



*Town of Tewksbury*  
**Tewksbury Public Library**

300 Chandler Street  
Tewksbury, Massachusetts 01876  
978.640.4490

Diane H.C. Giarrusso  
*Library Director*

**Director's Report**

**To: Board of Trustees**  
**From: Diane Giarrusso, Library Director**  
**Date: September 13, 2016**

**Facilities/Grounds**

- The chiller malfunctioned on a couple of days this July. While it was warm in the building, it wasn't as warm as it has been in the past and we didn't need to close the building.
- Air handler 2 drain was clogged in August. It was cleaned out and flushed with no further problems.
- The Town hired a new Facilities Manager, Vinny Bomal this summer. His job will be to oversee all Town facilities as well as custodial work, and to assist us in getting facilities work done. He has been terrific to work with and has expressed appreciation for our well run and maintained building.
- Masquerade Mini Golf Fundraiser dates are October 22 from 6pm-9pm and October 23 from 10am-4pm. We will need to close the library at 1pm Saturday, 10/22 and will not open for service on Sunday, 10/23. The Friends of the Library appreciate any assistance you can give to help set up on Saturday afternoon, and invite you to play a round that weekend!
- The Community Garden continues to succeed and "grow"! As a result of good harvests and the once monthly Food Pantry distribution, the Community Gardeners have been selling excess produce at the Tuesday Farmer's Markets at Town Hall. The Friends of the Library are the Community Garden sponsors, and a portion of the money raised from the sales will be donated by them to the Food Pantry this fall (at the request of the Food Pantry). Jeannine Briley is the staff liaison to the Community Garden volunteers now that Corinn Flaherty has left. Attached are some photos I shared with the Friends of the Library Board.

**Policy/Services**

- We are now open 7 days per week! Our Saturday and Sunday hours started on September 10<sup>th</sup>.
- Molly and I are hosting a Teen Area Open House on Wednesday, September 21 from 4pm-8pm. The Friends of the Library are providing cider and cookies in the Meeting Room and we'll have a Teen Scavenger Hunt and information about the new Teen area and our services for teens, parents, educators and interested patrons who attend. You should have received an email invitation from Evite. If you have not received this, please let me know and we'll resend one to you.
- I was asked to serve on the State Aid Review Task Force. Meetings start this month and run through the spring. Our primary task is to look at the Waiver section of the State Aid to Public Libraries program. I will keep you updated as the meetings take place.

Encl:

Statistics  
Community Garden Photos



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Calendar 2016 Annual Library Statistics															
Month	Jan	Feb	Mar	Apr	May	Jun	Subtotal	Jul	Aug	Sep	Oct	Nov	Dec	Subtotal	Total
Adult Events	21	24	35	26	32	24	162	27	39					66	228
Adult Attendance	297	676	1024	743	850	867	4457	847	772					1619	6076
Children's Events	27	30	35	34	36	29	191	44	21					65	256
Children's Attendance	643	593	879	779	744	2214	5852	1542	819					2361	8213
Teen Events	15	15	20	20	16	13	99	25	16					41	140
Teen Attendance	294	132	290	109	161	1435	2421	315	350					665	3086
Museum Pass Resident	79	86	98	112	101	128	604	158	149					307	911
Museum Pass Non-Resident	19	20	13	22	18	16	108	6	27					33	141
Reference Q's(Qtrly)	978			1257			2235	604						604	2839
Online Resources (Searches/Uses)	546	947	859	533	1572	6192	10649	7841	NA yet					7841	18490
Computer Use	1597	1206	1399	1230	1269	1157	7858	1184	1230					2414	10272
Room Use	220	126	288	218	272	212	1336	226	230					456	1792
Attendance in Library	11080	11188	10904	10434	9814	14774	68194	13183	14529					27712	95906
Circulation	16705	16600	18,131	16984	15727	16899	101046	20125	21749					41874	142920
Digital Circulation	1189	997	967	965	909	809	5836	797	870					1667	7503
														Total Circ	150423



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Community Garden Spring-Summer 2016

