



**TOWN OF TEWKSBURY  
CONSERVATION COMMISSION  
999 Whipple Road  
Tewksbury, MA 01876**

**Wetland Protection Bylaw Subcommittee  
Meeting Minutes  
December 4, 2013**

The meeting was called to order at 6:15 PM at the Tewksbury Town Hall by Sean Czarniecki, Chairman. Present at the meeting were Carolina Linder and Dennis Sheehan (late arrival).

Also in attendance were Kyle Boyd, Conservation Agent, Melissa Johnson, Recording Secretary, and Conservation Commission members Stephen Deackoff and Anthony Ippolito (late arrivals).

**1) Regulation Review and Update**

Mr. Czarniecki explained that he previously made changes to the regulations in redline strikeout. Ms. Linder reviewed the version with Mr. Czarniecki's edits and has made additional edits and comments. Both versions have been provided to the members.

Mr. Boyd noted that he has reviewed the regulations and there are sections that are not in line with the bylaws that have to be corrected. Mr. Boyd suggested editing the regulations rather than the bylaws and discussed the importance of ensuring all the information is still there. Mr. Czarniecki noted that there are some things that in the bylaw that will have to be changed.

Discussion took place on not wanting to add new information just clarifies the language to make it easier to read and ensure both the regulations and bylaws are aligned.

6:18 - Mr. Deackoff arrived.

Discussion took place on the Town of Chelmsford's regulations and bylaws. Mr. Czarniecki noted that most of Chelmsford's information is contained in the regulations. Mr. Boyd asked if Chelmsford's bylaws state to see the regulations and noted that he feels it is better to have a majority of the information in the regulations.

6:21 - Mr. Ippolito arrived.

Ms. Linder noted that she feels the regulations at this point are insufficient and asked if it is possible to bring the information over from the bylaws. Discussion took place on town meeting approval being required to change the bylaws. Mr. Czarniecki noted that changing the information contained within the regulations and bylaws is more of long

term goal and explained that right now the focus should be on ensuring the two documents are consistent and are clear.

Mr. Deackoff noted that changes were made to the bylaws a couple of years ago and the regulations were not changed to reflect this.

6:28 - Mr. Sheehan arrived.

Mr. Deackoff provided a brief history on the changes to the bylaws and explained that the bylaws were completely redone in 2007 to mode the Town of Beverly. Mr. Deackoff noted that either the regulations be changed to reflect the current bylaws or to change both the regulations and the bylaws.

Discussion took place on the MACC model. Ms. Linder noted that there are a few sections that would need to be added to the bylaws of the MACC model was to be used. Ms. Linder noted that currently some of the information is embedded within other categories and should be pulled out so that it is easier to find. Mr. Czarniecki noted that formatting is not really the issue and suggested focusing on whether the two documents are consistent.

Mr. Czarniecki explained that the only changes he made to the regulations were to match the bylaws and no other changes have been made or information added.

**MOTION: Mr. Czarniecki made the motion to approve the changes he has proposed for the Wetland regulations; seconded by Ms. Linder and the motion carried 3-0.**

2) **Approval of Meeting Minutes April 17, 2013**

**MOTION: Mr. Czarniecki made the motion to approve the April 17, 2013 meeting minutes as presented; seconded by Mr. Sheehan and the motion carried 2-1. Ms. Linder did not take part in this vote as she was not present at the April 17, 2013 meeting.**

**Adjourn.**

**MOTION: Ms. Linder made the motion to adjourn at 6:58 p.m.; seconded by Mr. Sheehan and the motion carried 3-0.**

*Respectfully submitted,*

*Approved: 1/22/14*