



BOARD OF SELECTMEN
TOWN OF TEWKSBURY
TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, CHAIRMAN
SCOTT WILSON, VICE CHAIRMAN
BRUCE PANILAITIS, Ph.D., CLERK
DAVID H. GAY
JAMES D. WENTWORTH

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MEETING MINUTES
NOVEMBER 3, 2014

Chairperson Todd Johnson called the meeting to order at 7:01 p.m. Present for the Board of Selectmen meeting were Scott Wilson, Vice Chair; Bruce Panilaitis, Clerk and Board Members, David Gay and James Wentworth. Richard Montuori, Town Manager and Attorney Charles Zaroulis were present.

Scheduled Items

Tax Classification Hearing

Present for this hearing on behalf of the Town of Tewksbury were; Karen Kucala, Finance Director; Joanne Foley, Chief Assessor; and Kelly Odams, Treasurer/Collector.

The public hearing notice was read into the record, citing the following:

In compliance with Chapter 79 of the Acts of 1983 amending Chapter 797 of the Acts of 1919 and Chapter 40, Section 56 of the Massachusetts General Laws, notice is hereby given that a public hearing will be conducted by the Board of Selectmen prior to their determination on the following issues:

1. Allocating the local property tax levy among the five property classes for the next fiscal year and selection of a Minimum Residential Factor.
2. Whether to allow a residential exemption and, if so; at what percentage of the residential factor.
3. Whether to allow a small commercial exemption, and if so, at what percentage.
4. Whether to allow a discount of up to twenty five percent (25%) for property classified as Open Space.

Mrs. Foley presented and explained that the hearing is taking place earlier than normal due to the town agreeing to be on a pilot program with the Commonwealth to set tax rates earlier than normal. Usually tax rates are set mid December, while the office scrambles to get bills out before the first of the year. The office is hopeful this will reduce the work load for year end.

The presentation was given by Mrs. Foley and written jointly by the Chief Assessor and the Finance Director:

In addition to allocating the tax levy and selecting the minimum residential factor, the Selectmen will need to decide if they will establish a residential exemption which now is in effect in 11 of the 353 municipalities in the state. Historically the Board has voted no on this.

The Selectmen will also need to decide if they will establish a small business exemption. Five towns use this in Massachusetts. Historically the Board has voted no on this also.

And finally the Selectmen will need to decide whether to allow a discount of up to twenty-five percent (25%) discount for property classified as Open Space. Historically the town has not granted a discount for property classified as Open Space.

What is the shift? Shifting the tax rate moves the tax burden to be raised from the Residential/Open Space Classes to the Commercial, Industrial and Personal Property Classes (CIP).

Property is divided into 5 classes:

- Residential
- Open Space
- Commercial
- Industrial
- Personal

2014 Classes by Total Valuation at 100%

- Residential = 80.89% (0.33)
- Commercial = 9.44% (-0.43)
- Industrial = 5.46% (0.02)
- Personal Property = 4.20% (0.07)

2015 Classes by Total Valuation at 100%

- Residential = 81.82% (0.93)
- Commercial = 8.94% (-0.50)
- Industrial = 5.03% (-0.43)
- Personal Property = 4.21% (0.01)

Also presented to the Selectmen were the following charts explaining values, rate shifts, tax burden comparisons, and the tax levy for the town.

	FY14 VAL	FY14 TAX	FY15 VALUE	FY15 TAX	% VAL CHG	FY15 TAX CHG @ 1.50
AVERAGE SINGLE FAMILY	\$314,436	\$5,066	\$327,145	\$5,355	4.0	\$290
AVERAGE RES. CONDO	\$223,254	\$3,597	\$224,859	\$3,681	0.7	\$84
AVERAGE COMMERCIAL	\$767,716	\$20,452	\$740,100	\$20,442	-3.6	-\$10
TAX LEVY	\$68,530,647		\$71,444,252			

FY14 Res Rate \$16.11

FY14 CIP Rate \$26.64

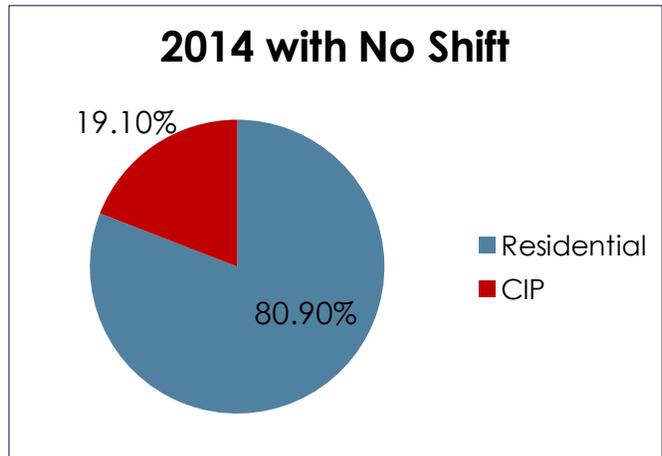
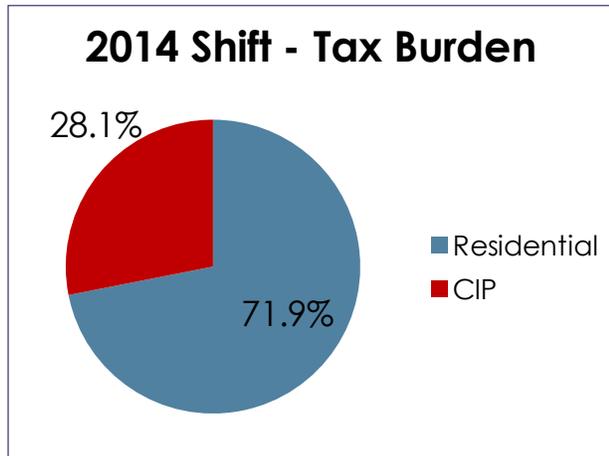
FY2015 RATE SPLIT OPTIONS

CIP SHIFT	RES FACTOR	TAX RATES		SINGLE FAMILY HOMES	RESIDENTIAL CONDOS	COMMERCIAL
		RES TAX RATE	C/I TAX RATE	AVERAGE TAX BILL	AVERAGE TAX BILL	AVERAGE TAX BILL
1	1.000000	18.41	18.41	\$6,023	\$4,140	\$13,625
1.45	90.001300	16.57	26.70	\$5,421	\$3,726	\$19,761
1.46	89.779100	16.53	26.88	\$5,408	\$3,717	\$19,894
1.47	89.556900	16.49	27.07	\$5,395	\$3,708	\$20,035
1.48	89.334700	16.45	27.25	\$5,382	\$3,699	\$20,168
1.49	89.112500	16.41	27.44	\$5,368	\$3,690	\$20,308
1.50	88.890300	16.37	27.62	\$5,355	\$3,681	\$20,442

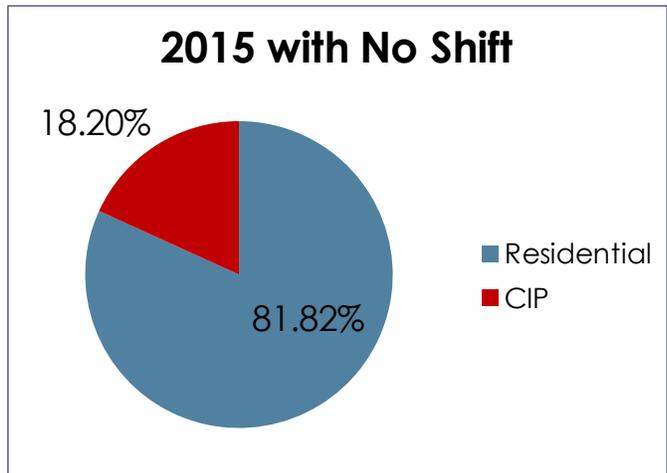
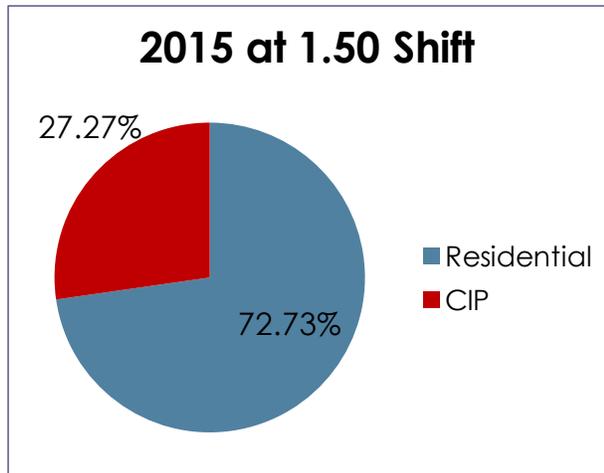
The maximum allowable split is 1.5.

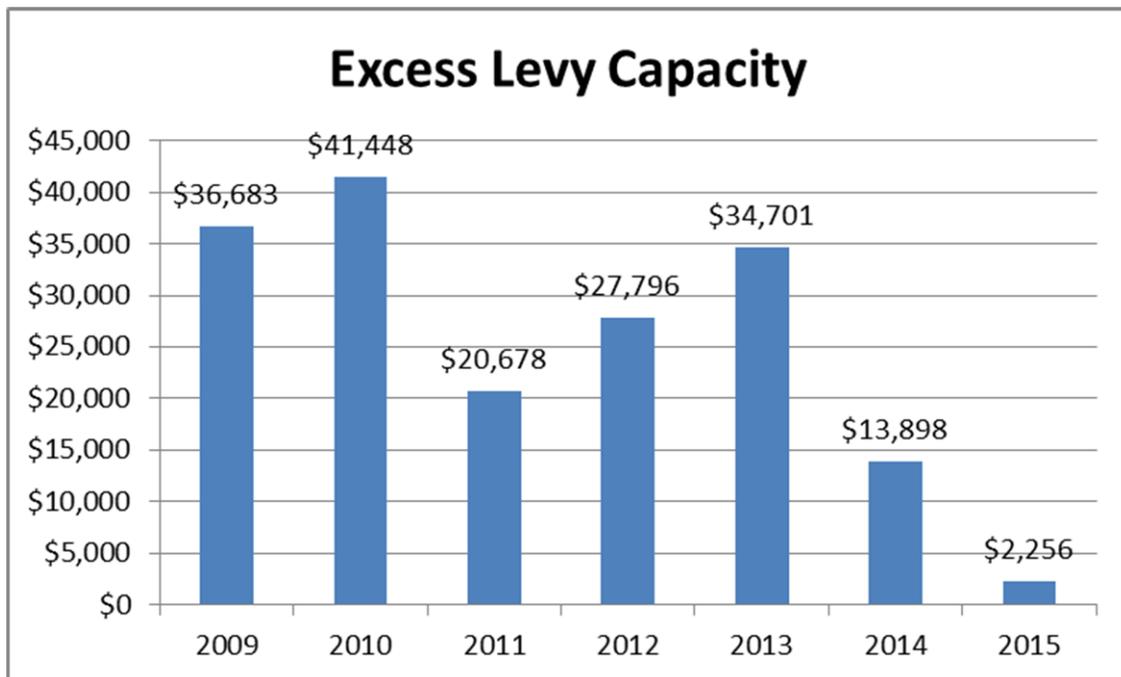
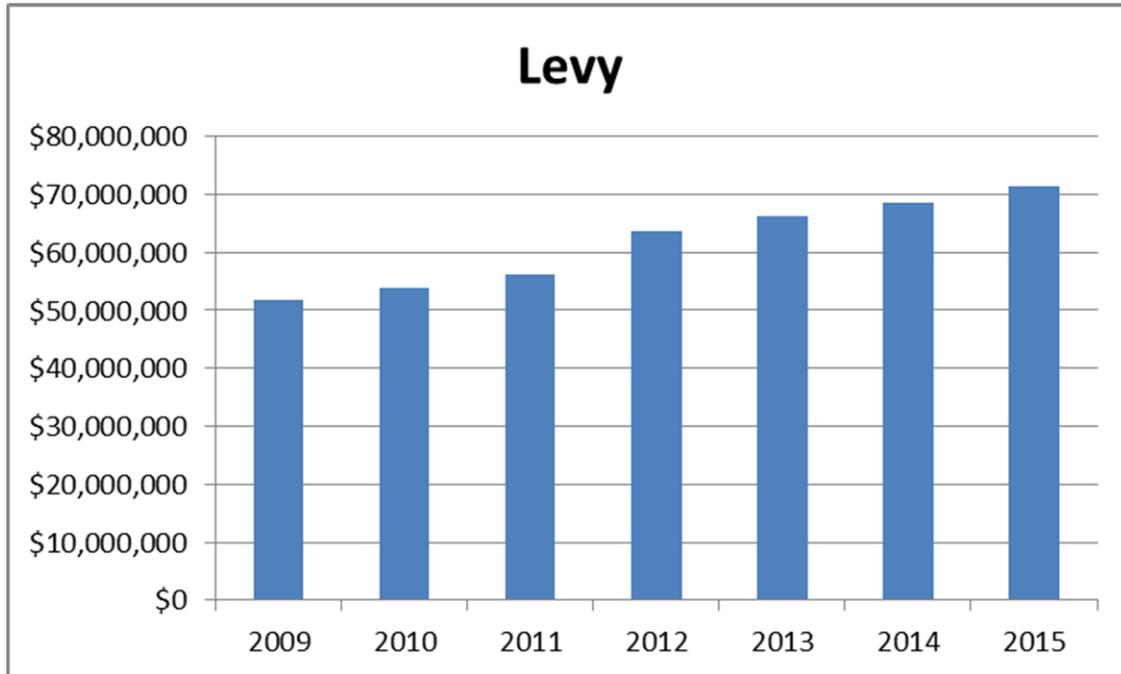
**Town Manager's recommended shift in Yellow (1.50)*

2014 Shift Tax Burden



2015 Shift Tax Burden





The chair opened the hearing up for public comment. There were no residents present who wished to speak on this matter.

Mrs. Foley also noted the residential value increased 4% and the commercial value decreased - 3.6%. The average bill includes the sewer debt approximately \$49 per year to the individual tax payer.

The Board of Selectmen did not have any comment. Mr. Panilaitis made note to be cautious when rezoning properties as the town is currently at 80/20 between residential and commercial properties in Tewksbury which could impact rates in the future.

MOTION: Mr. Wilson made the motion to allocate the local property tax levy among the five property classes for the fiscal year 2015 and selection of a Minimum Residential Factor 0.88890300 (1.50); seconded by Mr. Gay and the motion carried 5-0.

No motion was made on whether to allow a residential exemption for fiscal year 2015. This is a negative action by the Board of Selectmen. A residential exemption will not be allowed.

No motion was made on whether to allow small commercial exemption for fiscal year 2015. This is a negative action by the Board of Selectmen. A small commercial exemption will not be allowed.

No motion was made on whether to allow a discount of up to twenty five percent (25%) for property classified as Open Space for the fiscal year 2015. This is a negative action by the Board of Selectmen. A discount for property classified as Open Space will not be allowed.

Attorney Zaroulis entered the meeting at 7:30 p.m.

Fire Department Citations

Chief Hazel recounted the evening the Tewksbury Fire Department responded to call on March 24, 2014 at 22 Astle Street. These men were also recognized at the October 28, 2014 Annual Fire Fighter of the Year Awards Dinner.

Chief Hazel reminded the public that at that time the town was experiencing apparatus issues, and the events of that night is a testament to this crew and all crews for making the best they could with equipment available to them. This was the first in the state for this type of incident. It was troubling to see after the fact the hazards resulting from this incident in putting the fire out. It was a very dangerous situation and these firefighters went into the home, stopped the fire, and saved the remainder of the structure and lives involved. The men honored were:

Deputy Chief Albert Vasas
Captain Michael Callahan
Lieutenant Scott Keddie
Firefighter Patrick Doherty
Firefighter Daniel Morneault
Lieutenant James Giasullo, Jr.
Firefighter Thomas Murphy
Firefighter Daniel Sawicki
Lieutenant William Brothers
Firefighter Joseph Dogherty
Firefighter David Levy, Jr.
Firefighter Joseph Fortunato
Firefighter James Fitzpatrick

The citation declared the Board of Selectmen and the residents of the Town of Tewksbury hereby offer their sincere congratulations to the firefighters in recognition of their heroic actions on March 25, 2015, while responding to a fire explosion at a multi-family residence, where three

individuals were severely burned. Their actions in commencing a coordinated fire attack in a structurally compromised building helped prevent a catastrophic event in the community. Their professionalism and dedication to their position has not gone unnoticed and is greatly appreciated by the Town of Tewksbury and its residents.

These citations were given to Chief Hazel for him to present to his staff and recognize these individuals amongst their colleagues. The Selectmen noted this is a small token from the Board of Selectmen on behalf of the residents and they are honored to provide this recognition not only from the board but on behalf of the entire community.

Residents

Mr. Johnson opened the meeting up for public comment; no one present came forward to speak.

New Business

Smitty's Liquors—requests Sunday 10 a.m. opening

K&B Liquors—requests Sunday 10 a.m. opening

Hobart's Country Store—requests Sunday 10 a.m. opening

White Dove Pantry—requests Sunday 10 a.m. opening

Stadium Liquor Mart—requests Sunday 10 a.m. opening

Main Street Liquors—requests Sunday 10 a.m. opening

The Commonwealth of Massachusetts ABCC has notified the Town of Tewksbury, effective October 23, 2014, retail alcoholic beverages licensees will be permitted to sell alcoholic beverages beginning at 10:00 a.m. on Sundays. Licensees must notify the Local Licensing Authority about any change of hours. Applications for Tewksbury need to be submitted to the Board of Selectmen. The Board has received applications Smitty's Liquors, K&B Liquors, Hobart's Country Store, White Dove Pantry, Stadium Liquor Mart, and Main Street Liquors all requesting the same condition change for Sunday operating hours to open at 10 a.m. Senior Town Counsel noted that the statute local licensing authority must approve these requests. This is a state driven policy to the licensing authority and final approval will be forwarded to the Massachusetts ABCC.

As stated by the ABCC, licensees should ensure that sales of alcoholic beverages take place only on the days and hours approved by the local licensing authority. Licensees who fail to notify the local licensing authority about the change to their hours are prohibited from making sales at an earlier time than those permitted on the face of their license.

MOTION: Mr. Wilson made the motion to recognize all entities: Smitty's Liquors, K&B Liquors, Hobart's Country Store, White Dove Pantry, Stadium Liquor Mart, and Main Street Liquors to change their hours for the sale of alcoholic beverages to now take place at 10:00 a.m. on Sundays effective immediately; seconded by Mr. Gay and the motion carried 5-0.

Town Manager
Bond Issue

Present for this meeting were Ms. Karen Kucala, Finance Director; Ms. Kelly Odams, Treasurer/Collector and Mr. Clark Rowell of Unibank, the town's financial advisor.

Over past several months the town has been working on a long term bond issue to pay for the outstanding \$4.6M for renovation of the town hall, \$1.4M for water mains; and the final borrowing for the high school construction final payment. Bids were received at 12 noon today. While Mr. Montuori and his staff had hoped the rating by Standard & Poors would increase and would help the town in this process, this did not occur. Overall the town did receive a good report from S&P and are disappointed to not receive a rating increase as the staff and Mr. Montuori believed they deserved it. The report is a positive rating, citing a strong economy in the Boston area. S&P noted Tewksbury has strong management with good financial policies and practices; strong budget flexibility and a strong management team with good general fund results. The weak debt and the large pension benefits (OPEB) debt were cited in the report and the town needs to implement a solid consistent plan to address these issues. The town did receive a small upgrade and are hoping next time to go up to AA+.

Mr. Rowe commented Tewksbury did very well on the bid. Bids took place at noon today and 6 bids were received. The winning bid came from Morgan Stanley at 2.49% interest--all other bids were in 2.60% range and the last bidder was at 2.75%. The total borrowing is \$9,000,000 for ongoing projects and the balance of the refunding. This will create a savings of over \$1.1M over life of loan.

The Chair recognized the finance team as he participated in the call with S&P and appreciated the level of professionalism. Although it is a disappointment in the rating received, it is not a negative to the town as the team still moved the ball up the court to achieve a higher rating.

The vote was paraphrased for the board. The official vote signed was as follows:

**TOWN OF TEWKSBURY, MASSACHUSETTS
CERTIFICATE RELATING TO CERTAIN MINUTES OF A
MEETING OF THE BOARD OF SELECTMEN**

Dated: November 18, 2014

We, the undersigned members of the Board of Selectmen of the Town of Tewksbury, Massachusetts (the "Town"), hereby certify that the following is a true copy of excerpts from the minutes of a regular/special meeting of said Board duly called and held on November 3, 2014, at 7:00 p.m. at the Tewksbury Memorial High School in the Town of Tewksbury, Massachusetts (the "Meeting"), pursuant to due and proper notice of date, time, place and purpose of the Meeting given to each Selectmen. The Meeting was attended by _____ () of the five (5) members of the Board of Selectmen, constituting a quorum, and voting throughout, and the following vote was duly adopted by vote of _____ () yeas and _____ () nays (the "Vote").

"The Meeting considered the \$15,745,000 General Obligation Municipal Purpose Loan of 2014 Bonds (the "Bonds") to be issued by the Town. The Town Treasurer reminded the Meeting that it had been decided that the Bonds should be advertised for sale by circularizing to leading

investment bankers and banks situated in New England, New York, and other financial centers. That it had been decided that the Bonds should be sold to Morgan Stanley & Co, LLC. She reported that she had so advertised the Bonds for sale by distributing a Preliminary Official Statement and Notice of Sale dated October 23, 2014, and a final Official Statement dated November 3, 2014, prepared all in accordance with SEC Rule 15c2-12. The following were all the bids received for the purchase of said Bonds (with a preliminary estimated par amount stated in the Preliminary Official Statement and Notice of Sale of \$16,420,000), each bid including interest accrued to date of delivery, namely,

<u>Bidder</u>	<u>Par Amount</u>	<u>True Interest Cost</u>
Morgan Stanley & Co, LLC	\$16,420,000	2.493554
Hutchinson, Shockey, Erley & Co.	\$16,420,000	2.617447
Robert W. Baird & Co., Inc.	\$16,420,000	2.625445
UBS Financial Services Inc.	\$16,420,000	2.649907
J.P. Morgan Securities LLC	\$16,420,000	2.665730
FTN Financial Capital Markets	\$16,420,000	2.749943

Thereupon, after full discussion and upon motion duly made and seconded, it was

"VOTED: That under and pursuant to Chapter 44, Sections 7, 8 and 21A, of the General Laws, and any other enabling authority, there is hereby authorized the issuance and sale of General Obligation Municipal Purpose Loan of 2014 Bonds (the "Bonds") of the Town for the purposes of (i) current refunding (a) all or a portion of the \$3,000,000 bond anticipation notes issued through the Massachusetts State House Note program dated June 26, 2014 and maturing on December 19, 2014 (the "State House Notes") and (b) the \$2,790,000 outstanding principal amount of the Town's \$6,224,000 General Obligation Bonds dated February 15, 2004 and the \$4,705,000 outstanding principal amount of the Town's \$11,453,000 General Obligation Bonds dated February 15, 2005 (together, the "Refunded Bonds") which were issued for the purposes as described on Exhibit A, attached hereto and made a part hereof; (ii) financing the costs of (a) the Town Hall project, (b) the water main improvement project; and (c) the school construction project to the extent such proceeds for that purpose are not used to refund the State House Notes, all as described on Exhibit A (the "New Money Bonds"); and (iii) to finance the costs of issuance of the Bonds;

That all action taken by the Town Treasurer in advertising for public sale of Bonds of the Town authorized under Chapter 44, Sections 7, 8 and 21A of the Massachusetts General Laws, as amended and supplemented, and by votes of the Town duly adopted as further described in Exhibit A attached hereto, which by reference thereto is hereby incorporated in and made a part of the minutes of this meeting and this vote, and, in that connection, preparing and distributing a Preliminary Official Statement dated October 23, 2014 and a final Official Statement dated November 3, 2014, be and hereby is ratified, confirmed, approved and adopted;

That the Bonds shall be dated as of November 18, 2014, payable on February 15 in each of the years as follows: \$1,705,000 in 2016; \$2,020,000 in 2017; \$1,665,000 in 2018; \$1,420,000 in 2019; \$1,265,000 in 2020; \$775,000 in 2021; \$715,000 in 2022; \$810,000 in 2023; \$835,000 in 2024; \$735,000 in 2025; \$380,000 in 2026; \$380,000 in 2027; \$380,000 in 2028; \$380,000 in 2029; \$380,000 in 2030; \$380,000 in 2031; \$380,000 in 2032; \$380,000 in 2033; \$380,000 in 2034; and \$380,000 in 2035.

That the Bonds shall be in the denomination of \$5,000 or integral multiples thereof, and shall be numbered consecutively; and subject to the provisions of this Vote, the Bonds shall be in such form as the Treasurer and a majority of the Selectmen shall determine or approve by their execution of the Bonds;

The Bonds maturing on and after February 15, 2024 are subject to redemption prior to maturity, at the option of the Town, on and after February 15, 2023, either in whole or in part at any time, and if in part, by lot within a maturity, at par, plus accrued interest to the date set for redemption.

That the Bonds shall originally be issued by means of a book-entry system evidencing ownership and transfer of the Notes; and in the event of failure or termination of the book-entry system, U.S. Bank National Association, Boston, Massachusetts, shall issue replacement bonds in the form of fully registered certificates and shall act as Bond Registrar, Transfer Agent and Paying Agent, therefore;

That the Bonds maturing in each respective year shall bear interest payable on February 15 and August 15 in each year, commencing February 15, 2015, at the respective rates per annum as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Principal Amount</u>	<u>Interest Rate</u>
2016	\$1,705,000.00	5.000%	2026	\$380,000.00	2.500%
2017	\$2,020,000.00	5.000%	2027	\$380,000.00	3.000%
2018	\$1,665,000.00	5.000%	2028	\$380,000.00	3.000%
2019	\$1,420,000.00	5.000%	2029	\$380,000.00	3.000%
2020	\$1,265,000.00	5.000%	2030	\$380,000.00	3.000%
2021	\$775,000.00	4.000%	2031	\$380,000.00	3.125%
2022	\$715,000.00	5.000%	2032	\$380,000.00	3.125%
2023	\$810,000.00	5.000%	2033	\$380,000.00	3.250%
2024	\$835,000.00	5.000%	2034	\$380,000.00	3.250%
2025	\$735,000.00	2.375%	2035	\$380,000.00	3.375%

That the bid of Morgan Stanley & Co, LLC to purchase the Bonds at a price of \$17,880,073.85 resulting in a true interest cost rate of 2.493554%, being the best bid received for the Bonds, bearing interest at the lowest true interest cost, is hereby accepted, and the Town Treasurer be and hereby is authorized to deliver the Bonds to the aforesaid purchaser or order against payment therefor;

That the Treasurer be, and hereby is, authorized to execute and deliver a Continuing Disclosure Certificate generally as described in the Official Statement relating to the Bonds and to incorporate by reference thereto in the Bonds such Certificate, both in such form as the signatories may approve by their execution thereof, and the obligation of the Town contained in such Continuing Disclosure Certificate, is hereby approved and confirmed; and

That the Bonds to be issued pursuant to this vote may be secured by insurance or by letter or lines of credit or other credit facilities in accordance with the provisions of Chapter 44, Section 22C, of the General Laws, as the Treasurer or Finance Director, as appropriate, shall determine, and the

Board of Selectmen, the Treasurer and the Town Clerk be and hereby are, and each of them severally is, authorized to contract for and purchase, if necessary, any policy of municipal bond insurance with respect to the Bonds, and each such officer may take all such action, and execute and deliver such certificates, receipts, or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing Vote."

We hereby certify that the foregoing is a true copy of the Vote adopted at the Meeting as appearing in the minutes thereof; that the Meeting was open to the public; that notice stating the date, place, time and purpose of the Meeting was filed with the Town Clerk of the Town of Tewksbury and a copy thereof was posted in the Town Clerk's office or on the principal official bulletin board of the Town at least 48 hours, including Saturdays but not Sundays and legal holidays, prior to the time of the Meeting and remained so posted at the time of the Meeting; that no deliberations or decisions in connection with the Vote were taken in executive session; and that the official record of the Meeting was made available to the public promptly and will remain available to the public, all in accordance with Chapter 39, Section 23B, of the General Laws, as amended (the "open-meeting law").

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We further certify that _____ (_____) members of the Board of Selectmen were present and voting throughout the Meeting and that the aforesaid Vote has not been in any respect amended or rescinded but still remains in full force and effect as of the date hereof.

Approved:

Town Treasurer

Board of Selectmen

I, the undersigned Clerk of the Town of Tewksbury, Massachusetts, affix hereto the Town Seal and my official signature for the purpose of authenticating the foregoing signatures of the Selectmen and the Town Treasurer, and of certifying that each has been duly elected or appointed to, has qualified for and is presently acting in his or her respective office.

I further certify that the aforesaid Vote has not been in any respect amended or rescinded and remains in full force and effect as of the date hereof.

Town Clerk

(TOWN SEAL)

EXHIBIT A

\$4,600,000 Town Hall Renovation Bonds being issued as all of the \$4,600,000 Town Hall Renovation Bonds, authorized under Article 3 of the Warrant at the Special Town Meeting held on October 5, 2010, pursuant to Chapter 44, Section 7(3A) and Chapter 44B of the Massachusetts Annual General Laws, as amended and supplemented for the purpose of rehabilitating the historic Town Hall and Town Commons. The Bonds are not being issued to renew or refund other notes, bonds or other obligations issued by the Town except for the State House Notes described below. To date no notes, bonds or other obligations have been issued against this authorization.

\$1,400,000 Water Bonds being issued as a portion of the \$1,650,000 Water Bonds, authorized under Article 10 of the Warrant at the Special Town Meeting held on May 5, 2014 pursuant to Section 8(5) of Chapter 44 of the Massachusetts General Laws, as amended and supplemented for the purpose of installing and replacing water lines in the Town. The Bonds are not being issued to renew or refund any other notes, bonds or other obligations except for the State House Notes described below. To date no notes, bonds or other obligations have been issued against this authorization.

\$3,000,000 School Construction Bonds being issued as a portion of the \$80,986,069 School Construction Bonds, authorized under Article 1 of the Warrant at the Special Town Meeting held on March 1, 2010, pursuant to Chapter 44, Section 8(15) of the Massachusetts General Laws, as amended and supplemented. Pursuant to a vote at the March 6, 2010 Special Town Election, the Town has excluded the debt service on notes and bonds issued for the school construction project from the provisions of Proposition 2 ½. The Bonds are not being issued to renew or refund other notes, bonds or other obligations issued by the Town except for a portion of the \$3,000,000 bond anticipation notes dated June 26, 2042 and payable on December 19, 2014 (the "State House Notes"). To date no notes, bonds or other obligations have been issued against this authorization except \$31,000,000 School Construction Bonds dated December 1, 2011 which were issued, in part, to current refund the Issuer's \$13,250,000 General Obligation Bond Anticipation Notes dated August 22, 2011, which Notes were issued, in part, to current refund (i) \$6,000,000 State House notes dated June 23, 2010 and renewed on November 23, 2010 and March 23, 2011 and (ii) \$6,200,000 State House notes dated March 29, 2011.

The 2004 and 2005 Refunded Bonds:

The Bonds are being issued, in part, for the purpose of current refunding the following outstanding bonds:

1. \$2,790,000 remaining outstanding bonds of a total of \$6,224,000 General Obligation Bonds, dated February 15, 2004, and authorized as follows:
 - (a) \$3,978,000 authorized pursuant Massachusetts General Laws, Chapter 44 s. 8(15) and a vote of the Town passed on October 1, 2002 for sewer construction purposes;
 - (b) \$1,700,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8(4) and a vote of the Town passed on May 6, 2002 for water treatment plant purposes;
 - (c) \$300,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8(5) and a vote of the Town passed on May 6, 2002 for water main purposes;

and

(d) \$246,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8(5) and votes of the Town passed on May 7, 2003 for water main purposes;

2. \$4,705,000 remaining outstanding bonds of a total issue of \$11,453,000 General Obligation Bonds, dated February 15, 2005 and authorized as follows:

(a) \$8,000,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8(5) and a vote of the Town on October 1, 2002 for sewer construction purposes;

(b) \$1,338,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8(5) and votes of the Town passed on October 7, 2003 and October 5, 2004 for water improvement project purposes;

(c) \$1,300,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8(4) and a vote of the Town passed on May 6, 2002 for water treatment plant purposes;

(d) \$315,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 7(21) and a vote of the Town passed on May 4, 2004 for Senior Center upgrade purposes;

(e) \$230,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 7(5) and a vote of the Town passed on May 3, 2004 for sidewalk project purposes;

(f) \$180,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 8 and a vote of the Town passed on May 4, 2004 for water main replacement project purposes; and

(G) \$90,000 authorized pursuant to Massachusetts General Laws, Chapter 44 s. 7(3A) and a vote of the Town passed on October 5, 2004 for remodeling project purposes.

MOTION: Mr. Panilaitis made the motion to acknowledge the bid and accept the outcome with the specific language as presented tonight by Mr. Rowe and is noted in the record above; seconded by Mr. Wilson and the motion carried 5-0.

Charles J. Zaroulis, Senior Town Counsel Invoice—September, 2014

MOTION: Mr. Wilson made the motion to approve Senior Town Counsel's September 2014 invoice in the amount of \$8,898.64 as recommended by the Town Manager; seconded by Mr. Panilaitis and the motion carried 5-0

Outstanding Minutes: October 21, 2014

MOTION: Mr. Panilaitis made the motion to approve the minutes October 21, 2014 (regular session) as presented; seconded by Mr. Gay and the motion carried 5-0.

Board Member Reports

Bruce Panilaitis:

- Town Center Committee had not met but will be scheduling a meeting for the funding approved at town meeting
- Economic Development Committee met last Wednesday and discussed areas to improve on for business activities on Route 38
- On Friday, November 7 the Tewksbury Education Foundation will hold an auction at the Tewksbury Country Club
- On Friday, November 14 at the Congregational Church a community meeting will be held for the Habitat for Humanity build project at 7:00 p.m.

James Wentworth:

- 23 teams participated on a cheer competition at the Tewksbury Memorial High School; both JV and Varsity placed 1st overall and the team raised over \$7,000 for scholarships and equipment; the team is grateful and appreciates all work of the TMHS staff who helped
- TMHS Varsity Football will meet Marblehead on Friday night at 7:00 p.m. at Marblehead High
- At the Community Preservation Committee there was a discussion of a project in conjunction with the Historical Committee to line the march in Tewksbury to the Battle of Lexington and Concord with granite markers, need funding to install markers

Scott Wilson

- The Beautification Committee met and discussed the Adopt And Island Program for the spring and established a subcommittee for painting the electrical boxes

David Gay:

- Public Events Committee will plan December 7, 2014 at Public Library from 2:00 to 5:00 p.m. for the town's Festival of Lights (shortened hours a bit); volunteers needed for community service and vendor tables are now being sold
- Thanked town manager for the two community meetings with all department heads and residents were present at the Senior Center; very good presentation and feedback

Todd Johnson

- Economic Development Process Review Committee has two openings and one application for these positions has been received; the committee will meet and then bring the application to board members

- State Election is tomorrow, which is the reason the meeting for the Board of Selectmen took place tonight, as it wasn't appropriate to take up residents time during an election for this meeting; all residents are encouraged to vote tomorrow
- On Tuesday, November 11, the nation will recognize Veteran's Day; a service will be held at Tewksbury Common at 11 a.m.; the new veterans' agent for Tewksbury is coordinating this event
- At the next Selectmen meeting on November 18 at 6:30 p.m. a hearing on the renewal of the town's Comcast cable contract will take place; any resident who cannot make the meeting and would like to comment should contact the Selectmen's Office to make comment on this matter; all comments will be put into the record

The next regularly scheduled Selectmen's Meeting Tuesday, November 18, 2014 at 7:00 p.m.

Adjournment

MOTION: Mr. Wentworth made the motion for the Board to adjourn at 8:22 p.m.; Mr. Wilson seconded, and the motion carried 5 to 0.

Approved by the Board of Selectmen on November 18, 2014