



**BOARD OF SELECTMEN**  
**TOWN OF TEWKSBURY**  
TOWN HALL  
1009 MAIN ST  
TEWKSBURY, MASSACHUSETTS 01876

TODD R. JOHNSON, CHAIRMAN  
SCOTT WILSON, VICE CHAIRMAN  
BRUCE PANILAITIS, PH.D., CLERK  
DAVID H. GAY  
JAMES D. WENTWORTH

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**MEETING MINUTES**  
**APRIL 29, 2014**

Chairperson Todd Johnson called the meeting to order at 7:02 p.m. Present for the Board of Selectmen meeting were Scott Wilson, Vice Chair; Bruce Panilaitis, Clerk and Board Members, David Gay and James Wentworth. Richard Montuori, Town Manager and Attorney Charles Zaroulis were present.

**Scheduled Items**

**Citation Presentation to Police/Fire Dispatchers Garin Worth and Matthew Carapellucci**

All board members were present for this presentation, including Chief Hazel and Chief Sheehan and several family members and friends of the dispatchers.

**Residents**

Mr. Johnson opened the hearing up to the public, no one present came forward to speak.

**New Business**

**Annual Town Meeting Warrant Articles**

Mr. Montuori made not the Annual Warrant was posted and with some scrivener's errors on the original posting. Article 4 was missing the intro paragraph as well as spelling errors. Article 7 had a typographical error that should not have been in there. Based on discussion with Town Counsel and others these are considered Scrivener's errors. Town Moderator Jerry Selissen confirmed all are in agreement with the misprints described as scrivener's errors and will proceed as such at Town Meeting.

Annual Town Meeting will begin at 8:00 next Monday, May 5, 2014.

*Article 1*

The Selectmen took no action.

*Article 2*

The purpose of this article is to fix salaries of certain elected Town officials

**MOTION: Mr. Gay made the motion to recommend for adoption Article 2; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 3*

The Selectmen took no action.

*Article 3-19*

The purpose of the article is to accept the report of various Town officers; which are in the 2013 Town Report located on the Town's Website.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 3-19; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Article 3-20*

This article is acted on annually and allows the Town Manager to lease/purchase equipment for various Town departments subject to an annual appropriation.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 3-20; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 3-21*

Each year the state indicates the amount it will allot to cities and towns for roadwork under Chapter 90. This article authorizes the Town to spend these funds.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 3-21; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 3-22*

This article reauthorizes the Town to continue self-sufficient revolving fund accounts for the items listed above in the Town of Tewksbury. This article is always in the Annual Town Meeting as separate articles and was combined for simplicity.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 3-22; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 4*

The Annual Town Budget as presented by the Town Manager in the amount of \$91,935,785; an increase of \$2,000,451.61 Finance Committee has voted to adopt the budget as presented for FY2015.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 4; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 5*

The purpose of this article is to fund the Sewer Enterprise Fund for FY15. The budget reflects the sewer rate discussion held previously by the Board of Selectmen on April 8, 2014.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 5; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 6*

The purpose of this article is to fund the Water Enterprise Fund for FY15. The bottom line 2% increase in the water rates is as discussed with the Board of Selectmen on March 11, 2014. The Finance Committee has voted to adopt this article as presented.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 6; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 7*

This article allows the Town to utilize funds from the Stabilization Fund for the following one-time expenditures: Mapping a portion of the drainage system as required by DEP; replacing the final two non-digital radios in police cruisers; replace six 911 Mobile Data Terminals purchased in 2002; purchase two defibrillators and fifteen cases to protect all Police Department defibrillators; purchase four handheld radar units, two motorcycle radar units along with two portable breath test PBT devices; and purchase four additional Sig Sauer patrol rifles with EOTECH sights. The Town Manager indicated there are other needs, however these will be pushed off to the Fall Town Meeting.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 7; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 8*

This article is to transfer from the Stabilization Fund the sum of \$788,195 for the following purposes; or take any action relative thereto.

School Buildings and Maintenance	\$227,195
School Technology	\$311,000
School Instructional	\$250,000

These expenditures have been identified and prioritized by both School Administration and the School Committee and are needed in order to maintain School facilities/infrastructure while providing students with a quality educational experience. This article allows the Town to utilize funds from the Stabilization Fund, for the above one-time expenditures.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 8; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 9*

This article allows the Town to utilize funds that were considered available as of July 1, 2014, for the above expenditures: Hydrant Replacement Program: Funds will be used for ongoing hydrant replacement program at various locations. This article funds the replacement of 25 hydrants in FY15; Water Tank Mixers: Install two tank mixers at the Colonial Water Tank; Dump Truck Body Replacement: Replace a dump truck body on a 1996 water/sewer vehicle, cost will be shared with Sewer Enterprise Fund; Water Distribution Improvements: Replace water transmission main on Shawsheen Street from Main Street to just beyond Kenneth Lane. This article will allow the transfer the sum of \$875,000 from Water Enterprise Fund Retained Earnings for the following:

Hydrant Replacement Program	\$100,000
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Water Tank Mixers	\$16,000
Dump Truck Body Replacement	\$9,000
Water Distribution Improvements	\$750,000

The funds spent will have no impact on rates, as noted by the Town Manager

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 9; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 10*

This article authorizes the Town to borrow funds for the cost to install approximately 3000 feet of 12” ductile iron water main on Main Street to Clark Road via Relocation Road and tie into an existing 12” water main dedicated to fire protection for 558 Clark Road and tie all services and laterals to the same, cost is estimated to be \$1,200,000. Also \$450,000 will fund the replacement of water transmission main on Crest Road from Hood Road to Cleghorn Road. This article, if approved, will not impact rates and the money is available; however authorization by Town Meeting is needed to use the funds. Both projects are a priority as noted by the Town Manager.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 10; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 11*

This article utilizes funds available as of July 1, 2014, for the above expenditures: Portable Generator: Purchase a 200+ kilowatt generator to maintain power at various sewer pump stations when needed; Sewer Pump Station Upgrades: Purchase and install nine small back-up generators at various pump stations associated with a Hazard Mitigation Grant; Inflow and Infiltration Investigation and Repair and Upgrades: To contract work for elimination of leaks and the adjustment and repair to manhole frames and covers; Dump Truck Body Replacement: Replace a dump truck body on a 1996 water/sewer vehicle, cost will be shared with Water Enterprise Fund.

This article will transfer from the certified Sewer Enterprise Fund Retained Earnings the sum of \$329,000; and the fund currently has 3.1M in retained earnings that will be spent on a project improving efficiency in Tewksbury for 47 pump stations.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 11; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 12*

This article allows the Town to utilize funds considered surplus from Assessors Overlay Reserve to fund a Senior Tax Relief Program/Veterans Tax Relief Program that allows eligible Senior Citizens /Veterans of the Town to work for Town and School offices and receive a reduction in their property tax bill. The amount to be transferred is \$25,000

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 12; seconded by Mr. Panilaitis, and the motion carried 5 to 0.**

*Article 13*

This is a Community Preservation Committee (CPC) sponsored article. The Chair of the CPC couldn't attend tonight's meeting so Mr. Montuori is presenting on her behalf. The Town Hall is schedule to be renovated. Final receipt of general contractor bids will be May 5, 2014—an estimate of \$6.9M. Funding has been approved for \$6.1M and the remaining funding will come from CPC Reserve Fund. The committee did re-estimate and increased the amount to \$585K. The project is now over \$7.5M. The current estimate is based on 90% of design and was previously based on 50% of design. The amount of \$1.412M is to be transferred from CPC Budget Reserve. The amendment has been approved by the CPC, Planning Board and Historic Commission. The CPC is requesting Town Meeting to postpone this article until Wednesday, May 7 for time to process the final bids.

**MOTION: Mr. Wilson made the motion to accept the amendment as submitted by the Community Preservation Committee in the amount of \$1,412,000 for Article 13; seconded by Mr. Gay, and the motion carried 5 to 0.**

**MOTION: Mr. Wilson made the motion to defer a recommendation on Article 13 until the Selectmen reconvene on Wednesday, May 7, 2014 at 6:30 p.m.; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 14*

The Community Preservation Committee requests CPA funds for the rehabilitation of Muster Park and Wamesit Park, including landscaping. The sites are home to two of several sculptures by the distinguished artist Mico Kaufman: the Firemen's Muster Statue and the Wamesit Indian Statue. The Wamesit Project has matching funds in place in the amount of \$25,000 which were a donation from Wal-Mart as part of the Planning Board's effort. Plans for Wamesit Park have been designed by a Landscape Architect, under the direction of the Planning Board and Town staff.

The Town Manager has directed this money will not be spent until the cell tower is finalized at Muster Park.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 14; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 15*

Massachusetts General Law, Chapter 44B, the Community Preservation Act, requires that each year, the Town appropriate or reserve for spending at least 10% for each- open space, historic preservation, and community housing. The Commonwealth of Massachusetts contributed an extra \$25 Million Dollars in November 2013 to the State CPA fund for distribution to CPA municipalities. As a result, Tewksbury's extra State Match in November 2013 for FY2014 was \$204,500. This article accounts for each of the three 10% reserve funds, which were not accounted for or anticipated at Town Meeting- May 2013. The amounts are distributed as follows:

Open Space	\$ 20,400
Community Housing	\$ 20,400
Historic Preservation	\$ 20,400

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 15; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Article 16*

Massachusetts General Law, Chapter 44B requires that the Town appropriate for spending, or reserve for future spending, from the fund balance at least 10% for open space, 10% for historic preservation, and 10% for community housing. The total CPA Estimated FY15 revenue is \$806,108.

Appropriations:

Administrative Costs \$ 40,305

Reserves:

Open Space \$ 80,611  
Community Housing \$ 80,611  
Historic Preservation \$ 80,611  
FY2014 Budgeted Reserve \$ 523,970

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 16; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 17*

According to Chapter 105 of the Acts of 2003, the Tewksbury Affordable Housing Trust Fund is to have an allocation submitted to and approved at the Annual Town Meeting. The 2015 allocation plan meets the expenditure requirements of the Special Act. Total Projected Expenses for FY15 is \$3,034,318.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 17; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 18*

This article authorizes the Board of Selectmen to acquire the private 12" inch water-line on Clark Road, allowing a Town proposed water-line installation project to connect to the line, which will provide a loop in the distribution system and greater fire protection for that area of Tewksbury. This article allows for any borrowing needed for this project.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 18; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Articles 19 through 22 pertain to the consent calendar.*

*Article 23*

The Town of Tewksbury passed a moratorium at the 2013 Annual Town Meeting to allow the Town to study the effects of Chapter 369 of the Acts of 2012, An Act for the Humanitarian Medical Use of Marijuana and the subsequent State regulations published as 105 CMR 725.000. The Planning Board with input from Town Counsel, the Chief of Police and the Board of Health has drafted this amendment to allow for the regulation of registered marijuana dispensaries in appropriate areas of Town. The Chair encouraged the Selectmen to take a position as proposed as Board supported the moratorium.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 23; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 24*

The article proposes recommended changes to the Floodplain Overlay District as were suggested by the Massachusetts Flood Hazard Mapping Coordinator to make the bylaw consistent with current requirements of the National Flood Insurance Program.

**MOTION: Mr. Wilson made the recommendation to defer to the Planning Board for adoption of Article 24; seconded by Mr. Panilaitis, and the motion carried 5 to 0.**

*Article 25*

This article removes items that are no longer applicable to multi-family developments

**MOTION: Mr. Gay made the recommendation to defer to the Planning Board for adoption of Article 25; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 26*

To allow for and to regulate the creation of new large scale ground-mounted solar photovoltaic installations on at least 20 acres of land by providing standards for the placement, design, construction, operation, monitoring, modification and removal of such installations that address public safety, minimize impacts on scenic, natural and historic resources and to provide adequate financial assurance for the eventual decommissioning and removal of such installations. The provisions set forth in this section shall apply to the construction, operation, and/or repair of large-scale ground-mounted solar photovoltaic installations. This Section does not apply to roof-mounted solar photovoltaic installations on residential or commercial facilities.

**MOTION: Mr. Wilson made the recommendation to defer to the Planning Board for adoption of Article 26; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Article 27*

To see if the Town of Tewksbury will vote to amend Section 8400 Interstate Overlay District of the Tewksbury Zoning By-law and the Town of Tewksbury Zoning May 2013. This article would allow an extension of Interstate Overlay District to a portion Main Street near Route I-495. Interstate Overlay District is only allowed to be superimposed over Commercial Districts only in this overlay. The following additional uses are allowed in the Interstate Overlay District upon the issuance of a Special Permit from the Planning Board: (a) Automotive Refueling Station and accessory uses incidental thereto; (b) Car Wash; and, (c) Garaging and Towing of Motor Vehicles; and, (d) Motor Vehicle Rental or Leasing Agencies, as an accessory use.

**MOTION: Mr. Wilson made the recommendation to defer to the Planning Board for adoption of Article 27; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 28*

To see if the Town will vote to amend the Zoning Map for parcels shown on Assessor's Map 76 Lot 23, from Residential (R40) to Heavy Industry. The proposed zoning article seeks to rezone land currently used by residential dwellings from Residential (R40) to Heavy Industry (HI) which is consistent with the surrounding zoning.

The Selectmen had concerns supporting a proposal for a heavy industrial zone which appeared to be in the backyard of a residential neighborhood. It was noted by the Town Manager that the Planning Board did recommend this article for adoption.

**MOTION: Mr. Wilson made the recommendation for indefinite postponement of Article 28; seconded by Mr. Panilaitis, and the motion carried 5 to 0.**

*Article 29*

The adoption of this article will include the land above in a new zoning overlay district along North Street in the area of Route 133 (Andover Street). This Overlay District recognizes the existing nature of the land described above and allows for this as well as other uses, while underlying zoning rights remain intact. This action was a recommended implementation step of Town of Tewksbury Master Plan endorsed at the 2004 Annual Town Meeting. The overlay district bylaw and design guidelines emphasize the highest quality of architectural and site design in development, increase the economic incentive for new investment and redevelopment by providing mixed-use opportunities. Design guidelines and accompanying overlay map are available at the Town Clerk's Office and Department of Community Development.

This is a privately sponsored article by David Ward and others. There is a possible amendment for this article. The Selectmen chose to withhold further comment until more information is obtained.

**MOTION: Mr. Wilson made the motion to defer a recommendation on Article 29 until the Selectmen reconvene on Wednesday, May 7, 2014 at 6:30 p.m.; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 30*

**SUMMARY OF ARTICLE IN ACCORDANCE WITH TOWN BY-LAW SECTION 2.04.020.**

The purpose of this article is to allow a lawfully existing car sales dealership to rent or lease passenger motor vehicles as an accessory use, in the Commercial District only. Such accessory use would be subject to specific conditions enumerated in the by-law, and it would require a Special Permit from the Planning Board.

**MOTION: Mr. Gay made the recommendation to defer to the Planning Board for adoption of Article 30; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 31*

This is a privately sponsored article by Stephen Reppucci.

This amendment will allow the creation of a new Heavy Industrial District, HI-1. A limited motor vehicle general and body repair use in a HI-1 District will be allowed only by Special Permit from the Planning Board. Further, the definition of MOTOR VEHICLE GENERAL AND BODY REPAIR SERVICES is revised to more accurately describe by example the type and character of motor vehicle and body repair services that will generally be allowed in the HI-1 District.

**MOTION: Mr. Wilson made the motion to defer a recommendation on Article 31 until the Selectmen reconvene on Wednesday, May 7, 2014 at 6:30 p.m.; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Article 32*

This is a privately sponsored article by Richard O'Neill, Jr. and Others

The substantive changes to the existing Section 3400 will (1) require (1) that all applications for a Family Suite of whatever size will be approved through the special permit process overseen by the Planning Board, thereby giving to the Planning Board greater oversight over this process; and, (2) eliminating the requirement that the applicant obtain a Subordination Agreement from its lender, if applicable, and executing a Restriction Agreement; both requirements are now under the review of the Building Commissioner and are becoming increasingly burdensome. This second change will also give the Planning Board greater oversight in this process; and, if such documents are needed, may be included in the special permit approval as special conditions, thus facilitating the administration of this process for both the applicant and the Town.

**MOTION: Mr. Wilson made the recommendation to defer to the Planning Board for adoption of Article 32; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Article 33*

This article requests the Town accept the Roadway known as "Katie Way", or do anything in relation there to. This article addresses all concerned of the residents as presented to the Board previously.

**MOTION: Mr. Wentworth made the motion to recommend for adoption Article 33; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 34*

To see if the voters of the Town of Tewksbury will vote to amend the Tewksbury Bylaws by replacing the existing General Bylaw, Chapter 2.16 Council of Aging with the following revised Bylaw Passage of this article as follows:

- (1) Revert the membership to its original status and eliminate the three (3) alternate member positions.
- (2) Change the Council on Aging Chairman appointments to be made prior to June 30th whereby taking place at the same time of year as the Board of Selectmen appointments.
- (3) Change the time of electing a Chairperson to within the sixty (60) day period preceding June 30th.
- (4) Change the election of other Officers to take place within (60) days of appointments.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 34; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

**Special Town Meeting Warrant Articles**

Special Town Meeting will be held on Wednesday May 7, 2014 at 7:00 p.m.

*Article 1*

This article is a regular Special Town Meeting article where the Town transfers funds from accounts with a projected surplus to accounts with a projected deficit or to accounts to allow for the purchase of needed items or services. The amount transferred out and into other accounts is \$260,500.

**MOTION: Mr. Gay made the motion to recommend for adoption Article 1; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 2*

This Article utilizes Free Cash certified as of July 1, 2013 to fund Department of Public Works - Snow and Ice due to the amount of snow and ice events during the winter which exceeded the amount budgeted. Free Cash to be transferred is \$600,000 to Snow and Ice.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 2; seconded by Mr. Gay, and the motion carried 5 to 0.**

*Article 3*

This article utilizes the Stabilization Fund, for the following: Two (2) Twin Fire Engine/Pumpers: Two front line Engines have been out of service due to rust and corrosion of the frame. One of the vehicles did not pass inspection and the other will not. The Vehicles are Engine 2 bought in 2009 and Engine 3 bought in 2003. The plan is to purchase two, 2008 Pierce Engines with 13,000 and 12,000 miles. Sick Leave Buyback: Funds will be used to pay for sick leave buy back as required in the Town's Collective Bargaining Agreements or Personnel By-law.

**MOTION: Mr. Panilaitis made the motion to recommend for adoption Article 3; seconded by Mr. Wilson, and the motion carried 5 to 0.**

*Article 4*

To see if the Town will vote to amend the Personnel By-Laws Section III(e) Salaries and Wages, by inserting the position of Town Clerk into Group A-4 and insert Town Clerk Group A-4; Minimum - \$69,160/Maximum - \$84,059 or take any other action relative thereto. The purpose of this article is to add the Town Clerk's Position to the Personnel By-Law now that it is an appointed position instead of elected.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 4; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

*Article 5*

To see if the Town will vote to amend the By-Laws Article II Town Officers by deleting Section 2.04.230. The purpose of this article is to delete the Town Clerk position from this section since it is no longer an elected position but an appointed position governed by the Personnel by-Law.

**MOTION: Mr. Wilson made the motion to recommend for adoption Article 5; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

**Green's Frozen Yogurt—Common Victualler Application**

The Town Manager confirmed the Board of Health has reviewed premise and application. The Chair opened for discussion amongst the Board.

**MOTION: Mr. Wilson made the motion to approve the Common Victualler License for Green's Frozen Yogurt; seconded by Mr. Gay, and the motion carried 5 to 0.**

**Board of Selectmen Appointments—to be discussed**

Due to the departure of Mr. Sears, the Selectmen will volunteer to be reassigned as representatives to town committees as required.

*Community Preservation*

**MOTION:** Mr. Wilson made the motion to appoint Mr. Wentworth, effective immediately, as the Community Preservation Committee representative for the Board of Selectmen; seconded by Mr. Gay, and the motion carried 5 to 0.

**MOTION:** Mr. Wilson made the motion to ratify the decision for Mr. Wentworth, under the direction of the Chair, to represent the Board of Selectmen at the previously held meeting of the Community Preservation Committee; seconded by Mr. Panilaitis, and the motion carried 5 to 0.

*Town Center Master Plan*

**MOTION:** Mr. Wilson made the motion to appoint Mr. Panilaitis, effective immediately, as the Town Center Master Plan representative for the Board of Selectmen; seconded by Mr. Gay, and the motion carried 5 to 0.

*Beautification Committee*

**MOTION:** Mr. Gay made the motion to appoint Mr. Wilson, effective immediately, as the Beautification Committee representative for the Board of Selectmen; seconded by Mr. Wentworth, and the motion carried 5 to 0.

*Economic Development Committee*

Mr. Gay requested to be removed from the Economic Development Committee as he has been the Selectmen Representative since it was formed.

**MOTION:** Mr. Wentworth made the motion to appoint Mr. Panilaitis, effective immediately, as the Economic Development Committee representative for the Board of Selectmen; seconded by Mr. Gay, and the motion carried 5 to 0.

*Economic Development Process Review Committee and Green Committee*

Mr. Johnson is currently a member of both committees listed above and will continue.

*Local Housing Partnership, Bicycling and Pedestrian Advisory Committee, and Town Beautification Committee*

Mr. Wilson is currently a member of all committees as listed above and will continue.

*Public Events and Celebrations Committee*

Mr. Wentworth and Mr. Gay are current co-representatives for the Board of Selectmen and will continue.

*New England Middlesex Council of Government, Personal Relations Review Board, and Lowell Transit Authority*

Mr. Gay is a current representative for the Board of Selectmen for all committees as listed above and will continue.

**TJ Callahan's—request entertainment increase in hours for one day event**

Cara Ryan Corporation, d/b/a TJ Callahan's is requesting to extend their hours by 4 hours on May 3, 2014 and begin entertainment at 4 p.m. instead of 8 p.m. for a cancer benefit. There have been no complaints since the inception of TJ Callahan's new owners. The Board requested neighbors to be notified of the even for traffic purposes.

**MOTION: Mr. Wilson made the motion to approve the extension of hours for TJ Callahan's on May 3, 2014 to begin at 4 p.m. for the purposes of a one-time benefit; seconded by Mr. Wentworth, and the motion carried 5 to 0.**

**Town Manager**

**Town Counsel Invoice—March 2014**

**MOTION: Mr. Gay made the motion to approve Town Counsel's invoice for the month of March 2014 in the amount of \$13,755.00 as recommended by the Town Manager; seconded by Mr. Wilson, and the motion carried 5 to 0.**

**Approval of Minutes for April 8, 2014 (regular session)**

No minutes were present this evening.

**Board Member Reports**

**James Wentworth:**

- Street sweeper good sign and glad to see
- Public Events Committee is proposing a carnival to be held on June 21; still in finalizing stages will help to provide funding for the 4<sup>th</sup> of July fireworks display. The committee is working jointly with the Patriotic Activities Committee.

**David Gay:**

- Public Events Committee officially has a new member Erin Knyff which all are very happy about; and the committee continues to work on a Harvest Festival for September 2014
- LRTA information from Director Jim Scanlon noted that Patriots' Day in 2012 the LRTA has 143 riders and in 2013 had 185 riders. The ridership for 2014 counted at 253 riders

**Scott Wilson:**

- Bicycle and Pedestrian Advisory Committee had held lots of informational activities in town; giving out lights for evening riders, etc.
- Town Center Master Plan has been meeting and talking through different visions of the plan; all members will present their version of the plan followed by the team combining all ideas into one plan. The intention is to then meet with Mr. Montuori and Mr. Sadwick (Community Development) for alignment amongst all parties and hold a visioning session for the public
- Darlene Flanagan has invited the Board of Selectmen to participate in Tewksbury Youth Baseball's Opening Day Parade

**Bruce Panilaitis:**

- Town Center Master Plan Meeting attended as a guest; interesting visions were discussed and many visions were in common with others
- Strongwater Farm volunteers are needed for the Spring Fling Wizard of Oz theme
- Charity golf outing will be held on May 12th by Tewksbury Youth Soccer to help with costs of maintaining the fields at Frasca Park
- Old Man Softball league will hold a golf scramble July 14 in hopes to purchase new scoreboards

**Todd Johnson**

- Green Committee met and will finish required report for existing grant; and then will work on next grant for possibly larger projects
- EDC Process Review was scheduled and was postponed; will convene following next week's town meeting
- Recognized dispatchers tonight and also wanted to recognize Tewksbury Fire Department's good response to carbon monoxide incident in North Tewksbury
- Still River Outfitters will hold Learn to Kayak and Stand Up Paddle Board lessons on Long Pond. For information go [www.tewksbury.net](http://www.tewksbury.net) and look for Long Pond under News and Announcements for lesson rates; this has been made possible through town leadership
- May 10 the Tewksbury Postal Workers will conduct a food drive for Tewksbury Food Pantry; thanks to media and private business owners the post office had largest supply of food through this event last year

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The next regularly scheduled Selectmen's Meeting following Town Meeting will be held on Tuesday, May 20, 2012 at 7:00 p.m. The Board will meet on May 7, 2014 at 6:30 p.m. at the Tewksbury Memorial High School to discuss any pending recommendations on the Warrant Articles.

***Adjournment***

**MOTION: Mr. Gay made the motion for the Board to adjourn at 8:55 p.m.; Mr. Wilson seconded, and the motion carried 5 to 0.**

***Approved by the Board of Selectmen on May 20, 2014***