



# Town of Tewksbury

# MINUTES

Committee:     \_Tewksbury Recycling Committee

Date:           \_Monday, October 19, 2015

Time:           6:00 pm

Location:       Tewksbury Public Library

Members & Staff present: Jae Gray, Greg Tuers, Sandra Barbeau (ran meeting), Toby Sedgwick

Members not present:     Loretta Ryan

The meeting was called to order at:  6:00pm

Minutes from the 9-14-2015 meeting were reviewed and approved with no adjustments.

*(Date)*

## Meeting Motions / Actions and Summary of Discussions:

Battery Update: Sandra and Loretta will evaluate situation and may come during the day to sort and pack. Watch for email with day and time. A bag of broken lightbulbs were in bottom of bin, under heavy bag of batteries. Ideas to prevent this: post list of places that accept used lightbulbs

Financial Report: Table for November meeting

Events and Goals for 2015-2016:

Styrofoam collection: no plans in place as of yet. Jae says package mailing center takes styrofoam, but would need more details before suggesting to residents.

Harvest Festival: Toby gave update. All coolers handed out, along with Committee info and ZWD details. Answered many questions. Greg suggested we put our mini Recycling Committee info sheets into the ZWD bags next year.

Clean Basin Campaign: Aim to encourage residents to clear leaves and debris from catch basins near their homes. Adding info to Recycling Calendar revision may be helpful, but need other ways to inform people to do this task.

Trash and Recycling Calendar: Sandra contacted company that creates the calendar. She does not have the computer program that they use, so she's going to send them our suggested changes, they will revise, and send her a proof. We will have a chance to review the proof. Jae suggested that we add comment to encourage others to join committee.

Correspondence Action: No updates

ZWD Results: table until next meeting

New Business: none

List of Documents and Other Exhibits used at Meeting:

.

Documents and Other Exhibits used at meeting will be available for review at: \_\_\_\_\_

*(Office)*

Meeting was adjourned at:           \_6:24pm

Next meeting:

Date: \_Monday, November 9, 2015

Time: \_6:00pm

Place: \_Tewksbury Public Library

Respectfully submitted,

Clerk: \_Toby Sedgwick  
*(Signature)*

Minutes approved by Committee on: 11-9-2015  
*(Date)*