



TOWN OF TEWKSBURY

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

FINANCE COMMITTEE

Thomas L. Cooke, Chairman
David Aznavoorian, Vice Chair
Damin Sutherby, Clerk
Ralph Ford
Raymond Lisiecki
David McGinness
Kelly Brooks

Meeting Minutes for May 2, 2013

1) Call to Order

The meeting was called to order at 7:24 p.m. by Thomas Cooke, Chairman, at the Tewksbury Police Headquarters. Present were David Aznavoorian, Damin Sutherby, Ralph Ford, Raymond Lisiecki, and David McGinness. Also present were Richard Montuori, Town Manager, Karen Kucala, Finance Director, and Melissa Johnson, Recording Secretary. Kelly Brooks was not in attendance.

2) Reconsideration FY2013 Department Budget Recommendations Article 4 (Line Items) Annual Town Meeting

Public Safety

MOTION: Mr. Ford made the motion to transfer \$143,717.00 from the Fire Department budget to unclassified reserve; seconded by Mr. Aznavoorian and the motion carried 6-0.

Community Development

MOTION: Mr. Aznavoorian made the motion to remove the FY14 Community Development Department budget from the table; seconded by Mr. Ford and the motion carried 6-0.

Discussion took place on the town nurse's retirement. Mr. Montuori noted that the department head has requested the new nurse be full time; however, he has budgeted the position as part time. Mr. McGinness requested figures for a full time nurse. Mr. Montuori will provide this information.

Planning and Development

MOTION: Mr. Aznavoorian made the motion to remove the FY14 Planning and Development budget from the table; seconded by Mr. Sutherby and the motion carried 6-0.

MOTION: Mr. Aznavoorian made the motion to approve the Town Manager's recommended FY14 Planning and Development budget in the amount of \$255,473.00 net allocations; seconded by Mr. Lisiecki and the motion carried 6-0.

MOTION: Mr. Aznavoorian made the motion to remove the FY14 Building Department budget from the table; seconded by Mr. Lisiecki and the motion carried 6-0.

Mr. Montuori noted that the building department budget is approximately \$6,000.00 higher than what the department head requested to cover the part-time staff person.

MOTION: Mr. Aznavoorian made the motion to approve the Town Manager's recommended FY14 Building Department budget in the amount of \$245,138.00 net allocations; seconded by Mr. Lisiecki and the motion carried 6-0.

MOTION: Mr. Aznavoorian made the motion to remove the FY14 Board of Health Budget from the table; seconded by Mr. Lisiecki and the motion carried 6-0.

MOTION: Mr. Aznavoorian made the motion to approve the Town Manager's recommended FY14 Board of Health Budget in the amount of \$234,239.00 net allocations; seconded by Mr. Lisiecki and the motion carried 6-0.

MOTION: Mr. Aznavoorian made the motion to approve the Town Manager's recommended FY14 Community Development budget in the amount of \$734,850.00; seconded by Mr. Ford and the motion carried 6-0.

3) **Annual and Special Town Meeting Warrant Article Recommendations and Reconsideration of previously votes actions, of an affirmative or negative vote take on adopting by Finance Committee, of any Article with Annual Town Meeting and Special Town Meeting warrant for May 6, 2013 and May 8, 2013**

Mr. Cooke asked the members if there are any other articles they wish to consider and there were none.

Annual Town Meeting

Article 1:

MOTION: Mr. Aznavoorian made the motion to adopt Article 1 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 2:

MOTION: Mr. Aznavoorian made the motion to adopt Article 2 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 3 (3-24, 3-25, 3-26, and 3-27):

MOTION: Mr. Aznavoorian made the motion to adopt Article 3 (3-24, 3-25, 3-26, and 3-27) as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 4:

Mr. Cooke noted that the Committee previously voted to adopt Article 4.

Article 5:

MOTION: Mr. Aznavoorian made the motion to adopt Article 5 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 6:

MOTION: Mr. Aznavoorian made the motion to adopt Article 6 with an amended amount of \$5,625,637.00; seconded by Mr. Sutherby and the motion carried 6-0.

Article 7:

MOTION: Mr. Aznavoorian made the motion to adopt Article 7 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Articles 8 and 9:

Mr. Cooke noted that the Committee previously voted to adopt Articles 8 and 9.

Article 10:

MOTION: Mr. Aznavoorian made the motion to adopt Article 10 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 11:

MOTION: Mr. Aznavoorian made the motion to adopt Article 11 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 12:

MOTION: Mr. Aznavoorian made the motion to adopt Article 12 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 13:

MOTION: Mr. Aznavoorian made the motion to adopt Article 13 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 14:

MOTION: Mr. Aznavoorian made the motion to adopt Article 14 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 15:

MOTION: Mr. Aznavoorian made the motion to adopt Article 15 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 16:

MOTION: Mr. Aznavoorian made the motion to adopt Article 16 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 17:

MOTION: Mr. Aznavoorian made the motion to adopt Article 17 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 18:

MOTION: Mr. Aznavoorian made the motion to adopt Article 18 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 19:

MOTION: Mr. Aznavoorian made the motion to adopt Article 19 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 20:

MOTION: Mr. Aznavoorian made the motion to adopt Article 20 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 21:

Mr. Cooke asked if the total expenses are expected to be spent. Mr. Montuori explained that there are currently no projects planned. There may be a need to utilize some of the funds; however, Board of Selectmen approval is required to do this. Ms. Kucala noted that it is a projected figure.

MOTION: Mr. Aznavoorian made the motion to adopt Article 21 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 22:

MOTION: Mr. Aznavoorian made the motion to adopt Article 22 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 23:

MOTION: Mr. Aznavoorian made the motion to adopt Article 10 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Articles 28, 29, 30, 31, 32, 33, and 34:

MOTION: Mr. Lisiecki made the motion to defer Articles 28, 29, 30, 31, 32, 33 and 34 to the Planning Board; seconded by Mr. Sutherby and the motion carried 6-0.

Article 35:

Mr. Montuori noted that Article 35 will likely be withdrawn.

MOTION: Mr. Aznavoorian made the motion to defer Article 35 to Town Meeting; seconded by Mr. Sutherby and the motion carried 6-0.

Article 36:

MOTION: Mr. Aznavoorian made the motion to adopt Article 36 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 37:

MOTION: Mr. Aznavoorian made the motion to adopt Article 37 as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 38:

Discussion took place on Section 2.04.070 Governance. Mr. McGinness asked if Town Counsel has reviewed this article and proposal and Mr. Cooke confirmed this. Mr. McGinness expressed concerns with the changes not being shown against what is currently in place. Mr. Montuori explained that he requested a red line strike out copy from Keith Rauseo and he was unable to provide this. Mr. Montuori met with Town Counsel and Mr. Rauseo to review this article and there were no issues.

MOTION: Mr. McGinness made the motion to defer Article 38 to Town Meeting; seconded by Mr. Sutherby and the motion failed to carry 2-4. Mr. Cooke, Mr. Aznavoorian, Mr. Ford and Mr. Lisiecki were opposed.

MOTION: Mr. Aznavoorian made the motion to adopt Article 38 as presented; seconded by Mr. Ford and the motion failed to carry 3-3. Mr. Sutherby, Mr. Lisiecki and Mr. McGinness were opposed.

Article 39:

MOTION: Mr. Lisiecki made the motion to defer Article 39 to the Conservation Commission; seconded by Mr. Aznavoorian and the motion carried 6-0.

Article 40:

Mr. Cooke noted that the Board of Selectmen voted to take no action on Article 40.

MOTION: Mr. Lisiecki made the motion for no recommendation on Article 40; seconded by Mr. Aznavoorian and the motion carried 6-0.

Special Town Meeting Warrant Articles

Article 1:

Mr. Montuori provided the members with an Amendment to Article 1.

MOTION: Mr. Lisiecki made the motion to adopt Article 1 of the Special Town Meeting as amended; seconded by Mr. Aznavoorian and the motion carried 6-0.

Article 2:

MOTION: Mr. Aznavoorian made the motion to adopt Article 2 of the Special Town Meeting as presented; seconded by Mr. Sutherby and the motion carried 6-0.

Article 3:

Mr. Montuori noted that the Community Preservation Committee has voted to approve the expenditure of up to \$600,000.00 for the purpose of this project. The projected cost based on information from SMMA and Heery International is \$950,000.00. The breakdown of costs is as follows: field (turf) \$360,000.00, installation \$144,000.00, engineering and design \$60,000.00, and drainage, subsurface, site work, contingency, etc. \$386,000.00.

MOTION: Mr. Aznavoorian made the motion to adopt Article 3 of the Special Town Meeting as amended by the Town Manager and Community Preservation Committee; seconded by Mr. Lisiecki and the motion carried 6-0.

Article 4:

Mr. Cooke noted that Article 4 has been withdrawn by the Town Manager.

Article 5:

MOTION: Mr. Lisiecki made the motion to adopt Article 5 of the Special Town Meeting as presented; seconded by Mr. Aznavoorian and the motion carried 6-0.

Article 6:

MOTION: Mr. Aznavoorian made the motion to defer Article 6 of the Special Town Meeting to the Planning Board; seconded by Mr. Sutherby and the motion carried 6-0.

4) Lateral and Reserve Fund Transfers

There were no reserve fund transfers presented.

Mr. Cooke stepped down as Chairman and left the room. The meeting was conducted by the Vice-Chairman, Mr. Aznavoorian.

No.	Amount	From	To	Reason
50	\$70,000	Police Salaries	Police Overtime	This transfer is requested to purchase a Speed Alert 24 Radar Message Sign board.

MOTION: Mr. Sutherby made the motion to approve Lateral Transfer No. 50 as presented above; seconded by Mr. Lisiecki and the motion carried 5-0-1. Mr. Cooke was not present for this vote and did not take part in any discussions regarding same.

Mr. Cooke returned and conducted the meeting.

5) **Water and Sewer Reserve Fund Transfers**

None.

6) **Snow and Ice Over expenditure Report**

There was no snow and ice overage report.

7) **Approval of Meeting Minutes**

MOTION: Mr. Aznavoorian made the motion to approve the March 2, 2013 meeting minutes as presented; seconded by Mr. Sutherby and the motion carried 6-0.

MOTION: Mr. Aznavoorian made the motion to approve the March 14, 2013 meeting minutes as presented; seconded by Mr. Lisiecki and the motion carried 6-0.

Mr. McGinness requested an amendment to the March 21, 2013 meeting minutes

MOTION: Mr. Aznavoorian made the motion to approve the March 21, 2013 meeting minutes as amended; seconded by Mr. McGinness and the motion carried 6-0.

MOTION: Mr. Lisiecki made the motion to approve the March 28, 2013 meeting minutes as presented; seconded by Mr. Aznavoorian and the motion carried 6-0.

8) **Approval of Payment of Recording Secretary's Time Sheet**

MOTION: Mr. Aznavoorian made the motion to approve the administrative assistant's payroll in the amount of \$209.03; seconded by Mr. Lisiecki and the motion carried 6-0.

9) **Future Meeting Dates**

May 6, 2013 at 7:00 p.m. at the Tewksbury Memorial High School
May 8, 2013 at 7:00 p.m. at the Tewksbury Memorial High School

10) Documents Presented and/or Discussed

FY2014 Town and School Department Budgets

Warrant Articles for May 6, 2013 Annual Town Meeting and May 8, 2013 Special Town Meeting

Lateral Transfer No. 50

Meeting Minutes of March 2, 2013, March 14, 2013, March 21, 2013 and March 28, 2013

Administrative Assistant Time Sheet

Adjourn.

MOTION: Mr. Aznavoorian made the motion to adjourn at 9:00 p.m.; seconded by Mr. McGinness and the motion carried 6-0.

Respectfully submitted,

Approved: _____
Damin Sutherby, Clerk

Date