500

DOR Legal Seminar	500	500
MCAA	250	250
MAAO Cont. Ed	2,500	2,500
Other Meetings (GIS)	250	250

Total 5790 Staff Development: 3,500 3,500

DESCRIPTION/DETAIL

ASSESSORS' OPERATING

5833 Capital Outlay

FY2012 BUDGETED	FY2012 EXPENDED	FY2013 BUDGETED	FY2013 EXPENDED	FY2014 BUDGETED	FY2014 EXPENDED	FY2015 BUDGETED	FY2016 DEPT REQ	FY2016 TM REC
1,500	1,500	-		-		-	-	-

- -

Total 5833 Capital Outlay: - -