



BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, CHAIRMAN
BRUCE PANILAITIS, Ph.D., VICE CHAIRMAN
MARK S. KRATMAN, CLERK
DAVID H. GAY
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MEETING MINUTES
MAY 19, 2015

Chairperson Todd Johnson called the meeting to order at 7:00 p.m. Present for the Board of Selectmen meeting were Bruce Panilaitis, David Gay, James Wentworth and Mark Kratman. Richard Montuori, Town Manager and were also present. Attorney Charles Zaroulis, Senior Town Counsel not present

Scheduled Items

School Committee Joint Meeting

Four school committee members were present for this joint meeting, James Cutelis, Dennis Francis, Kristen Polimeno, and Brian Dick.

On April 10, 2015 a member of the school committee, Lisa Puccia, resigned. This resignation was certified by the Town Clerk on April 10, 2015. The Board of Selectmen had called for a special election; however in a letter dated April 24, 2015 the School Committee requested joint meeting with the Selectmen to appoint a candidate. The position is required to be filed within 30 days of the certified resignation. The Selectmen and the School Committee members are charged tonight with electing the next school committee member until the unexpired remainder of the term. At which point the position will be placed on the ballot of the next Annual Town Election. The Selectmen posted applications on April 29, 2015 and set a closing deadline of May 15, 2015. There was a robust response and many qualified candidates for the group to consider. Seven applications were received; however one applicant submitted a notice of withdrawal. The vote tonight will be a choice amongst six candidates. They are:

1. Hanson Bechat
2. Arthy Bennett
3. Scott Consaul
4. Robert Demers
5. Jayne Miller
6. Keith Sullivan

The application required six questions to be answered by the candidates. Members of the School Committee and Board of Selectmen all received written applications on Friday afternoon. The Chair extended the courtesy for any additional question by the School Committee. There were none. The Chair also explained the intention is not to review each application as all members of both boards have had time to review them and there are nine voting members this evening.

The Selectmen encouraged others who may not be elected tonight to continue their campaign to the annual election as there may be an opportunity in the future, next year to serve.

Each candidate was given five minutes to discuss their strengths and what they would bring to the table as a member of the School Committee. All six candidates spoke

Nominations were announced and an explanation given of the nomination process. Each voting member would be given the opportunity to nominate a candidate. Once nominations take place, all voting member will have an opportunity to vote on a candidate. Should there be more than one candidate voted in, the vote would move to a second round whereby the candidate with the lowest number of votes would drop off until a single candidate was chosen by majority vote of the nine members voting this evening.

MOTION: Mr. Francis made the motion to nominate Mrs. Arthy Bennett; seconded by Mrs. Polimeno.

MOTION: Mr. Wentworth made the motion to nominate Mrs. Jayne Miller; seconded by Mr. Gay.

MOTION: Mr. Panilaitis made the motion to nominate Mr. Scott Consaul; seconded by Mr. Dick.

MOTION: Mr. Kratman made the motion to nominate Mr. Keith Sullivan; seconded by Mr. Panilaitis.

MOTION: Mr. Francis made the motion to close nominations; seconded by Mr. Dick.

Nominations closed.

Mr. Bechard and Mr. Demers were removed from the vote. On behalf of both boards the Chair expressed appreciation to Mr. Bechard and Mr. Demers for their application and willingness to serve.

On the nomination for Mrs. Arthy Bennett, Mr. Cutelis, Mr. Francis, Mrs. Polimeno and Mr. Dick vote in favor.

On the nomination for Mrs. Jayne Miller, Mr. Wentworth, Mr. Gay, and Mr. Johnson vote in favor.

On the nomination for Mr. Sullivan, Mr. Kratman voted in favor.

On the nomination for Mr. Consaul, Mr. Panilaitis voted in favor.

The Chair then moved to a second vote.

MOTION: Mr. Francis made the motion to move to a second vote whereby the applicant with the lowest number of votes will move out of contention and will continue until a candidate is selected; seconded by Mr. Cutelis; and the motion carried 9-0.

On the nomination for Mrs. Arthy Bennett, Mr. Cutelis, Mr. Francis, Mrs. Polimeno and Mr. Dick vote in favor for 4 total votes.

On the nomination for Mrs. Jayne Miller, Mr. Wentworth, Mr. Gay, Mr. Panilaitis and Mr. Johnson vote in favor for a total of 4 votes.

On the nomination for Mr. Sullivan, Mr. Kratman voted in favor for a total of 1 vote.

The Chair then moved to a third vote.

On the nomination for Mrs. Arthy Bennett, Mr. Cutelis, Mr. Francis, Mrs. Polimeno and Mr. Dick vote in favor for 4 total votes.

On the nomination for Mrs. Jayne Miller, Mr. Wentworth, Mr. Gay, Mr. Panilaitis, Mr. Kratman and Mr. Johnson vote in favor for a total of 5 votes.

Mrs. Jayne Miller was appointed to the School Committee.

The meeting held a brief recess at 7:48 p.m. The Chair called the meeting back to order at 7:56 p.m.

Residents

The Chair opened the hearing up to the public and no one came forward to speak on any topics.

New Business

Main Street Pole Petition

The Chair read the notice into the record. National Grid is requesting to install on Main Street a new Pole 3-1, 75 feet across from existing Pole 3. They will also install anchor and guy, and a siphon service as shown on petition plan no. 18685149. Sam Eang of North Andover Design for National Grid's group was present. He explained that Mass DOT would like to install a traffic camera at this location. National Grid is adding a pole for the wires to reach the camera. There are no residential properties surrounding this location. The pole will be located behind Home Depot. Mr. Montuori noted there are no concerns from the town. Mr. Kratman asked if a permit would be needed from Mass DOT, and Mr. Eang did not know so he will follow-up with Mr. Kratman via email.

MOTION: Mr. Gay made the motion to approve the Main Street Pole Petition as presented; seconded by Mr. Panilaitis and the motion carried 5-0.

Town Manager

Senior Town Counsel Invoice—March, 2015

MOTION: Mr. Gay made the motion to approve Senior Town Counsel's invoice for March 2015 in the amount of \$6,210.00; seconded by Mr. Kratman and the motion carried 5-0.

Town Counsel Invoice—April 2015

MOTION: Mr. Gay made the motion to approve Town Counsel's invoice for April 2015 in the amounts of \$2,125.00 and \$2,720.00; seconded by Mr. Kratman and the motion carried 5-0.

Outstanding Minutes: April 28, 2015 (regular session and executive session), and May 4, 2015 (regular session)

Mr. Kratman, Clerk, noted that the last couple meetings have been very extensive and the minutes were not finalized for tonight's meeting. He requested to table these until the June 9th meeting. It was also noted there was a meeting on April 29, 2015 which was a continuance of April 28th meeting.

Board Member Reports

Bruce Panilaitis

- Economic Development Committee has not met recently however at the last meeting Mr. Panilaitis was made Chair; several members of the committee are working on a mid-June meeting to discuss the Route 38 Plan.
- Town Center Master Plan Committee has selected Cecil Group to put together the master plan. Yesterday Mr. Panilaitis, Mr. Sadwick, Mr. Montuori and Cecil Group to discuss the plan and next step. A public meeting is planned for June 16 to begin the visioning process.

Mark Kratman

- Great job Beautification Committee on the Spring Cleanup!

David Gay

- Public Events Committee together with the Patriotic Activities Committee will host a Comedy Night at the Tewksbury/Wilmington Elks on May 29th. Tickets are \$25, doors will open at 6:30 p.m. and the show will start at 8:00 p.m. Light snacks will be provided, and guests may bring in their own food if desired. A cash bar will be available. Residents may contact Mr. Gay, his wife Cheryl or any member of the Public Events Committee. Proceeds will go the 4th of July Fireworks and the 2nd Annual Harvest Festival.
- Attended 20th Annual Universal Breakfast and Mr. Johnson presented for Mr. Montuori; was a great event with allot of community networking.
- Had opportunity to see the Tewksbury Swinging Seniors while visiting his mother in Andover and they were excellent!

James Wentworth

- Thanks residents of town meeting for passing the Community Preservation Committee articles
- Had opportunity to walk through the CPC project at Town Hall and the progress is incredible. Completion date is scheduled for August/September 2015.

Todd Johnson

- EDCPRC attempted to have a meeting last Monday but did not have a quorum; subsequently the committee was notified that one of the resident members can no longer participate so the committee will advertise to fill this vacancy.
- Through assistance of the Town Clerk's and the Selectmen's Office team met and put a plan together to begin to notify all the board and committee members of their intentions to continue to serve. A structured a process was put in place where emails have been sent out requesting current members indicate their interest in continuing their service. The goal is to establish a response deadline and to post any vacancies by June 9th. This will give the Selectmen time to review and appoint members at the second June meeting scheduled for June 23rd.

- Expressed appreciation on behalf of the Tewksbury Community Pantry for the annual letter carriers food drive. Raised 10,000 pounds which is about half of what was raised last year, and as a result the Pantry needs to raise remaining mission of an additional 10,000 pounds of food. Drop boxes are available around town.

The next meeting will be held on June 9, 2015 at 7:00 p.m.

Adjournment

MOTION: Mr. Gay made the motion for the Board to enter into Executive Session; Mr. Wentworth is seconded the motion, and on a roll call vote Mr. Wentworth, Mr. Gay, Mr. Kratman, Mr. Panilaitis, and Mr. Johnson vote in favor. The motion was unanimous and moved to Executive Session at 8:16 pm.

The purpose of Executive Session was to discuss the matters of Cable TV and Collective Bargaining.

MOTION: Mr. Gay made the motion for the Board to exit Executive Session at 8:47 p.m.; Mr. Wentworth seconded, and on a roll call vote Mr. Wentworth, Mr. Gay, Mr. Kratman, Mr. Panilaitis, and Mr. Johnson vote in favor for a unanimous vote.

No other open business was discussed by the Selectmen at the conclusion of executive session.

MOTION: Mr. Panilaitis made the motion to adjourn at 8:47 p.m.; Mr. Kratman seconded, and the motion carried 5 to 0.

Approved by the Board of Selectmen on June 9, 2015