



# TOWN OF TEWKSBURY

TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876

## FINANCE COMMITTEE

David Aznavoorian, Chairman  
Damin Sutherby, Vice Chair  
Rob Kocsmiersky, Clerk  
Raymond Lisiecki  
Thomas L. Cooke  
Laurence Sanford  
Paul McDermott

### Meeting Minutes for August 21, 2014

#### 1) Call to Order

The meeting was called to order at 7:02 p.m. by David Aznavoorian, Chairman, at the temporary Town Hall (Pike House). Present were Ray Lisiecki, Damin Sutherby, Rob Kocsmiersky, Larry Sanford, and Paul McDermott. Also present was Richard Montuori, Town Manager, Karen Kucala, Finance Director, and Melissa Johnson, Recording Secretary.

Tom Cooke was not in attendance.

#### 2) Town Manager and Finance Director Reports (as applicable)

Ms. Kucala has sent in the free cash certification and approximately \$5 million is expected to be certified.

Mr. Montuori noted that the warrant for Special Town Meeting closes tomorrow and briefly reviewed some of the proposed warrant articles that have been submitted to date:

- Raise funds within the budget for various items. Mr. Montuori noted that these additional funds are available within the budgets due to State Aid and local revenue being higher than what was projected.
- \$380,000 for Special Education for the School Department.
- Final borrowing for the high school project.
- Board of Selectmen – Professional Services
- Police Overtime
- Vehicle Maintenance – Fire Ladder Truck
- Library overtime for weekend shifts and vacation coverage
- Unclassified for \$25,000
- Veteran's Aid for \$95,000
- Appropriate funds for Essex North Shore Agricultural for approximately 9-10 students

- Approximately \$551,000 from certified free cash for various one time expenditures: chair lift at the senior center, library computers, DPW items, etc.
- Consultant to help with the Town Center Master Plan.
- Funds for OPEB account
- Transfer into the Stabilization fund.

Mr. Montuori explained that Brian Gilbert, DPW Superintendent, would like to establish a revolving fund for meters.

Mr. Montuori expects to have the draft articles by the end of next week.

Mr. Lisiecki noted that the final borrowing for the high school is \$3 million and requested a final number for the project. Mr. Montuori will provide this information. Mr. Lisiecki also requested a breakdown for the school repairs and the costs associated with the fire truck warranty. Mr. Lisiecki suggested spare tasers also be added.

Mr. Sanford noted that he recently saw an article that discussed personal cameras on police officers as well as in the cruisers and asked if this has ever been considered or if any of the cruisers are currently equipped with cameras. Mr. Montuori noted that he would have to check with the Police Chief on this.

Mr. Aznavoorian noted that he is surprised to see no new computer equipment being added. Mr. Montuori explained that the IT Director has been focusing on the microwave system. Mr. Montuori will look into this further.

### **3) Finance Committee Matters of Interest (as applicable)**

Mr. Aznavoorian inquired as to the status of the Wamesit Lanes project. Mr. Montuori explained that the project is moving along. The Motel Caswell is expected to be razed some time in September.

Discussion took place on other new businesses that have expressed an interest in Tewksbury. Mr. Montuori noted that a graphics company may possibly relocate to Tewksbury from Wilmington; they would be seeking a tax incentive. In addition, a company has also expressed interest in the old DJ Reardon building located on Clark Road.

Mr. Aznavoorian inquired as to the status of the town hall rehabilitation project. Mr. Montuori explained that work has begun. The project is expected to take approximately 360 days.

Mr. Kocsmiersky asked about the new playground at Funway Park. Mr. Montuori noted that the playground has been installed. The fencing and walking track need to be completed.

4) **Committee Member Reports**

**Economic Development Committee (EDC):**

Mr. Sanford noted that most of the EDC happenings have already been discussed tonight under the previous agenda item. Mr. Sanford explained that the EDC will also be hiring senior citizens to help complete a survey of the businesses in town.

5) **Approval of Meeting Minutes**

**MOTION:** Mr. Lisiecki made the motion to approve the March 1, 2014 meeting minutes; seconded by Mr. Sutherby and the motion carried 4-0-2. Mr. Kocsmiersky and Mr. McDermott did not take part in this vote.

**MOTION:** Mr. Lisiecki made the motion to approve the May 7, 2014 meeting minutes; seconded by Mr. Sanford and the motion carried 4-0-2. Mr. Aznavoorian and Mr. McDermott did not take part in this vote.

**MOTION:** Mr. Sutherby made the motion to approve the June 19, 2014 meeting minutes; seconded by Mr. Kocsmiersky and the motion carried 5-0-1. Mr. Lisiecki did not take part in this vote.

Mr. Lisiecki noted that the July 7, 2014 meeting minutes state that he was not present when he in fact was. This shall be treated as a Scrivener's error.

**MOTION:** Mr. Lisiecki made the motion to approve the July 7, 2014 meeting minutes as amended; seconded by Mr. Sutherby and the motion carried 4-0-2. Mr. Aznavoorian and Mr. McDermott did not take part in this vote.

**MOTION:** Mr. Lisiecki made the motion to approve the July 30, 2014 meeting minutes; seconded by Mr. Sutherby and the motion carried 4-0-2. Mr. Sanford and Mr. Kocsmiersky did not take part in this vote.

**6) Approval of Payment of Recording Secretary Timesheet**

None.

**7) Future Proposed Meeting Dates (subject to change)**

The next meeting will be held on Thursday, September 4, 2014 at 7:00 p.m.

**Adjourn.**

**MOTION: Mr. Lisiecki made the motion to adjourn at 7:40 p.m.; seconded by Mr. Sutherby and the motion carried 6-0.**

**Approved: January 29, 2015**

**Documents Presented and/or Discussed  
August 21, 2014**

- 1) Special Town Meeting Warrant Articles  
A copy can be found with the Town Manager's office
  
- 2) Meeting Minutes of March 1, 2014, May 7, 2014, June 19, 2014, July 7, 2014 and  
July 30, 2014  
A copy can be found with the Recording Secretary or the Town Clerk's office