



BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, Ph.D., CLERK
DAVID H. GAY
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MEETING MINUTES
DECEMBER 16, 2014

Chairperson Todd Johnson called the meeting to order at 6:45 p.m. Present for the Board of Selectmen meeting were Scott Wilson, Vice Chair; Bruce Panilaitis, Clerk and Board Member, David Gay. Richard Montuori, Town Manager and Attorney Charles Zaroulis were also present. Board Member James Wentworth was not present

Scheduled Items

Leonard Adjetey Interview

The Selectmen interviewed Mr. Leonard Adjetey of 15 Kensington Way for the Economic Development Process Review Committee at 6:45 p.m. Once the interview was completed, the meeting recessed to 7:04 p.m.

At 7:04 p.m. the meeting reconvened.

Chapman Road Pole Petition—National Grid & Verizon

The Chair read the meeting notice read into the record for the petition of National Grid and Verizon New England Inc. to relocate pole #29, 7 feet southeast to line up with pole line on Chapman Road as shown on Plan No. 18047836

Carlos Valle of National Grid was present on behalf of National Grid

The pole is located on the Tewksbury Billerica town line. There are no concerns from residents that National Grid is aware of and abutters have been notified.

Mr. Johnson opened the hearing up to the public.

Mr. Edgard Velloso of 215 Chapman Road had questions on the proposed plan. Mr. Valle of National Grid explained the pole 29 will be moved 7 feet to improve the service. Pole 27 has a spray-painted "X" mark and he asked what this meant. Pole 27 is being replaced in the same spot. Pole 28 has no markings and it was confirmed this pole will stay as is. Mr. Velloso is in agreement with the proposal.

Mr. Velloso also requested a light near his house. Mr. Montuori explained that is a different process as the police department will need go out in evening and assess the situation. Mr. Montuori will make this request.

MOTION: Mr. Wilson made the motion to proceed with National Grid's request to move Pole 29 as presented; seconded by Mr. Panilaitis the motion carried 4-0.

Residents

Mr. Johnson opened the meeting up for public comment; no one present came forward to speak.

New Business

2015 Licenses/Outstanding Taxes

Last meeting the Selectmen approved 2015 licenses and also tabled a number of licenses which has an outstanding obligation to the town. The chair made clear the only way you make it to the list is when there is a license involved and it is also a possibility that the lease holder of the property has an outstanding obligation.

Thanks to administrative team correspondence was issued to all tabled license holders. All individual parties issued correspondence have made payments are made payment arrangements through the first quarter.

MOTION: Mr. Panilaitis made the motion removed the license holders tabled at the last meeting and now approve those license holders for the year 2015; seconded by Mr. Gay and the motion carried 4-0.

2015 Meeting Schedule

Draft of proposed 2015 meeting dates was presented with no modifications. The dates will be published as presented for January 13, January 27, February 10, February 24, March 10, March 24, April 7, April 28, May 19, June 9, June 23, July 14, August 18, September 15, September 29, October 20, November 3, November 17, December 1, and December 15.

New Year's Eve Hours

A schedule was presented for closing all Section 12 (on premises) licensees:

Bar closed:	12:45 a.m.
Consumption period until:	1:15 a.m.
Patron off premises:	1:30 a.m.
Establishment closed:	2:00 a.m.
Employees off premises	

Chief Sheehan has endorsed this schedule and the policy will be strictly enforced.

MOTION: Mr. Wilson made the motion to approve the New Year's Eve hours as presented; seconded by Mr. Gay and the motion carried 4-0.

Kelly Odams, Treasurer/Collector—redemption of 1010 Chandler Street

MOTION: Mr. Gay made the motion to approve the redemption of the foreclosed property located at 1010 Chandler Street as recommended by Kelly Odams, Treasurer/Collector; the town has received full payment and is able to add the property back to the tax receivable register; seconded by Mr. Panilaitis and the motion carried 4 to 0.

Annual Meghan McCarthy Road Race—request approval

Mrs. Suzanne Russell of 85 Charles Drive presented a request for permission to hold the Annual Meghan McCarthy Road Race on March 29 at start time at 9:00 a.m. The route will begin at TMHS—

no changes have been made from the previous year's route, and will end before noon. The route has been reviewed by Tewksbury Fire and Police Safety departments and they have endorsed the race.

MOTION: Mr. Gay made the motion to approve the Annual Meghan McCarthy Road Race as presented; seconded by Mr. Wilson and the motion carried 4-0.

Sam's Variety—requests Sunday 10 a.m. opening hours

Shiv's Convenience, Inc. d/b/a Sam's Variety requested to change their hours of operation to 10:00 a.m. All appropriate documentation was provided to the Board of Selectmen to request this change

MOTION: Mr. Gay made the motion to approve the request from Shiv's Convenience, Inc. d/b/a Sam's Variety to change their hours for the sale of alcoholic beverages to now take place at 10:00 a.m. on Sundays effective immediately; seconded by Mr. Panilaitis and the motion carried 4-0.

Town Manager

Senior Town Counsel Zaroulis Invoice—October, 2014

MOTION: Mr. Wilson made the motion to approve Senior Town Counsel's October 2014 invoice in the amount of \$8,060.00 as recommended by the Town Manager; seconded by Mr. Panilaitis and the motion carried 4-0

Town Counsel Feeley Invoice—November, 2014

MOTION: Mr. Wilson made the motion to approve Town Counsel's November 10, 2014 invoice in the amount of \$1,742.50 as recommended by the Town Manager; seconded by Mr. Gay and the motion carried 4-0.

MOTION: Mr. Gay made the motion to approve Town Counsel's December 9, 2014 invoice in the amount of \$1,997.50 as recommended by the Town Manager; seconded by Mr. Wilson and the motion carried 4-0.

Other Business:

Mr. Montuori reported the FY 2016 budget process has started and the budget message has been submitted; staff has been asked to level fund all budgets and keep top two priorities as all union contracts are settled at this point.

The Chair asked Mr. Montuori to check the town's bylaws to see if there is a presentation that is needed to be made on the budget process / budget message.

Outstanding Minutes: November 18, 2014 (regular session); December 2, 2014 (executive session)

The minutes for November 18 were presented for approval. The December 2 regular session minutes are outstanding; the December 2 executive session minutes were presented for approval.

MOTION: Mr. Panilaitis made the motion to approve the minutes for November 18, 2014 regular session and December 2, 2014 executive session; seconded by Mr. Wilson and the motion carried 4-0.

Board Member Reports

Bruce Panilaitis:

- Worked with Selectman Wilson on the Selectmen's correspondence to the Federal Energy Regulatory Commission relating to Tennessee Gas pipeline alternative routes; read into the record as follows:

December 19, 2014

Kimberly D. Bose, Secretary
Federal Energy Regulatory Commission
888 First Street, NE
Room 1A
Washington, DC 20146

Re: Tennessee Gas Pipeline, LLC —Docket No. PF14-22-000
Proposed Northeast Energy Direct Project

Dear Secretary Bose:

The Board of Selectmen and the administrative staff of the Town of Tewksbury have closely followed the pre-filing and subsequent updates related to the proposed Northeast Energy Direct Project by Kinder Morgan and Tennessee Gas Pipeline. We have a number of concerns related to the impact that the proposed pipeline will have on both private and town-owned property within our community. Our residents are appropriately concerned about the safety implications of this pipeline installation as well as the significant impact the necessary right of ways would have on the aesthetics of our community.

Without addressing the more global questions related to the necessity of the entire Project in the context of a growing alternative energy infrastructure, we would like to comment on the proposed alternative routes for the Lynnfield Lateral. Specifically, we would like to comment on the proposed alternative routes for the Lynnfield Lateral as outlined in Section 10.3.2.2 and Figure 10.3-12 of the November 5th Draft Environmental Report filed by Kinder Morgan. If the pipeline project is ultimately approved, we would favor the Alternative Route 1 proposed, as this will eliminate all direct impacts on Tewksbury residents. The siting of the pipeline along the interstate highway is a significantly more preferable alternative to routing the pipeline through dense residential areas. The proposed Alternative Routes 2 and 3 would be strenuously opposed by the Town given the significant impact to our residents.

The Town of Tewksbury remains committed to working with Kinder Morgan to establish the most reasonable route for the Lynnfield Lateral if this project is eventually approved. We appreciated the informational session held by Kinder Morgan in June of 2014 in our community and look forward to the subsequent sessions that were promised to our residents at that time.

Thank you for your time and consideration of our comments and concerns related to this proposed project.

Sincerely,

TODD R. JOHNSON, ESQ. CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, Ph.D. CLERK
DAVID H. GAY
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- Important notes:
 - The Coalition has not taken a position
 - The Selectmen are taking a position to use alternative routes as presented on November 5, 2014 from the proposal of FERC and Kinder Morgan
 - 50 properties are impacted some are Tewksbury properties and at this time the town has not authorized any survey of land

MOTION: Mr. Panilaitis made the motion to authorize the Town Manager to submit to FERC on the behalf of the Tewksbury Selectmen the correspondence as presented tonight; seconded by Mr. Wilson and the motion carried 4-0.

- Town Center Committee will not meet until next year; will need to review RFP drafted by the Town Manager which will be submitted after the new year
- Economic Development Committee has not met but will have an insert in Lowell Sun soon and will be followed up by a breakfast meeting for business owners in the community

Scott Wilson:

- Beautification Committee will meet in January
- Local Housing Partnership met last week and only discussed the Habitat for Humanity project; trying to set a date for the Local housing Partnership with Habitat for Humanity to discuss funding and how money works towards the project

David Gay:

- Public Events Holiday Lighting Festival; great improvement was the busing to parking and changed the hours to 2-5 p.m.; well attended event; many thanks to the Town Manager and the Chair of committee for all their efforts!

Todd Johnson

- Congratulated police department for grants and awards
 - AAA of Southern NE traffic awards Silver Safety award
 - Officer Michael Newcomb nominated for seat belt enforcement
 - Officer Alysia Russo for all motor vehicle statutes and commitment to traffic and community events Bike Rodeo, Safe Halloween, etc
- Letter from December 9, 2014 from Superintendent of Schools informing the Selectmen of a change in the school committee representation for the Green Committee

MOTION: Mr. Wilson made the motion to acknowledge Ms. Polimeno's resignation as the School Committee's representative and acknowledge Ms. Puccia's appointment to the Green Committee as the School Committee's representative through June 30, 2015; seconded by Mr. Panilaitis and the motion carried 4-0.

- Communication of state delegation will do over 3 consecutive meetings individually to have a more 1:1 dialogue
 - Would like to manage process and requested 5-6 top priorities and team will develop an consensus on questions and submit to delegation prior to the meeting
 - Submit by end of month and then will coordinate
- Have had more activity on openings for committees as it has been well advertised and due to improvements on website; one interview was conducted for a candidate tonight
 - Over next couple weeks to set up interviews possibly on a Saturday morning and conduct interviews; requested members to review their calendars and get back to him with possible dates
- Televised portion of the meeting; audio has been improved
 - Meetings are also on YouTube and can access through website
- Green Committee met last week and continues to work on developing a grant request
- EDCPRC will not meet until January 22
- Tewksbury continues to be very generous as 250 families came to the food pantry for a Thanksgiving meal which was made possible through many donations by people in the community—he expressed appreciation of all who participated in the Thanksgiving food drive, especially the businesses, schools and civic organizations for their generosity
- The Town Manager did check bylaw and there is no pre-budget talk required

Merry Christmas and Happy New Year and a safe holiday season to all!

Adjournment

MOTION: Mr. Gay made the motion for the Board to adjourn at 7:50 p.m.; Mr. Wilson seconded, and the motion carried 4 to 0.

Approved by the Board of Selectmen on January 13, 2015