



TOWN OF TEWKSBURY

300 CHANDLER STREET
TEWKSBURY, MASSACHUSETTS 01876

Board of Library Trustees

Joseph Frank, Chairman

Meeting: 10/13/15

Time: 6:45 p.m.

Place Tewksbury Public Library

Members present: Joseph Frank, Lori Carriere, Gene Walsh, Patrick Joyce, Paige Impink

Also Present: Diane Giarrusso, Jeannine Briley

The meeting was called to order at 6:45 p.m. by Chairman Frank.

Minutes:

A motion was made by Gene Walsh, seconded by Patrick Joyce to accept the minutes of 9/8/15. The motion passed.

A motion was made by Gene Walsh, seconded by Lori Carriere to approve the Art hanging wall system. The motion was passed by unanimous vote.

They appreciated the TCA's contribution of \$350 toward the project. The Library will pick up the rest of the cost, including any changes to cost since the original proposal and any installation costs.

Director's Comments:

Director's Report attached.

Diane asked for the Trustees to sign off in support of the Tewksbury Historical Society to install a granite post to be engraved, and all agreed that was fine.

New Fax24 service installed - faxes cost \$1.75 for the 1st page and \$1.00 for each additional page, machine only takes credit and debit cards.

The State Aid to Public Library Program is reviewed by librarians and trustees across the state every 5 years. There are a few issues that have come up as a result of this review; municipal appropriation should be based on our actual funding, materials expenditure requirement should include computers, printers and are considering not counting utilities in our budget. Diane encourages you to participate in the survey to see to how helpful these things would be to your

community, and comment on any of these factors that would directly benefit us. Diane will send the email with the hyperlink for the survey if any trustee wishes.

Members Comments:

Lori Carriere attended the meeting of the Friends and they talked about:

- The 50/50 raffle is going on right now & encourage members to purchase them at the front desk.
- Festival of Trees is December 4th and are currently looking for some performers.
- Friends tree will encompass what they do at the library.
- They are currently looking for coverage on Wednesday nights for the book store.
- New shelving has been installed & using it & seem to like it.
- Mini golf is happening in March 2016 and as of right now have 5 sponsors so far.
- Coming up will be 3 Members only events: 11/16 at 7pm a Blues Concert, end of January, looking for a Mark Twain performer and Annual meeting in April Ted Reinstein will be a guest speaker.
- Friends have agreed to donate books to RARA.
- Diane and Jackie are going to make a new sign for Book Donation Drop Off.
- Friends asking who's to pay for what in regards to the Audio & shades the meeting room.

Paige was interested about the Festival of Trees, if we are asking for more people with trees and seeking performers. Robert & Noelle are working on getting performers, and flyers should be ready by the end of next week.

Gene Walsh reported that the 9/11 Memorial went very well and wanted to thank the Director Diane and Joe the Building Maintenance man on behalf of the 911 Committee for their help and cooperation in making this a success.

Future Meetings:

11/10/15	-	6:45 p.m.
12/8/15	-	6:45 p.m.
1/12/16	-	6:45 p.m.
2/9/16	-	6:45 p.m.
3/8/16	-	6:45 p.m.
4/12/16	-	6:45 p.m.

Adjourn:

A motion was made by Paige Impink, seconded by Lori Carriere to adjourn the meeting. The motion was passed by unanimous vote and the meeting adjourned at 7:17 p.m.

Respectfully submitted,

Approved by BLT 11/10/15

Reports Attached: Director's Report.

Handouts: Library Statistics, Veterans Oral History Project Flyer, The Festival of Trees Flyer, Teen, Children's & Adult Library Event Flyers.