



## OFFICE OF THE TOWN MANAGER

TOWN OF TEWKSBURY

TOWN HALL

1009 MAIN ST

TEWKSBURY, MASSACHUSETTS 01876

RICHARD A. MONTUORI  
TOWN MANAGER

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The Town of Tewksbury will receive sealed Proposals for the sale and disposition of a certain property located at 935 Main Street the site of the former Tewksbury Police Station and as further described in the Request for Proposals (RFP) packet.

Specifications including description of house and proposal forms are available at the Town Manager's Office weekdays from 9:00 a.m. – 4:00 p.m. or on the Town of Tewksbury website [www.tewksbury-ma.gov](http://www.tewksbury-ma.gov).

All Proposals require a deposit in the form of a Treasurers Check or Certified Bank Check, made payable to the Town of Tewksbury, in an amount equal to Ten Percent (10%) of the proposed purchase price.

Proposals, in sealed envelopes appropriately marked "935 Main Street Proposal", are to be mailed or delivered so that they are received not later than 2:00PM, on Friday November 9, 2015 to: Richard Montuori, Town Manager, Town Hall, Town of Tewksbury, 1009 Main Street Tewksbury, Massachusetts 01876. If Hand delivered please deliver to 464 Main Street (temporary location) Tewksbury, MA. All proposals must be sealed and submitted to the address above no later than Friday November 9, 2015, at 2:00PM at which time the proposals will be publicly opened. All Proposals must be complete and in compliance with the submission requirements outlined in this Request for Proposals (RFP). All sales are subject to a vote of the Tewksbury Board of Selectmen approving the sale and the Board retains the discretion to approve or reject the sale from any and proposers.

The Town of Tewksbury reserves the right to reject any and all Proposals. Based upon Town Assessor's Records the value of the land is \$447,000.

Note to Bidders – For any bid document and/or addenda that are received electronically, it is the responsibility of every bidder who receives this bid and all associated documents to check the Town of Tewksbury's website for any addenda or any further information: [www.tewksbury-ma.gov](http://www.tewksbury-ma.gov). The Town accepts no liability to provide accommodation to proposers who submit a response based upon information obtained from its website. Proposers may not alter (manually or electronically) the bid language or any bid documents. Unauthorized modifications to the body of the bid, specifications, terms or conditions, which change the intent of this process are prohibited and will disqualify a proposal.

The Town reserves the right to accept or reject any or all proposals, to waive any informalities and to award the contract as may be in the best interest of the Town.

The proposal must be signed by a person authorized to bind the bid.

The proposal must be accompanied by a signed certificate of non-collusion.