



TOWN OF TEWKSBURY

300 CHANDLER STREET
TEWKSBURY, MASSACHUSETTS 01876

TEWKSBURY PUBLIC LIBRARY

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Meeting: 11/9/10
Time: 6:45 p.m.
Place: Tewksbury Public Library
Members present: Joseph Frank, Paul Fortunato, Patrick Joyce, Gene Walsh
Members absent: Robert Homeyer, Patricia Pino
Also present: Diane Giarrusso, Mary Toombs,

The meeting was called to order at 6:45 p.m. by Chairman Frank.

Minutes:

A motion was made by Gene Walsh, seconded by Patrick Joyce to approve and accept the minutes of 10/6/10. The motion passed by unanimous vote.

Director's Comments:

Director's report attached.

There was some discussion regarding the Library facilities and grounds issues that need to be addressed.

Gene Walsh asked about the Library's food and drink policy. The Director has plans to address this in the near future.

A motion was made by Gene Walsh, seconded by Paul Fortunato to accept the Retention of Library Records Policy as presented. The motion passed by unanimous vote.

Diane gave the Board an update on the upcoming budget. The Town Manager's does not want to decrease staffing in any department. He has asked for a ten percent cut in operating expenditures. There will be no money available for any new initiatives. The Town expects a 10% decrease in Local Aid and the library will also see a 25% decrease in the State Aid to Libraries. Salary budgets will be level funded and there will be a 10% cut in operational lines.

Two Library Clerical Assistants will be leaving within the next three months. One employee is resigning by the end of the year and one is retiring on January 31st, 2011. The Director would like to replace one of these positions with a much needed Circulation Supervisor, and the other position with two part time Clerical Assistants.

Members' comments:

Pat Pino was absent. Diane reported that the Friends approved funding for additional adult programming throughout February.

Gene Walsh inquired about the 9/11 Memorial electrical meter and was informed that the meter has been installed.

Future meetings:

Tuesday, December 7th @ 6:45 p.m.

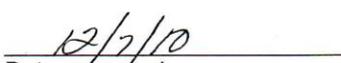
Adjourn:

The Chairman adjourned the meeting at 7:23 p.m.

Respectfully submitted,


Clerk


Recorder


Date approved