



TOWN OF TEWKSBURY

300 CHANDLER STREET
TEWKSBURY, MASSACHUSETTS 01876

TEWKSBURY PUBLIC LIBRARY

(978) 640-4490
FAX (978) 851-8609

NOT APPROVED

Meeting: 6/8/10
Time: 6:45 p.m.
Place: Tewksbury Public Library
Members present: Joseph Frank, Paul Fortunato,
Patricia Pino, Patrick Joyce, Gene Walsh
Members absent: Brenda Orio
Also present: Noelle Couture, Mary Toombs

The meeting was called to order at 6:50 p.m. by Chairman Frank.

A motion was made by Gene Walsh, seconded by Paul Fortunato to accept and approve the minutes of 5/11/10. The motion passed with Gene Walsh abstaining from the vote.

Director's comments:

Director's report attached.

A motion was made by Gene Walsh, seconded by Pat Joyce authorizing a policy change to charge for out of state Ill postage effective 7/1/10. The motion was passed by unanimous vote.

Member's comments:

The Trustees went over the applications for the vacant Trustee seat and it was the general consensus of the Board to recommend Robert Homeyer for the position.

Pat Pino attended the Friends of the library meeting and reported that the Friends group was a little unhappy that the library was closing on Saturday's for the month of June as this takes away from their bookstore sales. Mrs. Pino explained to them that it was purely a staffing issue and it is not the Trustees intention to set a precedent. The

Director position has been filled and the open Clerk's position has been posted and should be filled within the next month which will ease the staffing shortage.

Gene Walsh spoke to the Town Engineer again regarding the sprinkler system repairs. These repairs should be done once school ends and the contractor is allowed to proceed with digging projects in Town.

Joe Frank thanked Noelle Couture for the excellent job she has done as Interim Director.

Future meetings:

Tuesday, September 14 @ 6:45 p.m.

Adjourn:

A motion was made by Paul Fortunato, seconded by Gene Walsh to adjourn the meeting. The motion was passed by unanimous vote and the meeting adjourned at 7:27p.m.

Respectfully submitted,

Clerk

Recorder

Date approved



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TEWKSBURY PUBLIC LIBRARY

Noelle Boc Couture
Acting Director/Children's Librarian

(978) 640-4496
FAX: (978) 851-8609

Acting Director's Report
June 8, 2010

- **Changes to Out-of-State Interlibrary Loan Policy:** due to the restructuring of the regional library system, the interlibrary loan process is becoming centralized in Wellesley and requests for items coming out of the state may incur fees for the requesting library. Mostly this is postage costs, which are minimal at the media mail rate. We have decided to follow the lead of other libraries in the consortium and charge a \$5.00 for NON-RESIDENTS of Tewksbury who request these out-of-state items to be sent here. The Trustees need to approve this policy, which will take effect on July 1st.
- **Clerical position:** the full-time position has been posted in town and Freyja also posted it on the Mass. Board of Library Commissioners job listings site. Hopefully we will have some excellent candidates from the pool of applicants.
- **New Director:** Diane Giarusso should be starting her position on July 26th, unless we are otherwise notified. Is the board interested in meeting at some point in August to welcome her, or shall we stick to a September meeting?