



Town of Tewksbury
Tewksbury Public Library

300 Chandler Street
Tewksbury, Massachusetts 01876
978.640.4490

Diane H.C. Giarrusso
Library Director

Director's Report

To: Board of Trustees
From: Diane Giarrusso, Library Director
Date: November 5, 2015

Facilities/Grounds

- **Windows** will be washed inside and out this Thursday, 11/12/15.
- As a result of the Town's **Green Community** grant award, the Library will have energy saving parking light bulbs installed and a more energy efficient variable speed drive for the two air handlers.
- **Carpeting:** I need your help narrowing down a style/color preference. I'll bring samples to the meeting.

Policy/Services

- **Festival of Trees Opening Night** will be Friday, December 4 from 6-8:30. Twenty-five organizations have registered so far. Please share the information widely—we'd love more participation. Thanks!
- **Joyce Salvato** has been out ill for the past few weeks and is slated to return near or on 11/18/15. She is recovering, but slowly.
- **Corinn Flaherty** began a Veteran's Oral History project to collect and digitally archive these historic personal memories. If you know anyone who would like to participate, please have them contact her at the Library.
- **Luke Terry** is our newest Library Clerical Assistant. You will see him working tonight! He comes to us after several years of experience at the Memorial Hall Library in Andover.
- **Ashley Adams** is resigning to take an academic library job and go to graduate school. Her last day will be Thursday, 11/12/15. We will begin the process to replace her very soon.

Encl:

Festival of Trees Flyer
Monthly Statistics
Veteran's Oral History Project Flyer