



## TOWN OF TEWKSBURY

300 CHANDLER STREET  
TEWKSBURY, MASSACHUSETTS 01876

*TEWKSBURY PUBLIC LIBRARY*

(978) 640-4490  
FAX (978) 851-8609

Meeting: 10/6/10  
Time: 6:45 p.m.  
Place: Tewksbury Public Library  
Members present: Joseph Frank, Paul Fortunato, Robert Homeyer  
Patricia Pino, Patrick Joyce, Gene Walsh  
Also present: Diane Giarrusso, Mary Toombs, Bill Gilman-Tewksbury Patch

The meeting was called to order at 6:45 p.m. by Chairman Frank.

### **Minutes:**

A motion was made by Gene Walsh, seconded by Patrick Joyce to accept and approve the minutes of 9/15/10. The motion passed by unanimous vote.

### **Director's Comments:**

Director's Report attached.

A motion was made by Gene Walsh, seconded by Pat Pino to approve the F11 & FY12 Action Plan as presented. The motion passed by unanimous vote.

A motion was made by Robert Homeyer, seconded by Patrick Joyce to accept the Library Card and Fines Policy as presented with the exception of changing the number of books allowed to be borrowed by a temporary card holder to ten instead of the proposed 20 books. The motion passed by unanimous vote.

The Retention of Library Records Policy was tabled until the next meeting.

The Department Heads will present their budget to the Town Manager in November. All departments are expected to be level funded.

Board of Library Trustees  
10/6/10

**Member's Comments:**

Robert Homeyer presented the Board with a proposal to implement a tutoring series to be held in the Library's Meeting Room. (See attached)

A motion was made by Robert Homeyer, seconded by Paul Fortunato to approve a three month investigative period for the proposed tutoring series. The motion passed by unanimous vote.

Bill Gilman left the meeting at 7:35 p.m.

Friends of the Library:

Pat Pino attended the Friends Executive Board meeting on 10/6/10. The Library was given permission to donate deleted books to the Friends to be sold in their bookstore. The Festival of Trees will take place in conjunction with the Tree Lighting Ceremony for the Town on December 3rd. The Friends will provide refreshments for the event. The Friends have new banners to display at the Library, the book bags are in and ready to sell. The Friends membership is down and a membership drive is planned for the Applefest on November 6<sup>th</sup>. The American Textile Museum has free passes and the Friends will make a \$100 donation to the museum. The Friends will be purchasing Constant Contact or a similar service to be used by the Library and the Friends Organization. A media sale will take place at the Library on 10/16/10.

**Future Meetings:**

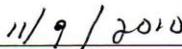
Tuesday, November 9<sup>th</sup> @ 6:45 p.m.  
Tuesday, December 7<sup>th</sup> @ 6:45 p.m.

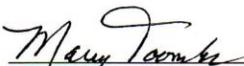
**Adjourn:**

The Chairman adjourned the meeting at 7:54 p.m.

Respectfully submitted,

  
Clerk

  
Date approved

  
Recorder