



# Town of Tewksbury

# MINUTES

Committee: Recycling Committee

Date: Tuesday, July 14, 2015

Time: 6:00 pm

Location: Tewksbury Public Library

Members & Staff present: Loretta Ryan, Greg Tuers, Jae Gray, Sandra Barbeau, Toby Sedgwick

Members not present: \_\_\_\_\_

The meeting was called to order at: 6:00pm

Minutes from the June 8, 2015 meeting were reviewed and approved with no adjustments.

(Date)

## Meeting Motions / Actions and Summary of Discussions:

### Reports:

Battery Recycling Program: Letter was sent to town manager in June with status and concerns about maintaining program with our limited budget. He agreed to purchase boxes from other funds going forward. We will continue to collect, sort, and prepare packages of used batteries to mail.

Info Station Screen: Greg did a great job getting the screen and new power point presentation up and running in the library lobby. Currently working fine!

### Unfinished Business:

Membership Drive: ongoing push to recruit new members through contacts, facebook, etc. Toby will contact Jayne Miller at Town Crier to propose an article in the near future.

Correspondence Action: Multiple inquires about missed pick ups, damaged bins. Forwarded to Helen.

### New Business:

Calendar of meeting dates: all set for August 2015-May 2016, pending need to reschedule due to conflicts, etc.

Information Table at Farmer's Market and Harvest Festival: There was some misunderstanding about June 21 Farmer's Market. Jae showed up planning to have help with an information table, and found out we weren't expected to be there that day. We do plan to staff an info table at the 9/20 Farmer's Market and 9/13 Harvest Festival to advertise Zero Waste Day, answer questions about recycling and seek new members. We will schedule times and volunteers at our August meeting. We have coolers and tote bags to hand out and ZWD flyers. Consider handing out list of meeting dates too. We should all think about ideas for additional item to handout or something to attract interest, but keep in mind our mission and our tight budget. Jay will make a few calls to try to get some items donated.

Town Recycling Calendar: Needs update of recycling information on back. Loretta will get clean copy, but also available online. Everyone should look it over and come to August meeting with suggestions for revisions. Aim to submit before 2016 community mailing.

Battery Sorting Date: meet at library to sort and package batteries at 6pm on Tuesday, July 21 and Tuesday, August 25. Will use craft room in children's area since meeting room is already reserved for events. More boxes will be needed, but will be ordered soon.

Refoam-It: Greg will look into details about cost and scheduling for possibly November.

List of Documents and Other Exhibits used at Meeting:

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Documents and Other Exhibits used at meeting will be available for review at: \_\_\_\_\_  
(Office)

Meeting was adjourned at: 6:47pm

Next meeting:

Date: \_Monday, August 10, 2015

Time: 6:00pm

Place: Tewksbury Public Library

Respectfully submitted,

\_Toby Sedgwick, clerk

(Signature)

Minutes approved by Committee on: 9-14-2015  
(Date)