



TOWN OF TEWKSBURY

Community Preservation Committee

Meeting Minutes April 15, 2015

The meeting was called to order by Nancy Reed, Chair, at 6:35 p.m. at the Pike House. In attendance were Richard Montuori, Jim Wentworth, Tom Churchill, Steve Deackoff, and John Deputat. Also present was Steve Sadwick, Director of Community Development, Kyle Boyd, Conservation Agent, and Melissa Johnson, Recording Secretary.

Christina Nawn was not in attendance.

1) **Approval of Meeting Minutes – February 25, 2015**

MOTION: Mr. Churchill made the motion to approve the February 25, 2015 meeting minutes; seconded by Mr. Deackoff and the motion carried 6-0.

2) **Long Pond Status Information, Next Steps, Kyle Boyd, Tewksbury Conservation Agent**

Mr. Boyd provided the members with a copy of a memo he received from Mark June-Wells from Aquatic Ecosystem Research, LLC, Branford, CT. Mr. Boyd explained that the recommendation is to do a plant study to help determine what plants are in the pond and then determine a pond management plan which will highlight the best ways to remove the vegetation that should be removed. The projected cost for this is approximately \$8,150. Mr. Boyd explained that Mr. June-Wells also discussed potential grant research and explained to Mr. Boyd that he found that the grants for pond management require a water quality assessment. This would be in additional \$10,000 and would include grant studying. Mr. Boyd explained that he is requesting administrative funds for this purpose.

Ms. Reed noted that Karen Kucala, Finance Director, has informed her that there is approximately \$25,000 remaining in administrative funds to be used before the end of the fiscal year.

Mr. Wentworth asked if Aquatic Ecosystem Research will make recommendations on dredging, etc. and Mr. Boyd confirmed this and explained that this would be part of the pond management study. Mr. Wentworth asked if the town has been notified that if they do nothing with the pond, it will become a marsh and Mr. Boyd confirmed this and explained that it is call hypereutrophic; which means the algae is growing and then dying.

Mrs. Reed noted that the studies are good for five years. Mr. Boyd explained that the most expensive portion will likely be the water quality portion as it involves lab work.

Mr. Churchill asked if grant amounts are known and Mr. Boyd noted not at this time. The town currently has a 319 Nonpoint Source Pollution Grant and could possibly apply for a second phase. Mr. Boyd feels that the rain gardens that were done under the 319 grant will help in obtaining future grants as the exterior issues have been addressed and they are now ready for the next step.

Mr. Deackoff asked what the purpose of the original study was and Mr. Boyd explained that the purpose was to determine the water quality and it was recommended at that time to do the rain gardens. Mr. Boyd noted that the previous study was not as detailed and did not include future plans.

MOTION: Mr. Churchill made the motion to appropriate up to \$20,000 from the administrative funds account for the purpose of studies to be conducted on Long Pond; seconded by Mr. Wentworth and the motion carried 6-0.

3) Update of 2009 Open Space & Recreation Plan (expires July 2016)

Ms. Reed noted that the Open Space Plan expires this July. Typically, the plan is good for 5 years; however, a 2 year extension was requested and granted. Mrs. Reed requested Mr. Sadwick obtain prices on the cost for updating the plan. Mr. Sadwick will work on this.

Discussion took place on there only being \$5,000 remaining in administrative funds and the need for funds for the recording secretary.

Mr. Sadwick suggested the CPC partner with the Conservation Commission on this matter. Mr. Deackoff will discuss this with the Conservation Commission.

MOTION: Mr. Churchill made the motion to appropriate \$5,000 from Administrative Funds for the purpose of updating the Open Space & Recreation Plan; seconded by Mr. Wentworth and the motion carried 6-0.

4) Signage on projects discussion: Mike Gath Signs

- **High School tennis Courts and Athletic Field, Funway Park, HUD Senior Housing Project, Town Hall, Long Pond Section 319 Grant Project**

Mrs. Reed noted that she is in receipt of a draft print up of the signs from Mr. Gath and provided the members with a copy. Mrs. Reed noted that signs have also been requested for Long Pond. Mr. Boyd explained that there are some funds remaining from the educational portion of the grant that need to be used or will be lost. There are also a large amount of pamphlets that were previously done remaining that could be left at the signs for those wishing to obtain additional information. The funds could be used for the small signs at the BMP's and a larger sign with a picture of the pond and locations of the BMP's.

Mr. Deputat asked if a sign has been included for the HUD 202 project and Mrs. Reed confirmed this. Mr. Deputat noted that the street sign at the HUD 202 location has been stolen and needs to be replaced. The DPW will be contacted.

5) Town Hall Discussion, Status and Next Steps

- a. Restoration of Town Hall Records**
- b. Town Common Discussion**

Mr. Montuori noted that the town hall project continues to move along. Mrs. Reed noted that the plan for the town common needs to be discussed. Mr. Montuori suggested holding off until after town meeting. Mr. Churchill suggested the historical Commission be a part of this discussion.

-- Old Business Items – Discussion as Needed –

6) May Town Meeting 2015 Articles: reminder

- a. 379 Pleasant Street – Marshall House Preservation Restriction**
- b. Tewksbury Rail Trails, Title Search and Consultant Application**

7) Brief Update on CPA Projects, as needed:

- a. Livingston Cemetery Fence/Recreation land transfer from the State**
- b. Planning Board Affordable Housing**
- c. Long Pond Section 319 Nonpoint Source Pollution Grant Application**
- d. Ella Fleming School Historic Rehab**
- e. Tewksbury Rail Trail Study**
- f. School Playgrounds Rehab.**
- g. Wamesit Indian Park Rehab and Muster Park Rehab**

Mr. Sadwick noted that the projects will be going out to bid.

h. Master Plan Update, CPC Administrative Fund contribution discussion (if needed)

Mrs. Reed noted that Planning Board is meeting next week regarding the Master Plan.

8) Administrative Support for the CPC, funding with CPA Administrative Funds

There was nothing new to report on this agenda item.

9) New Business/Old Business

There was no new or old business to discuss.

10) Next Meeting

The next meeting will be held at the discretion of the chair.

Adjourn.

MOTION: Mr. Churchill made the motion to adjourn; seconded by Mr. Wentworth and the motion carried 6-0.

Approved: 7/16/15

No new information provided.