

Minutes of Public Meeting

Tewksbury Cultural Council

Meeting Date: Saturday, November 8th, 2014

Meeting Time: 9:30 am

Meeting Location: Tewksbury Public Library, Trustees Meeting Room, 2nd floor
300 Chandler Street, Tewksbury, MA 01876

Present Council Members: Jackie Stone, Christian Panasuk, Erin Buckley, J.W. Buckley, Judith Dziadosz, and Marie Luciano.

Absent: none

Attendees from the Public at 10am: Grant Applicant Mary Eldringhoff, and TMHS teacher Bryan Desjardins

It was determined by the Chair, Jackie Stone, that a quorum was present, and the meeting could proceed. The meeting was called to order at 9:35am.

There was an introduction of Tewksbury Cultural Council Members, with the following interests disclosed – by individual members of this committee:

- Jackie Stone is a member of the Tewksbury Garden Club, Tewksbury Beautification Committee and President of Friends of the Tewksbury Public Library.
- Christian Panasuk is a member of the Tewksbury Garden Club and the Friends of the Tewksbury Public Library.
- Judy Dziadosz is a member of the Tewksbury Garden Club.
- Marie Luciano is a member of the Tewksbury Garden Club.
- Erin Buckley
- JW Buckley

Overview of the grant application review process

Jackie reviewed the application requirements, touching on the need for there to be a relationship established between the applicant and the hosting venue in town. The deadline for applications to be accepted was (postmarked by) Tuesday October 15th, which was a state-wide deadline.

Follow-Up on grant financials from 2014 and previous years

Two grants from 2014 remain unpaid: \$1500 for Tewksbury Community of Artists for the 2014 Art Show and \$500 for Sandy Dukeshire/ Glassblowing at Mill City Glassworks.

Estimated Funding Available.	\$7,890.00	From incoming Mass CC grants 2014/2015
	-\$236.70	less Tewksbury Council Expenses (3%)
	\$3,639.23	Current Fund Balance at town after all paid grants except outstanding two.
	-\$1500.00	Pending Award to Tewksbury Community of Artists Art Show 2014
	-\$500.00	Pending Award to Sandy Dukeshire/ Glassblowing at Mill City Glassworks
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	\$9,292.53	Total Available Funds

Questions and Comments from the public

Mary Eldringhoff and Bryan Desjardins were present and made a presentation in favor of the grant application for **Poetry: The Next Generation** to be held at the TMHS in April 2015. They were able to answer all questions from the committee members, and departed after their presentation was complete.

Review and discussion of individual grant applications with appropriation vote

There is an attached spreadsheet summarizing the requests of each grant application, and the grant award pending approval at the end of the discussion. The 24 applications were randomly divided into 6 groupings of 4 applications, to be reviewed by a council member and presented to the rest of the group, in turn around the table, by committee members. Each grant application was discussed individually, and an award amount suggested by the common group consensus until a final tally could be voted upon at the end of the discussion.

At the end of the discussion of individual applications, there was a motion by J.W. Buckley to proceed with awarding the grants as described and tallied, totaling \$9292.00 This motion was seconded by Judy Dziadosz, and voted unanimously by voice vote, with all appropriate abstentions, due to conflict of interest as stated above, recognized.

Secretary Christian Panasuk will draft and post application denial letter to the following applicants, by 11/30:

Applicant	Reason for Denial
The Discovery Museums in Acton	Insufficient benefit to Tewksbury compared to other proposals.
The Marble Collection	Insufficient benefit to Tewksbury compared to other proposals.
Nancy O’Hare – Counterweight Fly System Training	Insufficient benefit to Tewksbury compared to other proposals.
Henry Lappen – Henry the Juggler	Performance was not pre-arranged at a location and noted on the application – No venue relationship in Tewksbury; and Insufficient benefit to Tewksbury compared to other proposals.
Music Dance.edu Dance Entertainment	Insufficient benefit to Tewksbury compared to other proposals.
John Root Musical Entertainment	Insufficient benefit to Tewksbury compared to other proposals.
Craig Harris Musical Entertainment	Insufficient benefit to Tewksbury compared to other proposals.
Tewksbury Historical Society – 3 Historical Paintings	Insufficient benefit to Tewksbury compared to other proposals.

Secretary Christian Panasuk will draft and post grant award letters to the following applicants, by 12/28:

Applicant	\$ Award Amount
Heathbrook School/ Tidepools Alive	\$950
Tewksbury Beautification Committee – Tewksbury SwitchBox Art	\$375
TMHS Theater Company – Musical Performance Support	\$600
Friends of the Tewksbury Public Library/ Opening of Festival of Trees	\$433.50
Scott Jameson – Library Summer Reading Program Entertainment	\$525
Mary Eldrighoff – Poetry: The Next Generation	\$500
Tewksbury Playground Committee – Livingston Park Summer Concert Series	\$600
Trahan School PAC/Midnight Ride of Paul Revere	\$700
Tewksbury Garden Club/ Arbor Day Art Contest and Tree Seedlings to 3 rd graders	\$300
John F. Ryan School PAC/ Pyramids and Pharaohs	\$500
Tewksbury Education Foundation – Spelling Bee	\$433.50
Tewksbury Community of Artists/Annual Art Show October 2015	\$1500
Tricia Silverman/Nutrition & Healthy Lifestyle Lecture for Seniors	\$475
Leslie Havens- Quintessential Brass Performance	\$400
TMHS Theater Company – Treasure Island Silent Adaptation	\$500
Intl. Thespian Society Massachusetts Chapter	\$500
Total Grant Awards for 2014/15	\$9292

The meeting was adjourned at 11:50am, by unanimous voice vote.

Respectfully Submitted,

by Christian Panasuk, Secretary.

Accepted and Approved by all the present members of the Committee by email on December 1st.

As authorized by Jackie Stone, Chairman.

Contact Information

Chair: Jackie Stone
(978) 851-9296
101 Windsor Drive, Tewksbury, MA 01876

Secretary: Christian Panasuk
(978) 821-2335
250 Trull Road, Tewksbury, MA 01876

A List of Documents of the Official Meeting Include:

- Attendance Sign-In Sheet with Names of Committee Members and Disclosed Interests
- 24 Applications received and reviewed as part of the grant process
- Notice of the Public Meeting with the Agenda outlined
- Minutes from the previous meeting of the Cultural Committee, on November 2nd, 2013.
- A spreadsheet summary of applications, prepared by Jackie Stone

These documents will be held for review at the residence of Jackie Stone, noted above.