



TOWN OF TEWKSBURY

TOWN HALL
1009 MAIN ST
TEWKSBURY, MASSACHUSETTS 01876

FINANCE COMMITTEE

Thomas L. Cooke, Chairman
David Aznavoorian, Vice Chair
Damin Sutherby, Clerk
Ralph Ford
Raymond Lisiecki
David McGinness
Kelly Brooks

Meeting Minutes for March 21, 2013

1) Call to Order

The meeting was called to order at 7:20 p.m. by Thomas Cooke, Chairman, at the Tewksbury Police Headquarters. Present were David Aznavoorian, Raymond Lisiecki, Damin Sutherby, and David McGinness. Also present were Richard Montuori, Town Manager, Karen Kucala, Finance Director, and Melissa Johnson, Recording Secretary. Ralph Ford and Kelly Brooks were not in attendance.

2) Snow and Ice FY13 Budget & Overage Expenditure #5 and #6 from Town Manager

Discussion took place on some discrepancies between the figures in snow and ice reports #5, 6, and 7.

MOTION: Mr. Aznavoorian made the motion to table the approval of snow and ice overages until they have been corrected; seconded by Mr. McGinness and the motion carried 5-0.

Mr. McGinness requested a five year history on the snow contractors and asked if a comparison has ever been done to see if hiring additional staff would be more cost effective rather than using contractors. Mr. Montuori explained that it would not be savings in hiring additional staff as the town would need to provide all of the equipment.

3) Correspondence

Mr. Cooke noted that he is in receipt of correspondence from Jayne Miller regarding the Rails to Trails project. The organization would like to discuss their warrant article with the Committee at a meeting in April.

4) FY2014 Department Budget Discussion and Recommendations

General Government

MOTION: Mr. Sutherby made the motion to approve the Town Manager's recommendation for FY14 Street Lighting budget in the amount of \$160,000; seconded by Mr. Lisiecki and the motion carried 5-0.

- MOTION:** Mr. Aznavoorian made the motion to approve the Town Manager's recommendation for the FY14 Veteran's Services budget in the amount of \$212,149.00; seconded by Mr. McGinness and the motion carried 5-0.
- MOTION:** Mr. Lisiecki made the motion to approve the Town Manager's recommendation for the FY14 Board of Selectmen budget in the amount of \$137,524.00; seconded by Mr. Sutherby and the motion carried 5-0.
- MOTION:** Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Administrative Services budget in the amount of \$63,424.00; seconded by Mr. Lisiecki and the motion carried 5-0.
- MOTION:** Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Solid Waste budget in the amount of \$2,365,530.00; seconded by Mr. Lisiecki and the motion carried 5-0.
- MOTION:** Mr. Sutherby made the motion to approve the Town Manager's recommendation for the FY14 Town Hall budget in the amount of \$76,763.00; seconded by Mr. McGinness and the motion carried 5-0.
- MOTION:** Mr. Lisiecki made the motion to approve the Town Manager's recommendation for the FY14 Town Manager's budget in the amount of \$271,452.00 net allocation; seconded by Mr. McGinness and the motion carried 5-0.
- MOTION:** Mr. Sutherby made the motion to approve the Town Manager's recommendation for the FY14 Town Moderator budget in the amount of \$525.00; seconded by Mr. Lisiecki and the motion carried 5-0.
- MOTION:** Mr. Lisiecki made the motion to approve the Town Manager's recommendation for the FY14 Town Counsel budget in the amount of \$150,000.00; seconded by Mr. Aznavoorian and the motion carried 5-0.
- MOTION:** Mr. Lisiecki made the motion to approve the Town Manager's recommendation for the FY14 Community Events budget in the amount of \$3,100.00; seconded by Mr. Sutherby and the motion carried 5-0.
- MOTION:** Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Cemetery budget in the amount of \$3,000.00; seconded by Mr. Lisiecki and the motion carried 5-0.

MOTION: Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Cable Television budget in the amount of \$3,129.00; seconded by Mr. Aznavoorian and the motion carried 5-0.

MOTION: Mr. Lisiecki made the motion to approve the Town Manager's recommendation for the FY14 Auxiliary Building - Annex budget in the amount of \$32,400.00; seconded by Mr. Sutherby and the motion carried 5-0.

MOTION: Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Computer Services budget in the amount of \$237,009.00 net allocation; seconded by Mr. Sutherby and the motion carried 5-0.

MOTION: Mr. Lisiecki made the motion to approve the Town Manager's recommendation for the FY14 Finance Committee budget in the amount of \$70,344.00; seconded by Mr. Aznavoorian and the motion carried 5-0.

MOTION: Mr. Cooke made the motion to table the Town Manager's recommendation for the FY14 Town Manager Unclassified budget; seconded by Mr. McGinness and the motion carried 5-0.

Council on Aging

Mr. McGinness noted that he would like to see additional funds (\$30,000) put into the Council on Aging budget to hire a new director to work with the current director for a few months prior to her retirement. Mr. Montuori explained that he agrees with this; however, there is no place to get the extra funds from at this time and the position and salary range still need to be evaluated.

MOTION: Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Council on Aging budget in the amount of \$239,727.00; seconded by Mr. Aznavoorian and the motion carried 5-0.

Public Library

MOTION: Mr. McGinness made the motion to approve the Town Manager's recommendation for the FY14 Public Library budget in the amount of \$949,412.00; seconded by Mr. Aznavoorian and the motion carried 5-0.

5) **Future Meetings & Agenda Budget Items**

Public Safety

Mr. Sutherby will be meeting with the Police Chief next week to discuss their budget.

DPW

Mr. Cooke and Mr. Aznavoorian will be meeting again with the DPW Superintendent and Mr. Montuori next week.

Capital Improvement Plan

Mr. Cooke noted that there is nothing new to report on the Capital Improvement budget. Ms. Brooks is working on this budget.

6) **New Business**

There was no new business.

7) **Meeting Dates**

The next meeting will be held on Thursday, March 28, 2013. The Finance Committee's public hearing on the warrant articles will take place on Thursday, April 25, 2013 at the Town Hall Auditorium.

8) **Documents Presented and/or Discussed**

Correspondence from the Rails to Trails Organization
FY2014 Budget

Adjourn.

MOTION: Mr. Aznavoorian made the motion to adjourn at 8:19 p.m.; seconded by Mr. McGinness and the motion carried 5-0.

Respectfully submitted,

Approved: _____
Damin Sutherby, Clerk

Date