

**BOARD OF SELECTMEN**  
**TOWN OF TEWKSBURY**  
TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876

SCOTT WILSON, CHAIRMAN  
DOUGLAS W. SEARS, VICE CHAIRMAN  
JAMES D. WENTWORTH, CLERK  
DAVID H. GAY  
TODD R. JOHNSON

TEL (978) 640-4300  
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**MEETING MINUTES**  
**SEPTEMBER 10, 2013**

Chairperson Scott Wilson called the meeting to order at 7:04 p.m. Present for the Board of Selectmen meeting were Doug Sears, Vice Chair; James Wentworth, Clerk and Board Members, David Gay and Todd Johnson. Richard Montuori, Town Manager and Attorney Charles Zaroulis were present.

**Merrimack Valley Pavilion—continued hearing for Wine & Malt Liquor License**

The Board conducted a public hearing on the application of G. Brown & Company, LLC, d/b/a Merrimack Valley Pavilion by Gary Brown, owner, for permission to sell wine and malt beverage as common victualler on premises located at 2087 Main Street and described as 9,000 sq. ft. family entertainment center and sports café with two entrances and four exits with 500 sq. ft. outdoor patio area with seating and tables.

Mr. Gary Brown was present. Mr. Gay recused him from the hearing as he is an abutter to the property. Mr. Brown provided a diagram as requested by the Board which showed the square footage of the premises; and the storage of the alcoholic beverages.

The Chair opened the hearing up for the public to speak.

Mr. Steve Komenchuk of 68 Decarolis Drive came forward and noted that MVP is a great place and wants it to continue for the younger residents in town. He presented some photos to the Board of the intended sports bar. Since the sports bar and the restaurant are a shared space, he continues to have reservations if adding beer and wine in this area would still make it a family friendly environment.

Mrs. Alice Mackenzie of 94 Decarolis Drive made comment that the music was only supposed to go until 10:00 p.m. and sometimes she and her husband can still hear it at 10:30 p.m. She also felt if this would be for corporate events, it should be fine for patrons to go to Maverick's across street. Mrs. Mackenzie was not confident there could be a plan to keep the beer and wine out of reach from children.

Ms. Marguerite Macdonald of 65 Decarolis Drive opposed alcohol being sold in any form, as she felt MVP is a family oriented place and alcoholic beverages have no place being sold within this establishment. She noted there are several places in the area where patrons can watch sports and have a drink. Ms. Macdonald felt strongly it is not appropriate for parents to bring children to this establishment, have drinks and then drive home.

Ms. Linda Johnson of 68 Decarolis Drive agreed with all of the resident speakers tonight as MVP is not meant for serving alcohol, but for kids and families to go and have fun.

A diagram was presented by Mr. Brown which showed where the beer and wine refrigerator and where the beer and wine stock room would be located on the premises. Mr. Brown pointed out the business does not desire to store several cases and that there should not be many cases outside of refrigerator. He noted there will not be an enormous surplus of beer and wine on hand. It was also noted there was not a bar in the establishment and the only other place serving would take place in on the patio where 22 stools are located.

The reason MVP is requesting this license is primarily due to their competition holding birthday parties and other events and the competition is able to serve beer and wine. Their competition includes Canobie Lake Park, Chuckie Cheese, Dave and Busters, and Chunky's Movie Theaters which all serve beer and wine, according to Mr. Brown. Want to keep up on the competition.

MVP will be closed on November 1 through summer school vacation on Mondays which would be when MVP will use the premises for corporate functions.

Mr. Zaroulis suggested to the Board of Selectmen that if a formal vote is taken that a designated area for serving be noted on the application. The application has not been amended regarding the serving at this time. Mr. Brown clarified the serving area is drawn out on the diagram presented tonight to the Selectmen and was noted inside all of the green lines on the diagram. This included the hall to the outside patio.

Mr. Johnson noted that this is the last beer and wine license available to an establishment in the town. While he believes that Mr. Brown and his partners would administer the license appropriately, he also has concerns as to whether this decision would be in the best interest of the town.

**MOTION: Mr. Wentworth made the motion to approve the beer and wine license for Merrimack Valley Pavilion to be contained within the sports café, the hallway to outside patio and the outside patio as the serving area is clearly marked on the diagram presented to the Board of Selectmen on September 10, 2013 and amended with the application as presented, seconded by Mr. Sears and the motion carried 3-1-0 with Mr. Johnson opposed and Mr. Gay not voting.**

#### **Advance Auto Sales, LLC—Class II Used Car License Hearing**

Board of Selectmen conducted a public hearing on the application of Advanced Auto Sales, LLC, by Leandro R. Dias, for a Class II license to sell second hand motor vehicles on premises located at 818 Main Street, Tewksbury, MA.

Attorney William Grammer, counsel for the applicant and Mr. Domenic Germano, owner of property were present. Mr. Dias is the business owner. It was explained that the current property is occupied by Enterprise Rent a Car for purposes of operating a used car dealership. CORI check has been submitted on the applicant but the town has not received completed final form back. Currently the business operates as Lowell Advance Auto sales and Mr. Dias purchases vehicles at auction and when not doing this will be at dealership in Tewksbury. The number of vehicles anticipated to be on site for sale is 40 to 50 and repairs will be done on site. With 10 years experience in this business can be successful with customers.

Mr. Wilson opened the hearing up for the public to speak. No residents came forward.

The application has been reviewed by all departments and appears all conditions have been satisfied. A letter was presented from Mr. Germano stating that TJ Automotive is no longer located at this site and Mr. Germano is now in control of the property.

Mr. Zaroulis noted application not been specifically outlined where cars may be sold and for the record will be those areas shaded in green on the diagram. This documentation was provided by the applicant to the Board of Selectmen as Exhibit A.

Mr. Johnson asked for clarification on current license and as Mr. Grammer was involved as counsel on that case he noted (and the Town Manager confirmed) that it has expired. The former owner tried to have it reinstated; but ultimately it expired on December 31, 2012 and an application for reinstatement never came forth to the town.

**MOTION: Mr. Sears made the motion to grant the license and include Exhibit A attached to the license to explain where cars can be sold as outlined in the green portion on the map, seconded by Mr. Gay and the motion carried 5-0**

#### **April's Way Street Acceptance**

The Board of Selectmen conducted a public hearing for the purpose of laying out as a town way for a certain road named April's Way. By accepting April's Way, the town is allowed to expend Chapter 90 monies to make improvements to this road.

This street acceptance will be on the October Special Town Meeting warrant. All town staff directors are in agreement to recommend the acceptance of this road; and all requirements have been met. Mr. Montuori recommended the board accept the layout and adopt the road as presented.

**MOTION: Mr. Johnson made the motion to accept to accept the layout as presented. Having complied with statutory requirements by conducting a public hearing after notice to the abutters, The Board of Selectmen, pursuant to MGL chapter 82, sections 21 through 24; and MGL chapter 79, sections 1 and 2; lays out and/or relocates April's Way as a public way and accepts such way and any related drainage, water or sewer facilities or easements, all as shown on a plan entitled "Street Acceptance Plan, April's Way, Long Pond Village" dated May 21, 2012 by Cuoco & Cormier Engineering Associates, Inc. which plan and profile have been deemed satisfactory. Seconded by Mr. Gay and the motion carried 5-0.**

The Board commended the Town Manager and Town Counsel for working through this item and specific language needed to file with Town Clerk.

#### **Residents**

No residents present came forward to speak.

#### **New Business**

##### **Tewksbury Youth Baseball—Road Race approval request**

A request has been submitted for Sunday, October 6, 2013 at 10 a.m. with the approximate end time at 12 noon for this road race. The route is the same one used for previous races beginning at Tewksbury Memorial High School. The Police and Fire departments both approve of the route.

**MOTION: Mr. Sears made the motion to approve road race as presented and recommended by the town's public safety representatives; seconded by Mr. Johnson and the motion carried 5-0.**

**Trull Brook Golf Course—request for increased alcohol serving hours**

In an email received by the Board of Selectmen's office on August 28, 2013; Mr. Sheldon Alman wrote, "I would like to request an 8 a.m. start time for alcoholic beverage service at the Trull Brook from Monday to Saturday as the Mass ABCC Board allows. We have had our license for two seasons and had zero violations. We have many requests for earlier alcoholic beverage service from our patrons. Many who have gone to other courses in other towns, whose licenses would allow the earlier service. Please let me know if you require any other information.

Mr. Roy Trull of 54 Merrimack Drive and Sheldon Alman of 60 Sheffield Road, were present to discuss this matter. Mr. Alman made the point that is the establishment could offer patrons a Bloody Mary, etc. this may also discourage people from bringing in their own beverages which is not allowed at the golf course. The serving hours are largely a hard selling point to not be able to offer a serving time at tee off. Mr. Alman also noted the record of the Trull Brook Golf Course speaks for itself with no blemishes; and he as the manager is not afraid to pickup phone and call police if someone has started drinking before arrived and continued while there should they pose a danger by getting behind the wheel.

The Selectmen have not approved 8 a.m. service for any establishment in town, and requested for the Town Manager and his staff to research if this can be done. The Selectmen requested a license history with serving times.

A request has not been formally filed with the Board of Selectmen's office to modify the serving hours for Trull Brook Golf Course. When this is completed all abutters will be notified. Mr. Zaroulis discussed with the board members there procedure to expand licensing hours as there is currently no written policy on this.

Mr. Alman confirmed that his email is a formal request. It will be confirmed what the time limit is to vote on this item.

**MOTION: Mr. Johnson requested a formal notification of a public hearing on October 8, 2013 at 7 p.m. with abutters being notified and a formal request in a form of a letter to the Tewksbury Board of Selectmen is submitted to the office prior to the hearing; seconded by Mr. Sears and the motion carried 5-0.**

**MOTION: Mr. Johnson made the motion to table this item to October 8, 2013 at 7:00 p.m.; seconded by Mr. Sears and the motion carried 5-0.**

**MOTION: Mr. Johnson made the motion to have the Town Manager and Town Counsel review the gap in the town's policy with regard expansion of a liquor license in a residential area and for the administrative and legal teams to review this with the Board of Selectmen; seconded by Mr. Wentworth and the motion carried 5-0.**

The Board asked Mr. Montuori if the town could apply to the Commonwealth for additional licenses; and he responded it is a complicated process and will put together a summary together for

the board member's review. Right now the important item is to put together an administrative process that ensures a good communication process between the town and licensees.

**October 1, 2013 Special Town Meeting Warrant for signature**

Mr. Wilson read the public notice into the record which stated:

“In the name of the Commonwealth of Massachusetts you are hereby directed to notify and warn the inhabitants of the Town of Tewksbury, qualified to vote in Town affairs, to meet and assemble at Tewksbury Memorial High School, 320 Pleasant Street, in said Tewksbury on Tuesday, October 1, 2013 at 7:00 p.m. to act on the following articles:”

**MOTION: Mr. Sears made the motion to approve the warrant for Special Town Meeting on October 1, 2013 as presented by the Town Manager; seconded by Mr. Gay and the motion carried 5-0.**

**Town Manager**

**Town Counsel Invoice—July 2013 legal fees**

**MOTION: Mr. Sears made the motion to approve the legal fees for Town Counsel in the amount of \$17,730 as recommended by the Town Manager; seconded by Mr. Johnson and the motion carried 5-0.**

**Establishment of Committees**

Mr. Montuori recommended the Board of Selectmen to form four new committees and change the mission statement of the Economic Development Committee (EDC). The EDC should instead of having the Town Manager and the Community Development Director as members, have two at large members appointed by the Board of Selectmen. The Town Manager and the Community Development Director will still attend the meetings, but the committee should include individuals who work in community or own businesses in community. It was requested for these board positions, if approved, be immediately posted.

All committees proposed tonight should not have an overlap. Mr. Montuori made it clearly known that the current EDC has done a fine job so far and this is in no way a negative reflection on their work.

**Economic Development Committee**

**Economic Development Committee**

Members:	5
Appointed By:	The Tewksbury Board of Selectmen
Length of Term:	1 year or when work is completed whichever is sooner.
Appointments Made:	July 1, 2013
Committee Structure:	Chairman, Vice-Chairman and Clerk as determined by the Committee
Meeting Time:	As determined by the Committee and must be posted in accordance with the Open Meeting Law.

**Description:**

The Economic Development Committee (EDC) purpose is to promote balanced, long-term economic development, which reflects and enhances the character of our community. The Economic Development Committee (EDC) will:

1. Develop and recommend programs to the Board of Selectmen pertaining to economic development; be a proponent for the current and prospective businesses in Tewksbury; and, educate Tewksbury taxpayers about economic development issues.
2. Work cooperatively with businesses and state agencies to retain current businesses and attract new businesses to Tewksbury.
3. When requested by the Board of Selectmen, provide a committee perspective and/or recommendation on specific commercial development proposals.
4. When requested by the Board of Selectmen, review and provide a recommendation on economic development incentives for specific commercial development proposals.
5. Provide advice to the Board of Selectmen on economic development policy.
6. Coordinate its work with other relevant boards and committees on economic development issues to enhance effectiveness and avoid redundancy.
7. Perform other related projects as may be requested by the Board of Selectmen or Town Manager.

The Committee cannot sign or bind the Town to any contracts. Contracts must be presented to the Town Manager for prior approval and signature. All contracts and services for events must follow proper procurement and bidding procedures regardless of the funding source. There is no funding allocated for this Committee. Any funds will need Town Meeting approval.

Criteria for Membership:

- One current member of the Tewksbury Board of Selectmen.
- One current member of Tewksbury Planning Board appointed by the Board of Selectmen.
- One current member of Tewksbury Finance Committee appointed by the Board of Selectmen.
- Two (2) members at-large who are not elected or appointed officials; appointed by the Board of Selectmen.
- All members must be properly sworn in by the Town Clerk.
- All members must comply with the State Conflict of Interest Law.
- As Representatives of the Town members must have the ability to work well with others.

The Tewksbury Board of Selectmen by vote at a public meeting may from time to time make changes to this document or disband the Committee as deemed in the Town's best interest:

Approved by the Board of Selectmen at a meeting held on \_\_\_\_\_ .

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Chairman of the Board of Selectmen

Date

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It was clarified that an "at large" member needs to be an individual who is not already appointed to a board or an elected official of the Town of Tewksbury.

**MOTION: Mr. Sears made the motion to authorize the Chair of the Board of Selectmen to sign the amendment to the Economic Development Committee as presented by the Town Manager; seconded by Mr. Johnson and the motion carried 5-0.**

### **Town Center Master Plan Committee**

The development of town center does not have a plan or vision at this time. Mr. Montuori believes what the center becomes should be up to the residents as described in the mission and criteria for membership. He was unsure if the language in the Master Plan explains what town center should be; however, even if there were specifics, Mr. Montuori feels strongly it should have complete input from residents on this project as it is very specific.

Again Mr. Montuori reminded the public that the purpose of forming these committees is not to steal anyone's thunder or negatively impact any efforts on these items to date, but simply to bring the issue forward which have been topics since he arrived to the Town Manager's office. Residents are needed to bring these ideas forward.

### **Town Center Master Plan Committee**

Members:	7
Appointed By:	The Tewksbury Board of Selectmen
Length of Term:	1 year or when work is completed whichever is sooner.
Appointments Made:	July 1, 2013
Committee Structure:	Chairman, Vice-Chairman and Clerk as determined by the Committee
Meeting Time:	As determined by the Committee and must be posted in accordance with the Open Meeting Law.

#### **Description:**

The Committee is charged with developing a Master Plan to improve the Town Center and possibly create a Village concept for the area. Improvements include traffic flow, pedestrian access, green space, and business development. The Mission of the Committee is to produce a Master Plan in a manner that is transparent and open to all stakeholders in an effort to provide a public process that is collaborative, cooperative and coordinated with the goal of achieving consensus and endorsement of the issues, goals and objectives and implementation strategies. The Committee will undertake the following:

- 1) Determine the boundaries of the Town Center.
- 2) Determine land owners within those boundaries.
- 3) Work with Town Staff to develop a map boundaries and an overlay of land owners
- 4) Determine if a Consultant is needed in the process.
- 5) Study and identify ways to improve vehicular and pedestrian traffic.
- 6) Identify areas for increased residential use within the Center.
- 7) Identify the types of commercial business best suited for Center.
- 8) Provide an atmosphere for commercial expansion while maintaining the Center character.
- 9) Coordinate work with other relevant boards and committees on issues to enhance effectiveness and avoid redundancy.
- 10) Perform other related projects as may be requested by the Board of Selectmen or Town Manager.
- 11) Develop a draft document with recommendation for review by the Board of Selectmen.

- 12) Hold at least one public hearing on the recommendations for resident input.
- 13) Submit final report to the Board of Selectmen.

The Committee cannot sign or bind the Town to any contracts. Contracts must be presented to the Town Manager for prior approval and signature. All contracts and services for events must follow proper procurement and bidding procedures regardless of the funding source. There is no funding allocated for this Committee. Any funds will need Town Meeting approval.

Criteria for Membership:

- One current member of the Tewksbury Board of Selectmen.
- One current member of Tewksbury Planning Board appointed by the Board of Selectmen.
- Five (5) residents appointed by the Board of Selectmen.
- All members must be properly sworn in by the Town Clerk.
- All members must comply with the State Conflict of Interest Law.
- As representatives of the Town members must have the ability to work well with others.

The Tewksbury Board of Selectmen by vote at a public meeting may from time to time make changes to this document or disband the Committee as deemed in the Town’s best interest:

Approved by the Board of Selectmen at a meeting held

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Chairman of the Board of Selectmen	Date
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**MOTION: Mr. Sears made the motion to authorize the Chair of the Board of Selectmen to sign the establishment of the Town Center Master Plan Committee as presented by the Town Manager; seconded by Mr. Wentworth and the motion carried 5-0.**

**Economic Development Process Review Committee**

The current Economic Development Committee has been done very well and the town staff does a great job; however an internal review is needed on this function within town government. A group of residents is needed to look at the current bylaws and regulations the town departments, town boards follow and see if any can be changed to improve and expedite the processes put forth. The goal is to educate residents on the process and also help provide more opportunity for businesses.

**Economic Development Process Review Committee**

Members:	7
Appointed By:	The Tewksbury Board of Selectmen
Length of Term:	1 year or when work is completed whichever is sooner.
Appointments Made:	July 1, 2013
Committee Structure:	Chairman, Vice-Chairman and Clerk as determined by the Committee
Meeting Time:	As determined by the Committee and must be posted in accordance with the Open Meeting Law.

Description: The Economic Development Process Review Committee will review the Town Zoning Bylaws and General Bylaws specifically to determine if improvements can be made to foster economic development. The goal of the Committee will be to create a prompt and predictable process for economic development in the Community. The outcome of the work should balance long-term economic development, which reflects and enhances the character of our community. The Committee will undertake the following:

8. Review the Towns Zoning Bylaws and make recommended changes if needed to improve economic development.
9. Review the Towns General Bylaws and make recommended changes if needed to improve economic development.
10. Review the Towns Permitting Process and make recommended changes if needed to improve the process.
11. Review all pertinent Departments', Board's, Committee's, Commission's regulations and recommended changes if needed to improve the process.
12. Determine if a consultant is needed to assist in the process.
13. Seek input from the Towns Regional Planning Agency NMCOG.
14. Review best practices from other Communities.
15. Coordinate work with other relevant boards and committees on issues to enhance effectiveness and avoid redundancy.
16. Perform other related projects as may be requested by the Board of Selectmen or Town Manager.
17. Develop a draft document with recommendation for review by the Board of Selectmen.
18. Hold at least one public hearing on the recommendations for resident input
19. Submit final report to the Board of Selectmen.

The Committee cannot sign or bind the Town to any contracts. Contracts must be presented to the Town Manager for prior approval and signature. All contracts and services for events must follow proper procurement and bidding procedures regardless of the funding source. There is no funding allocated for this Committee. Any funds will need Town Meeting approval.

Criteria for Membership:

- One current member of the Tewksbury Board of Selectmen.
- One current member of Tewksbury Planning Board appointed by the Board of Selectmen.
- Five 5 Residents appointed by the Board of Selectmen.
- All members must be properly sworn in by the Town Clerk.
- All members must comply with the State Conflict of Interest Law.
- As representatives of the Town members must have the ability to work well with others.

The Tewksbury Board of Selectmen by vote at a public meeting may from time to time make changes to this document or disband the Committee as deemed in the Town's best interest:

Approved by the Board of Selectmen at a meeting held

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Chairman of the Board of Selectmen

Date

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**MOTION: Mr. Gay made the motion to authorize the Chair of the Board of Selectmen to sign the establishment of the Economic Development Process Review Committee as presented by the Town Manager; seconded by Mr. Sears and the motion carried 5-0.**

### **Tewksbury Beatification Committee**

Mr. Gay commented this is a good way to give empowerment to resident to take pride in the community. The Selectmen agreed to keep membership at five and if applications are overwhelming they would be open to expand to seven members.

### **Tewksbury Beautification Committee**

Members:	5
Appointed By:	The Tewksbury Board of Selectmen
Length of Term:	1 year or when work is completed whichever is sooner.
Appointments Made:	July 1, 2013
Committee Structure:	Chairman, Vice-Chairman and Clerk as determined by the Committee
Meeting Time:	As determined by the Committee and must be posted in accordance with the Open Meeting Law.

Description: The Committee will work to empower residents, businesses, and government to make Tewksbury a greener, cleaner place to live, work, and play. The mission is to assist the Town in developing and pursuing initiatives that promote the beautification of the Community. The goal of the Committee is to create civic pride and to motivate the Town's residents to participate in the beautification process. The Committee will identify areas in need of improvement, will create programs, recruit volunteers and will secure the funding resources to achieve its goals.

#### Initiatives and Goals:

1. Prevent litter and beautify our public spaces through sustainable landscaping projects.
2. Encourage citizens and local businesses to get involved in projects to clean up and beautify Tewksbury.
3. Develop a campaign to encourage local businesses to beautify their properties.
4. Educate Tewksbury schoolchildren and involve them in helping to keep the Town beautiful.
5. Evaluate all of the major Gateways into Town and suggest ways to improve visitor's first opinion of Tewksbury.
6. Beautify the Center of Tewksbury and along Route 38.
7. Review/Develop an Adopt-An-Island Program and the creation of an Annual Town Cleanup Day.
8. Review Town Zoning and General Bylaws and recommend changes to help beautify the Town.
9. Coordinate work with other relevant boards and committees on issues to enhance effectiveness and avoid redundancy.
10. Perform other related projects as may be requested by the Board of Selectmen or Town Manager.
11. Submit report with recommendations and other possible initiatives to the Board of Selectmen.

The Committee cannot sign or bind the Town to any contracts. Contracts must be presented to the Town Manager for prior approval and signature. All contracts and services for events must follow proper procurement and bidding procedures regardless of the funding source.

There is no funding allocated for this Committee. Any funds will need Town Meeting approval.

Criteria for Membership:

- One current member of the Tewksbury Board of Selectmen.
- Four (4) members at-large appointed by the Board of Selectmen.
- All members must be properly sworn in by the Town Clerk.
- All members must comply with the State Conflict of Interest Law.
- As Representatives of the Town members must have the ability to work well with others.

The Tewksbury Board of Selectmen by vote at a public meeting may from time to time make changes to this document or disband the Committee as deemed in the Town's best interest:

Approved by the Board of Selectmen at a meeting held

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Chairman of the Board of Selectmen

Date

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**MOTION: Mr. Sears made the motion to authorize the Chair of the Board of Selectmen to sign the establishment of the Tewksbury Beautification Committee as presented by the Town Manager; seconded by Mr. Gay and the motion carried 5-0.**

Mr. Montuori will have documents for the chair to sign following this meeting and will post immediately for positions.

***Other Business***

After Town Meeting Mr. Montuori and Mr. Steve Sadwick will present what the history of the Economic Development Committee, the good, the bad and why things are the way they are. This will be held sometime in October. In June the EDC developed a survey to businesses in order to give the town feedback. An online survey is also being developed and will give another opportunity for businesses to give feedback and develop a contact database for the town. Need to print postcard with website address and then send to business owners.

Mr. Montuori has drafted a letter to Secretary of Massachusetts Department of Transportation with regard to the restoration of Route 38 to improve from Lowell to Wilmington. He would like to mail this within the next day or two. If board chooses, all can have all sign or just Mr. Montuori on behalf of Town of Tewksbury and the Board of Selectmen.

Mr. Montuori is sending a letter to the state delegation to seek assistance and action for the town services provided to Tewksbury State Hospital. The hospital is the third largest public safety budget item and the state is not funding for the work and service the Town of Tewksbury provides and it also takes away resources from the community. There is a great need for the delegation to get involved. Mr. Montuori will address the letter on behalf of the Town and the Board of Selectmen.

**Minutes**

**Outstanding Minutes: June 7, 2013 (regular & executive session); August 1, 2013 (regular session); August 13, 2013 (regular and executive session); August 23, 2013 (regular session)**

**MOTION: Mr. Sears motion to approve the minutes of June 7, 2013 regular session; seconded by Mr. Gay and the motion carried 5-0.**

**MOTION: Mr. Sears motion to approve the minutes of August 1, 2013 regular session; seconded by Mr. Gay and the motion carried 5-0.**

**MOTION: Mr. Sears motion to approve the minutes of August 13, 2013 regular session; seconded by Mr. Gay and the motion carried 5-0.**

**MOTION: Mr. Sears motion to approve the minutes of August 13, 2013 executive session; seconded by Mr. Gay and the motion carried 5-0.**

**MOTION: Mr. Sears motion to approve the minutes of August 23, 2013 regular session; seconded by Mr. Gay and the motion carried 5-0.**

### **Board Member Reports**

#### **Doug Sears:**

- Congrats to Mr. Gay and Mrs. Cheryl Gay on their marriage.
- Zero Waste Day on September 21

#### **David Gay:**

- Events committee met and is focusing on the Annual Tree Lighting on the Town Common to be held on Saturday, December 7; very productive committee; glad to be a part of it

#### **James Wentworth:**

- Congregational Church family picnic was held this past weekend; excellent time with a dunk tank and participating officials participating such as Scott Wilson and Krissy Polemino; raised \$1,000 for food pantry on this event
- Event committee met and is working hard on the Christmas event, but also working on Farmer's Market for Fall
- The Town Manager put together a good group of committees and looking forward to seeing more members of the community getting involved
- Lowell Sun article this past week, congratulated Sandy Wilson who won the hour of Women of Our Region Award from the Lowell Sun

#### **Todd Johnson:**

- Situation where vandals took the American flag from the recreation center and Congressman Tierney was informed; he procured a flag that flew at the US capital and it now resides at the Tewksbury Recreation Center
- Invited the public to join for the 9/11 event at 7 p.m. tomorrow evening at the public library 9/11 Memorial to commemorate those who perished or who were injured

#### **Scott Wilson:**

- Bicycle Advisory Committee met and will meet again next week. Researching and identifying trails in Tewksbury and surrounding areas

Mr. Montuori announced that East Street has been paved final top yesterday from tracks to Shawsheen Street, and he thanked the DPW staff for all their work as well as the residents in that area for being extremely patient.

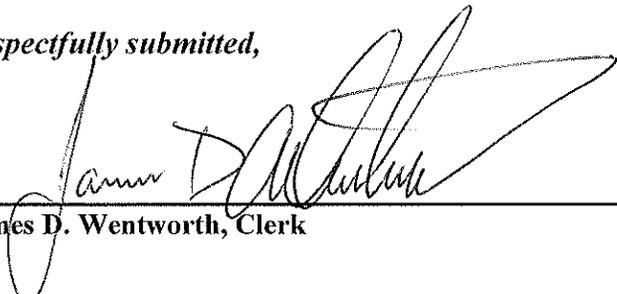
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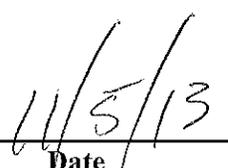
The next regularly scheduled Selectmen's Meeting following Town Meeting will be held on Tuesday, September 24, 2013 at 7:00 p.m.

*Adjournment*

**MOTION:** Mr. Sears made the motion for the Board to adjourn at 9:15 p.m.;  
Mr. Wentworth seconded, and the motion carried 5 to 0.

*Respectfully submitted,*

  
\_\_\_\_\_  
James D. Wentworth, Clerk

  
\_\_\_\_\_  
Date