



Committee: Public Events and Celebrations

Date: Monday, April 28, 2014

Time: 7:00 PM

Location: Tewksbury Police Department

Members & Staff present: Cheryl Gay (Chairperson), David Gay, Elaine Krauss, Lynne DeCost, _____
Jim Wentworth, Mary Little and Erin Knyff.

Members not present: Susan Boucher

The meeting was called to order at: 7:03 PM

1. Minutes from the April 7, 2014 Meeting were reviewed and approved with 0 adjustments.
(Date)

2. Possible June carnival

-Location: Heath brook plaza (Rite Aid) – Town Manager will get back to committee on Friday May 2nd.
Cheryl will send e-mail to members.

-Dates: weekend of June 20-22

-Carnival (Mark Finnelli, Owner)

-Fireworks display company need a 35 day notice

-Redmen group are in support of town carnival fundraiser

3. 2014 Fall Harvest Fair

a. Location: Livingston St. Fields

b. Date: Sunday, September 14th 10am - 5pm

c. Vendors: (Reading had 169 vendors last year- solely townies)

-open invitation for town businesses and organizations

-need letterhead made to hand out to businesses-application- Cheryl will talk with Jeanine @ Town Hall

-Erin - will set up Face Book page.

-open it up to Farmers Market vendors

d. volunteers: High School students, Adults 18+ (parking) Redmen Club will help out. Parking may not be an issue.

e. Games

-Dunk Tank (Redmen Club)

-Midway Carnival (games)

-Potato Sack races

-All members please bring a list of possible activities to our next meeting.

-Tug o War Contest with prizes

f. Entertainment

-DJ

-Bands

-Pie eating contest

-Bake off for best??

- Lou the balloon guy
- Johnny Peezy magician
- Bouncy houses Baystate, Bigtop (Tewksbury businesses). Selectman (Gay and Wentworth) should go talk to them offer heavy advertisement in exchange for free use of products.
- Sponsorship in booklet free ad for donated stuff. Vendor booth map in booklet
- Paul's Tv ~Jumbo Screen (watch the Patriots football game during event)
- Beer tent/truck (roped off secure area adjacent to the TV)
- Cutest pet contest
- petting zoo (depending on cost)

g. Prizes for contests

- ideally have donated from businesses

4. 2014 Christmas Tree Lighting Event

Date: Sunday 12/7/14

Meeting adjourned @ 8:15 PM

Motion made to adjourn by David Gay; seconded by Lynne DeCoste and passed by all.

List of Documents and Other Exhibits used at Meeting:

None

Documents and Other Exhibits used at meeting will be available for review at:

(Office)

Next meeting:

Date: May 13, 2014

Time: 7:00 PM

Place: Town Hall (Pike House)

Respectfully submitted,

Chairman: Cheryl Gay

Minutes approved by Committee on: June 12, 2014
(Date)